

**Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
Police & Fire Committee
Public Works Committee
March 23, 2023, 3:00 PM**

Present: Heinrich, Buchanan, Steele, Schloegel, Geroux, Hellekson, Blackmore, Blinsky, Dalagama, Edinger, Laber, Lipetzky, Mann, Michel, O'Neill, Reuther, Stroh and Sveum. Absent: Kamlitz.

FINANCE & LEGAL COMMITTEE

Chair Heinrich convened the meeting at 3:00 p.m.

Schloegel moved to recommend the City Council approve the K9 ownership sale for one dollar and transfer from the City to K9 handler Sgt. Andrew Stoen, approving K9 Odie's 2023 retirement and expiration of certifications, directing the City Attorney to draft the agreement, and authorize the Mayor and City Administrator to sign the agreement. Seconded by Buchanan. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the request from Emma Kleingartner d.b.a. Drift Prairie Brew House, LLC, for a Beer, Wine, and Sparkling Wine license (Class F) at 121 3rd St NW, for the period ending December 31, 2023, contingent upon receiving a certificate of occupancy. Seconded by Schloegel. Unanimous aye vote. Carried.

Kara Falk, Central Valley Health District Unit Administrator, presented the 2022 Annual Report.

Buchanan moved to recommend the City Council approve the request for placement of an easement by Otter Tail Power Company for underground electric across Lots 8, 9 and 10, Block 2, Beverly Hills Sixth Addition, Jamestown, North Dakota and authorize the Mayor and City Administrator to sign the agreement. Seconded by Steele. Unanimous aye vote. Carried.

INFORMATIONAL: The appointment applications for the Forestry Committee and Special Assessment Commission will be considered at the April 3, 2023, City Council meeting.

Chair Heinrich recessed the meeting at 3:30 p.m.

Chair Heinrich reconvened the meeting at 3:52 p.m.

Joshua Roberts-Lujan, Enterprise Leasing, presented information on leasing all city fleet vehicles. Buchanan recommended more information be gathered and brought back to the committee at a later date.

Chair Heinrich adjourned the meeting at 4:25 p.m.

BUILDING, PLANNING & ZONING COMMITTEE

Mayor Heinrich convened the meeting at 3:30 p.m.

Steele moved to recommend the City Council introduce the first reading of an ordinance to amend and re-enact Ordinance No. 329 of the City Code by amending the District Map to change the zoning of North 50' of Lots 9 through 12 and South 80' of Lots 9 through 12, Block 31, Original Townsite of the City of Jamestown, Stutsman County, North Dakota from C-2 (General Commercial District) to CC (Central Core Commercial District). The property is located at 101 and 107 2nd Ave SE, Jamestown, North Dakota. Seconded by Schloegel. Building Inspector Blackmore provided information and stated that the Planning Commission recommended approval. Unanimous aye vote. Carried.

Mayor Heinrich adjourned the meeting at 3:33 p.m.

CIVIC CENTER AND PROMOTION COMMITTEE

Chair Schloegel opened and adjourned the meeting at 3:34 p.m. as there were no items for discussion.

POLICE & FIRE COMMITTEE

Chair Buchanan convened the meeting at 3:34 p.m.

Chair Buchanan recognized School Resource Officer Geiszler for receiving the March Customer Service Award presented by the Jamestown Area Chamber of Commerce.

Police Chief Edinger led a discussion on the Crisis Negotiation Team. Chief Edinger requested the Committee consider funding wages for all team members as none are supported by the other partners: Stutsman County Sheriff's Office, Valley City Police Department, Barnes County Sheriff's Office, and James River Correctional Center.

Mayor Heinrich moved to recommend the City Council direct the City Administrator to contact Stutsman County Sheriff's Office, Barnes County Sheriff's Office, and Valley City Police Department to request they share in the costs of supporting the Crisis Negotiation Team members. Seconded by Schloegel. Unanimous aye vote. Carried.

Chair Buchanan adjourned the meeting at 3:52 p.m.

PUBLIC WORKS COMMITTEE

Chair Steele convened the meeting at 4:25 p.m.

Heinrich moved to recommend the City Council approve amending the license agreement for private fire hydrants connected to the City of Jamestown water system and authorize the Fire Chief, Water Superintendent, Public Works Director and City Engineer to sign on behalf of the City. Seconded by Buchanan. Unanimous aye vote. Carried.

Schloegel moved to recommend the City Council approve advertising for bids for the purchase of One (1) New Front End Loader, Street Department. Seconded by Buchanan. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council approve advertising for bids for the purchase of One (1) New Front End Loader, Solid Waste Department. Seconded by Schloegel. Unanimous aye vote. Carried.

A bid opening is scheduled at 1:15 pm on Thursday, March 30, 2023, for the 23-41 Paving District and the consideration to award the bid is scheduled on the 5:00 P.M., April 3, 2023, City Council Agenda.

A bid opening is scheduled at 1:30 P.M. on Thursday, March 30, 2023, for the 23-11 Sidewalk, Curb and Gutter District and the consideration to award the bid is scheduled on the 5:00 P.M., April 3, 2023, City Council Agenda.

Steele summarized the project updates provided by City Engineer Dillman.

Sanitation Foreman O'Neill provided an update and stated that Citywide Cleanup week will be the week of May 8 through 12, 2023.

Chair Steele adjourned the meeting at 4:48 p.m.

Sarah Hellekson, City Administrator