

**Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
February 21, 2023, 4:20 PM**

Present: Heinrich, Kamlitz, Steele, Schloegel, Ryan, Hellekson, Blackmore, Edinger, Fosse, Laber, Michel, Reuther, Stroh and Sveum.

FINANCE & LEGAL COMMITTEE

Chair Heinrich convened the meeting at 4:20 p.m.

Steele moved to forward to the City Council meeting on March 6, 2023, without recommendation, the request from Jamestown Public School District to enter into an Emergency Shelter Agreement with the City of Jamestown and authorize the Mayor and City Administrator to sign the Agreement. Seconded by Schloegel. Heinrich directed that the agreement be available in the public drive. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the request from Togstad's C.A.R.E. Fund to be recognized as an other public spirited organization and to authorize the issuance of a raffle permit. Seconded by Steele. Heinrich described the organization. Barb Togstad, Jamestown, ND, appeared before the Committee to state that the fund began in 2016 for JRMC cancer patients, is connected with the hospital, and describe how and why funds are raised. Unanimous aye vote. Carried.

Schloegel moved to recommend the City Council approve the request from JSDC for 2023 South Central Dakota Regional Council Dues from Economic Development Funds, in the amount of 36,458.00, with the City Share to be \$22,969.00 and paid from the City Sales Tax Fund. Seconded by Kamlitz. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the 2023 Budget amendment as amended to include \$30,000 from the General Fund Frontier Village, \$32,000 from Convention and Promotions Fund, and \$30,000 from the Water Utility Fund. Seconded by Schloegel. Heinrich stated that \$30,000 for Frontier Village inventory should be from the General Fund and \$32,000 from the Convention and Promotion Fund for the Frontier Village staff. Heinrich stated that the Budget Amendment Hearing is Thursday. Heinrich stated that the Frontier Village expenses are one time request. Hellekson reminded them that \$30,000 is required from the Water Utility to service the additional debt and is included in the hearing notice. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the street closings and/or permits to allow alcoholic beverages in fenced areas for the St. Patrick's Day event, Running of the Green, on March 18, 2023, for the following: All Vets Club; Jamestown Country Club d.b.a. Elks Lodge; Buffalo Lanes, Inc.; Middles LLC d.b.a. Fred's Den; Knights of Columbus; and Frontier Fort Bar & Grill, and approval of the following, subject to receipt of completed applications: Corner Bar; Jonny B's Brickhouse; Office Bar & Lounge; and Blazer, Inc. d.b.a. Shady's. Seconded by Schloegel. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the 2023 Farm Lease Agreement with Ben Busch for the 2023 crop year and authorize the Mayor and City Administrator to sign the agreement. Seconded by Schloegel. City Attorney Ryan provided information. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the 2023 to December 31, 2024, RSVP Enterprises, Inc., Frontier Village one-year lease with the ability to renew and requiring City Council approval of any rate change and authorize the Mayor and the City Administrator to sign the agreement. Seconded by Schloegel. Unanimous aye vote. Carried.

Schloegel moved to recommend the City Council approve participating in the National Opioid Settlements with Teva, Allergan, CVS, Walgreens and Walmart and authorize the Mayor to sign the documents related to the settlement. Seconded by Steele. Police Chief Edinger provided information. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve a request from Eric Nordstrom d.b.a. Spirits Bar and Grill, for a Class D liquor license at 1107 N. University Dr, Suite #100, for the period ending June 30, 2024, contingent upon receiving a certificate of occupancy from the City of Jamestown Inspections Department. Seconded by Kamlitz. Eric Nordstrom, Jamestown, ND, provided information. Unanimous aye vote. Carried.

INFORMATIONAL: The appointment application for the James River Valley Library System Board will be considered at the March 6, 2023, City Council meeting.

Chair Heinrich adjourned the meeting at 4:50 p.m.

BUILDING, PLANNING & ZONING COMMITTEE

Chair Kamlitz convened and adjourned the meeting at 4:51 p.m. as there were no items for discussion.

CIVIC CENTER AND PROMOTION COMMITTEE

Chair Schloegel convened the meeting at 4:51 p.m.

Heinrich moved to recommend the City Council approve the proposed renewal of the Preventative HVAC Maintenance Contract from Metropolitan Mechanical Contractors Inc. Seconded by Steele. Director Fosse will request a corrected agreement. Fosse provided information. Unanimous aye vote. Carried.

Civic Center Manager Fosse provided a facility update. Heinrich stated the steps are in very bad condition and need to be fixed this year.

Heinrich moved to recommend the City Council approve the 2023 request for bids for a new basketball floor for the Civic Center, less the trade-in value of the old floor, less any sponsorships, to be paid from the City Sales Tax Fund. Seconded by Steele. Unanimous aye vote.

Chair Schloegel adjourned the meeting at 5:04 p.m.

Sarah Hellekson, City Administrator