

Police & Fire Committee
Public Works Committee
May 25, 2023, Unofficial Minutes
City Hall, 102 3rd Ave SE, Jamestown, ND 58401

Present: Buchanan, Kamlitz, Steele, Heinrich, Schloegel, Geroux, Blackmore, Dillman, Edinger, Lipetzky, Michel, O'Neill, Reuther, Rowell, Sveum, and Stroh.

POLICE & FIRE COMMITTEE

Chair Buchanan convened the meeting at 4:00 p.m.

Chief Edinger spoke on the matter of supporting the Crisis and Negotiation and Medical Director members of the James-Valley Special Operations Team during training and response and when not reimbursed through the Association of Counties and stated that all parties involved are supportive but need more time to present the information to their respective boards for approval. Edinger requested this item be placed on the June Police & Fire Committee agenda.

Chief Reuther informed the committee that \$3,000 of repairs have been done to the 30-year-old roof on the South Side Fire Station. Interstate Engineering inspected the roof and concluded that with the repairs the roof should last up to 10 years. Chief Reuther recommended waiting to replace the roof at this time while the City considers a public safety building.

Steele moved to recommend the City Council approve entering into a North Dakota Hazardous Materials Regional Response Memorandum of Agreement with the State of North Dakota through its NDDDES and the City of Jamestown through the Jamestown Fire Department and to authorize the Mayor, City Administrator and Fire Chief to sign the agreement. Seconded by Kamlitz. Fire Chief Reuther provided information. Unanimous aye vote. Carried.

No one appeared to speak about concerns regarding the XLT Taxicab service.

Chair Buchanan adjourned the meeting at 4:08 p.m.

PUBLIC WORKS COMMITTEE

Chair Steele convened the meeting at 4:08 p.m.

Heinrich moved to forward to the City Council meeting on June 5, 2023, without recommendation, the Sourcewell quote for the Street Department replacing a 1997 Ford F-800 Bucket Truck (unit 18) with a 2025 1-Ton, 4-Door Crew Cab, 4X4 Bucket Truck to be paid from the 221 Equipment Replacement Fund and authorize the City Administrator to sign any necessary paperwork. Seconded by Schloegel. Public Works Director Michel provided information. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve the plans and specifications for the 2023-2024 Water Main Improvement District #23-61 and authorize the advertisement for bids. Seconded by Heinrich. City Engineer Dillman provided information. Unanimous aye vote. Carried.

City Engineer Dillman provided information regarding Jamestown Cemetery and McGinnis Cemetery legal boundary survey costs. Buchanan moved to pay up to \$500 for the boundary survey costs as the Cemetery borders City property. Seconded by Kamlitz. Unanimous aye vote. Carried.

Schloegel moved to recommend the City Council approve the plans and specifications and authorize the advertisement for bids for the procurement of the lime filter presses. Seconded by Kamlitz. City Engineer Dillman and Water Superintendent Rowell provided information. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council approve to advertise for bids for the purchase of One (1) New Land Applicator, for the Waste Water Treatment Facility or Sewer Department. Seconded by Schloegel. Public Works Director Michel provided information. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the construction engineering agreement with Interstate Engineering for the 12th Ave SE project as bid through the NDDOT and authorize the Mayor and City Administrator to sign the agreement. Seconded by Schloegel. City Engineer Dillman provided information. Unanimous aye vote. Carried.

City Engineer Dillman reviewed the project updates.

City Sanitation Foreman O'Neill provided an update.

Deputy Auditor/HRO Sveum thanked the JRCC volunteers and all departments for efforts during the residential curbside cleanup week. Sveum stated there are 12 openings in the city at this time, and several new officers on the Police Department.

Chair Steele adjourned the meeting at 4:57 p.m.

Sarah Hellekson, City Administrator