

**CITY OF JAMESTOWN**  
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**MINUTES**

**Planning Commission –March 11, 2024 - 8:00 a.m.**

**MEMBERS PRESENT:** Bayer, Cairy, Hillerud, Ostlie, Paulson, Ritter, Trautman

**MEMBERS ABSENT:** Frye

**OTHERS PRESENT:** Dalugama, Blackmore, Domek, Michel, CM Kamlitz, CM Steele, Administrator Hellekson, Sweeney (SRF)

1. Chairman Hillerud opened the meeting. Thushara Dalugama, City Planner, took roll call. Ritter made a motion to approve the minutes from the January 8, 2024, Planning Commission meeting. Seconded by Cairy. Roll call. 7 ayes, 0 nays, 1 absent. Motion carried.
  
2. **Public Hearing:** The Minor Subdivision, Preliminary/Final Plat of Kourajian Second Addition, Replat of Lots 6 and 7, Block 14 of Kourajian First Addition, Within SE ¼ of Section 25, T140N, R64W and SW ¼ of Section 30, T140N, R63W, City of Jamestown, North Dakota. The property is located at 1110 Railroad Dr SE, Jamestown, North Dakota.

David Sweeney, SRF, presented the minor subdivision. The City of Jamestown has requested this replat to divest a portion of the property. The proposed plat would take the existing Lots 6 and 7 and turn them into Lots 1, 2 & 3 for the Kourajian Second Addition Plat.; all three lots would be a little over an acre in size. Lot 1 of the proposed plat would be the lot to be divested. The plat would dedicate an easement along the rear frontage. The current access point to the area is via 3<sup>rd</sup> St SE and the proposed access would be off of 2<sup>nd</sup> St NE.

The current Legal Description of the plat is *Lots 6 and 7, Block 14 of Kourajian First Addition*. The new Legal Description would be *Lots 1-3, Block 1 of Kourajian Second Addition*.

This plat is considered a minor subdivision, if approved today, this would go to the April City Council meeting for final approval.

The suggested motion is to accept the findings of staff and approve the minor subdivision for Kourajian Second Addition, located within the SE ¼ of Section 25, T140N, R64W and the SW ¼ of Section 30, T140N, R63W, City of Jamestown, ND.

There were no questions from the Planning Commission.

Chairman Hillerud opened the public hearing. No one was present for the public hearing. Hillerud closed the public hearing. There were no other questions or comments. Commission member Bayer made a motion to approve the findings of staff and recommend approval of this plat. Seconded by Trautman. No further discussion. Roll call. 7 ayes, 0 nays, 1 absent. Motion carried.

Before the adjournment of the meeting, Chairman Hillerud wanted to mention that he was selected to be a member of the Renaissance Zone Advisory Committee. The Committee is considering adding blocks to the Renaissance Zone and possibly redesignating or moving blocks around the zone.

There will be a hearing Tuesday, April 9, 2024 and 6:00 P.M. at City Hall for any concerns or input for expanding the Renaissance Zone.

3. Chairman Hillerud called for a motion to adjourn. Paulson made a motion. Seconded by Ritter. All in favor. Meeting adjourned.