

**Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
August 22, 2023, 4:00 PM**

Present: Heinrich, Buchanan, Kamlitz, Steele, Schloegel, Ryan, Hellekson, Blackmore, Dalugama, Edinger, Fosse, Laber, Michel, Reuther, Stroh and Sveum.

FINANCE & LEGAL COMMITTEE

Chair Heinrich convened the meeting at 4:00 p.m.

Brady Anderson presented a map showing the City owned properties that he would like permission to use to create a single-track biking/hiking trails on for the public keeping the current designation of no motorized vehicles on the trails in that area. City Building Inspector Blackmore provided information related to the City owned lots. Steele moved to recommend City staff work with Brady Anderson and his group and return to the committee once plans are developed. Seconded by Kamlitz. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the request for Curing Colby to be recognized as an other public spirited organization and to authorize the issuance of a 2023 raffle permit. Seconded by Steele. Unanimous aye vote. Carried.

INFORMATIONAL: A public informational meeting regarding the 96” Storm Sewer Improvement Project will be held at City Hall on Tuesday, August 22, 2023, following these committee meetings.

Steele moved to recommend the City Council approve the request from the Jamestown Regional Airport Authority to authorize the issuance and sale of Facility Passenger Fee Revenue Bonds, Series 2023. Seconded by Kamlitz. Jamestown Regional Airport Director Katie Hemmer provided information. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the request from the Jamestown Regional Airport Authority to commit to payment of any deficiency of Facility Passenger Fee Revenue Bonds, Series 2023. Seconded by Schloegel. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the request from JSDC for SEPA Legal Payment from Economic Development Funds, in the amount of \$164,000, with the City Share to be \$147,665.70 and being paid from the City Sales Tax Fund. Seconded by Buchanan. Connie Ova, JSDC Special Projects Manager, and Corry Shevlin, JSDC CEO provided information. Unanimous aye vote. Carried.

Buchanan moved to forward to the September 5, 2023, City Council, without recommendation, the rental agreement with the City of Valley City pertaining to high-value vehicles and approve the rate of \$70 per hour without driver and fuel, for a roll-off truck. Seconded by Kamlitz. Public Works Director Michel provided information. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve a Tower Lease and Use Agreement between the State of North Dakota Information Technology Department and the City of Jamestown for the purpose of placing, operating and maintaining on the City water tower and the water tower site State-owned telecommunications equipment and a building as part of the Statewide Interoperable Radio Network (SIRN 20/20) for use by the public safety community, including \$20 per month to lease the site and the State of North Dakota would be responsible for utilities. Seconded by Buchanan. North Dakota Public Safety IT Program Manager Eric Pederson and City Attorney Ryan provided information. Unanimous aye vote. Carried.

Steele moved to recommend the City Council grant final approval of Renaissance Zone incentives (Project J46) by granting a five-year 100% property tax exemption and to recommend the State of ND grant a five-year 100% state income tax exemption for the property located at 220 1st Ave S, 58401, which received preliminary City Council approval on August 5, 2022. Seconded by Buchanan. Unanimous aye vote. Carried.

Steele moved to recommend the City Council grant final approval of Renaissance Zone incentives (Project J47) and recommend the State of ND grant a five-year 100% state income tax exemption for the property located at 220 1st Ave S, 58401, which received preliminary City Council approval on August 5, 2022. Seconded by Kamlitz. City Assessor Stroh provided information. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the request from the Jamestown Fine Arts Association, Inc., d/b/a/ The Arts Center, for a street closing on 2nd St SW from 1st Ave to the alley, Saturday, September 9, 2023, from 3:00 P.M. to 9:00 P.M., for Oktoberfest Fall Fundraiser and request a waiver of the \$75 street closing fees. Seconded by Schloegel. Unanimous aye vote. Carried.

Chair Heinrich provided information regarding the future of the city-owned property on Railroad Drive and the potential purchase of property at 1604 8th Ave SW, 1620 8th Ave SW, and 1509 9th Ave SW, financed by a combination of former school bond funds, city sales tax, and sewer utility funds.

Kamlitz moved to forward to the City Council without recommendation the purchase of the property at 1604 8th Ave SW, 1620 8th Ave SW, and 1509 9th Ave SW, Jamestown, ND, and the improvements of city-owned properties at Railroad Drive. Seconded by Steele. Unanimous aye vote. Carried.

INFORMATIONAL: The appointment applications for Board of Adjustments and Planning Commission will be considered at the September 5, 2023, City Council meeting.

Chair Heinrich adjourned the meeting at 5:16 p.m.

BUILDING, PLANNING & ZONING COMMITTEE

Chair Kamlitz convened the meeting at 5:16 p.m.

Heinrich moved to recommend the City Council approve the special use permit for Block 1, Lot 1, Joos 3rd Subdivision. The property is located at 8360 31 ½ St SE, Jamestown, North Dakota. Seconded by Steele. City Planner Dalugama provided information. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the special use permit for Block 1, Lot 2, Joos 3rd Subdivision. The property is located at 8360 31 ½ St SE, Jamestown, North Dakota. Seconded by Schloegel. City Planner Dalugama provided information. Unanimous aye vote. Carried.

Chair Kamlitz adjourned the meeting at 5:19 p.m.

CIVIC CENTER AND PROMOTION COMMITTEE

Chair Schloegel convened the meeting at 5:19 p.m.

Civic Center Director Fosse and Officer Gushwa provided information on the Civic Center armory ND National Guard workout area shared use with the Jamestown Police Department and potential improvements to the structure.

Chair Schloegel adjourned the meeting at 5:31 p.m.

Sarah Hellekson, City Administrator