

**COMBINED
Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
Police & Fire Committee
Public Works Committee
November 22, 2022, Minutes**

Present: Heinrich, Buchanan, Kamlitz, Steele, Schloegel, Ryan, Blackmore, Dalugama, Dillman, Edinger, Laber, Lipetzky, Michel, O'Neill, Reuther, Rowell, Sveum, and Veil.

FINANCE & LEGAL COMMITTEE

Chair Heinrich convened the meeting at 3:00 p.m.

Steele moved to recommend the City Council approve the updated agreement between the City of Jamestown and Aqua-Pure, beginning January 1, 2023, and ending December 31, 2023, with the option to extend annually. Seconded by Schloegel. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the 2023 license and permit fees with no changes effective January 1, 2023. Seconded by Steele. Unanimous aye vote. Carried.

Steele moved to forward, without recommendation, to the City Council the adjustments to utility rates effective in 2023. Seconded by Buchanan. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the 2022 abatement application for a property located at 306 18th St SW, 58401. Seconded by Schloegel. Unanimous aye vote. Carried.

Schloegel moved to place on the December Finance and Legal agenda the Frontier Village additional camera quote. Seconded by Steele. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the request from Jamestown Gymnastics Club for a site authorization to conduct gaming at the Jamestown Gymnastics Club Board Room on June 12, 2023. Seconded by Steele. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the request from Buffalo Grill LLC, for an On-Off Sale Class C alcoholic beverage license at 103 1st Ave S, for the period ending June 30, 2023. Seconded by Buchanan. Unanimous aye vote. Carried.

Steele moved to forward, without recommendation, to the City Council the hiring of part-time licensed police officers. Seconded by Schloegel. Chief Edinger provided information. Unanimous aye vote. Carried.

INFORMATIONAL: The appointment applications for the Jamestown Regional Airport Authority, Fire Code Board of Appeals and the Law Enforcement Governing Board will be considered at the December 5, 2022, City Council meeting.

Chair Heinrich adjourned the meeting at 3:42 p.m.

BUILDING, PLANNING & ZONING COMMITTEE

Chair Kamlitz convened the meeting at 3:42 p.m.

Steele moved to recommend the City Council introduce the first reading of an ordinance to amend and re-enact Sections 9-12, 9-13, and 23-38 of the City Code pertaining to the Building Code and Plumbing Code. Seconded by Schloegel. Zoning Administrator Blackmore provided information. Unanimous aye vote. Carried.

Heinrich moved to forward, without recommendation, to the City Council the special use permit for Lots 11 & 12, Block 14, Original Jamestown, Jamestown, Stutsman County, North Dakota. The property is located at 409 and 415 5th Ave NE, Jamestown, ND. Seconded by Schloegel. City Planner Dalugama provided information. Voice vote: 4 ayes, 1 nay (Buchanan).

INFORMATIONAL: A public hearing and second reading of Ordinance No. 1566, introduced by Council Member Kamlitz, to amend and re-enact Ordinance No. 1556 of the City Code by amending the District Map to change the zoning of Lot 1, Block 1 of Hope Apostolic Addition, being within the City of Jamestown, Midway Township, Stutsman County, North Dakota from R-3 (General Multiple Dwelling District) to C-1 (Local Commercial District), with the exception there is no access available on 4th Ave NE, Lot 1, Block 1 of Hope Apostolic Addition, is scheduled on the December 5, 2022, City Council agenda. The property is located at 424 4th Ave NE, Jamestown, North Dakota.

Chair Kamlitz adjourned the meeting at 3:52 p.m.

CIVIC CENTER AND PROMOTION COMMITTEE

Chair Schloegel opened and adjourned the meeting at 3:52 p.m. as there were no items for discussion.

POLICE & FIRE COMMITTEE

Chair Buchanan convened the meeting at 3:52 pm.

Fire Chief Reuther presented safety reminders for everyone during the upcoming holiday season.

Chair Buchanan adjourned the meeting at 3:53 p.m.

PUBLIC WORKS COMMITTEE

Chair Steele convened the meeting at 3:53 p.m.

Kamlitz moved to recommend the City Council award the quotes for 2023 Chemicals for the City of Jamestown water treatment and wastewater collection and treatment. Seconded by Heinrich. Public Works Director Michel stated that quotes were approximately \$124,000 higher than the previous years. Unanimous aye vote. Carried.

Schloegel moved to recommend the City Council approve the 2023 Seal Coat, Patching, Construction and Reconstruction District No. 23-41:

- a. To approve the preliminary engineering report on the district.
- b. To declare it necessary to construct the district and direct the City Administrator to publish notice of a public hearing concerning the district.

Seconded by Heinrich. Unanimous aye vote. Carried.

Heinrich moved to place on the December Public Works agenda the City grant application to the ND Industrial Commission proposed by New Phase Energy to test advanced biosolid drying for sustainable production of solid fuel inputs for boiler and gasifier renewable energy and chemical production applications and test project. Seconded by Kamlitz. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the engineering agreement with Interstate Engineering to design and bid the replacement of the lime press machines at the water treatment plant. Seconded by Schloegel. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the Change Order No. 2 for consideration to Advantage Electric for Mechanical and Electrical Improvements at Jamestown Water Treatment Plant Project (J21-014-106.01) for a net increase of \$3,941.65. Seconded by Heinrich. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the Change Order No. 2 for consideration to A & R Roofing for Jamestown Civic Center Roof Removal and Replacement Area B & D Project (J21-00-149) for a net decrease of \$10,760.00. Seconded by Schloegel. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council approve the Cost Participation and Maintenance Agreement with the NDDOT on Interstate 94 Interchange – Exits 256, 257, and 260 Project No. H-2-094(192)256 PCN 23532, NDDOT Contract # 38221320, and authorizing the City Auditor, City Attorney and Mayor to sign the agreement and the NDDOT authorization. Seconded by Schloegel. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve the Preliminary Engineering Reimbursement Agreement with the NDDOT on US Highway 52 from 17th Street to Interstate 94 Interchange –Project No. NHU-2-052(051)267 PCN 23745, NDDOT Contract # 38221505, and authorizing the City Auditor, City Attorney and Mayor to sign the agreement and the NDDOT authorization. Seconded by Heinrich. Unanimous aye vote. Carried.

Schloegel moved to recommend the City Council approve the Preliminary Engineering Reimbursement Agreement with the NDDOT on US Highway 281 from 37th Street to Interstate 94 -Project No. NHU-2-281(049)066 PCN 23744, NDDOT Contract # 38221504, and authorizing the City Auditor, City Attorney and Mayor to sign the agreement and the NDDOT authorization. Seconded by Kamlitz. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the Preliminary Engineering Reimbursement Agreement with the NDDOT on US Highway 52 from 7th Ave NW to 9th St.-Project No. NHU-2-052(052)264 PCN 23746, NDDOT Contract # 38221503, and authorizing the City Auditor, City Attorney and Mayor to sign the agreement and the NDDOT authorization. Seconded by Schloegel. Unanimous aye vote. Carried.

City Engineer Dillman stated that he just received notification that NDDOT has extended their deadline to submit the NDDOT Urban Roads and Urban Regional State Transportation Improvement Program (STIP) list so he requested this item be removed.

Kamlitz moved to forward, without recommendation, to the City Council a grant from the Hazard Mitigation Grant Program (HMGP), through the Division of Emergency Services (DES), to look at alternative water transmission routes from the water treatment plant to the valley and NE pressure zones. The Total Cost of the project is estimated at \$35,000, with the local share to be determined. The local share to be paid out of the water utility fund. Seconded by Schloegel. City Engineer Dillman provided information. Unanimous aye vote. Carried.

City Engineer Dillman reviewed the project updates.

Recycling collection reports were provided.

Sanitation Foreman O'Neill provided updates on the baler repairs.

Chair Steele adjourned the meeting at 4:32 p.m.

Jay Sveum, Deputy City Auditor/HRO