

**Finance & Legal Committee  
Building, Planning & Zoning Committee  
Civic Center & Promotion Committee  
January 24, 2023, 4:00 PM**

Present: Heinrich, Buchanan, Kamlitz, Steele, Schloegel, Geroux, Blackmore, Edinger, Fosse, Laber, Michel, Reuther, and Sveum.

**FINANCE & LEGAL COMMITTEE**

Chair Heinrich convened the meeting at 4:00 p.m.

Buchanan moved to recommend the City Council approve a second one-year extension to the Memorandum of Agreement between Stutsman County and the City on the joint provision of library services, extending by one year the date each entity may provide notice of intent to withdraw to March 3, 2024, and directing the City Attorney to write the MOA extension. Seconded by Steele. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the Joint Powers Agreement with Jamestown Park and Recreation District for the funding, repair, and replacement of the pedestrian bridges in the Jamestown Parks and authorize the Mayor and City Administrator to sign the agreement. Seconded by Schloegel. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the sales prices on city owned lots for the year 2023. Seconded by Schloegel. Unanimous aye vote. Carried.

Buchanan moved to forward to the City Council meeting on February 6, 2023, without recommendation, funding the local share of the James River Bank Stabilization costs with Stormwater Utility funds and approving the 2022 transfer of \$265,713.35 Stormwater Utility revenue to the Construction Fund. Seconded by Kamlitz. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve funding the remaining costs of the 21-61 water mains project with American Rescue Plan Act (ARPA) funds and approving the 2022 transfer of \$385,847.64 of ARPA revenue to the Construction Fund. Seconded by Schloegel. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve funding the 22-61 water mains project with American Rescue Plan Act (ARPA) funds and approving the 2022 transfer of \$110,697.12 of ARPA revenue to the Construction Fund. Seconded by Schloegel. Unanimous aye vote. Carried.

Schloegel moved to recommend the City Council approve creating Frontier Village revenue and expense sections within the General Fund. Seconded by Buchanan. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve a request from Rocky Mountain Elk Foundation Inc for a site authorization to conduct gaming at the Gladstone Inn in the Ball Room on April 15, 2023. Seconded by Steele. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve a request from Jamestown Drag Racing Association for a site authorization to conduct gaming at the All Vets Club in the Dining Room on September 30, 2023. Seconded by Kamlitz. Unanimous aye vote. Carried.

Schloegel moved to recommend the City Council approve a request from El Zagal Jamestown Clowns for a site authorization to conduct gaming at the Elks Club in the Parking Lot on June 17, 2023. Seconded by Kamlitz. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve extending the antenna license agreement with Sprint (T-Mobile) into 2023, for the right to install, operate and maintain an antenna and related facilities without interference with city's infrastructure, or maintenance and repair requirements and direct the City Attorney to draft the license agreement. Seconded by Schloegel. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve the Urban Woods and Prairies Initiative Restoration Site Plan(s) Agreement between the National Audubon Society, City of Jamestown and Jamestown Parks Department and authorize the Mayor and City Administrator to sign the agreement. Seconded by Schloegel. Unanimous aye vote. Carried.

Mayor Heinrich noted that the James River Valley Library System Financial Statements for the year ending December 31, 2021, were placed in the One Drive for viewing.

Chair Heinrich convened the meeting at 4:45 p.m.

### **BUILDING, PLANNING & ZONING COMMITTEE**

Chair Kamlitz opened and adjourned the meeting at 4:46 p.m. as there were no items for discussion.

### **CIVIC CENTER AND PROMOTION COMMITTEE**

Chair Schloegel convened the meeting at 4:46 p.m.

Steele moved to recommend the City Council approve the Jamestown Civic Center rental rate for the four concourse sections at \$300 for an eight-hour period per concourse section rented, not to include individual meeting rooms beginning January 1, 2023. Seconded by Buchanan. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the request from Jamestown Tourism for \$30,000 for startup inventory at the City's Frontier Village General Store operated by Jamestown Tourism to be paid from the General Fund. Seconded by Kamlitz. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council approve the request from Jamestown Tourism for \$12,000 for a portion of the maintenance position salary at the City's Frontier Village operated by Jamestown Tourism to be paid from the General Fund. Seconded by Steele. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the request from Jamestown Tourism for \$20,000 for a portion of the visitor experience manager salary at the City's Frontier Village operated by Jamestown Tourism to be paid from the General Fund. Seconded by Heinrich. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the Frontier Village additional camera quote from Dakota Central in the amount of \$4,091.60 to be paid from the Public Building Site Fund and excess insurance reimbursement for the stolen camera. Seconded by Steele. Unanimous aye vote. Carried.

Chair Schloegel adjourned the meeting at 5:19 p.m.

Jay Sveum, Deputy City Auditor/HRO