

Police & Fire Committee
Public Works Committee
Finance & Legal Committee
July 27, 2023, Unofficial Minutes
City Hall, 102 3rd Ave SE, Jamestown, ND 58401

Present: Buchanan, Steele, Heinrich, Schloegel, Geroux, Hellekson, Blackmore, Dillman, Edinger, Laber, Lipetzky, Michel, O'Neill, Stroh, and Sveum. Absent: Kamlitz

POLICE & FIRE COMMITTEE

Chair Buchanan convened the meeting at 4:08 p.m.

Chief Edinger provided information regarding the Crisis and Negotiation and Medical Director members of the James-Valley Special Operations Team (SOT) during training and response and when not reimbursed through the Association of Counties, then invoicing the agency requesting assistance, and to have extraneous costs such as training shared equally among Stutsman County, Barnes County and the Jamestown Police Department as the three member agencies of the SOT.

Chair Buchanan adjourned the meeting at 4:14 p.m.

PUBLIC WORKS COMMITTEE

Chair Steele convened the meeting at 4:14 p.m.

Schloegel moved to recommend the City Council approve the contract with Interstate Engineering for Phase II of the 96" Storm Sewer replacement (north of 25th Street SW to outfall along I-94). Seconded by Buchanan. City Engineer Dillman provided information. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council approve the RFQ for Radio Read Water Meter Replacement Project. Seconded by Schloegel. City Engineer Dillman provided information about the CMAR process. Unanimous aye vote. Carried.

Public Works Director Michel provided an update on the quote award for the tandem axle truck for the Street Department approved on May 2, 2022, which was cancelled by Navistar.

Buchanan moved to recommend the City Council approve the new quote for the 2022 budgeted tandem axle truck for the Street Department in the amount of \$104,250. Seconded by Schloegel. Unanimous aye vote. Public Works Director Michel provided information. Carried.

Heinrich moved to recommend the City Council approve the new quote for the 2023 tandem axle truck for the Street Department in the amount of \$104,250. Seconded by Schloegel. Public Works Director Michel provided information. Unanimous aye vote. Carried.

Schloegel moved to recommend the City Council approve the quote by Kepida Contracting, in the amount of \$49,195.93, for water and sewer service lines to the Harold P. Bensch addition. Seconded by Buchanan. Public Works Director Michel provided information. Unanimous aye vote. Carried.

Heinrich moved to direct city staff to explore the feasibility of utilizing city personnel to install underground city utilities. Seconded by Schloegel. Unanimous aye vote. Carried

City Engineer Dillman reviewed the project updates.

Sanitation Foreman O'Neill provided an update.

Heinrich moved to recommend the City Council allow Sanitation Foreman O'Neill the discretion to close the Baler Facility all but one Saturday a month, if necessary, until further notice. Seconded by Schloegel. Unanimous aye vote. Carried

Chair Steele adjourned the meeting at 5:00 p.m.

FINANCE & LEGAL COMMITTEE

Chair Heinrich convened the meeting at 5:00 p.m.

City Administrator Hellekson provided updated 2024 budget documents. Mayor Heinrich drew attention to the fact that the City must follow the North Dakota Century Code and maintain a certain balance in the General Fund.

Heinrich proposed to remove \$300,000 in Civic Center projects from the 2024 General Fund Budget. Council Members were in consensus on this item. Heinrich proposed adding an amount that allows Police and Fire to move to Public Safety PERS in 2024.

Schloegel moved to recommend the City Council add \$35,000 to the General Fund budget for the purpose of transitioning Police and Fire Departments to ND Public Safety PERS on or after July 1, 2024, but prior to January 1, 2025. Seconded by Steele. Chief Edinger, Chief Reuther and Deputy Auditor Sveum provided information. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the 2024 preliminary budget. Seconded by Buchanan. Unanimous aye vote. Carried.

Chair Heinrich adjourned the meeting at 5:32 p.m.

Sarah Hellekson, City Administrator