

JAMESTOWN CITY COUNCIL
REGULAR MEETING, NOVEMBER 7, 2022
OFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Heinrich at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Heinrich, Council Members Kamlitz, Buchanan, Steele and Schloegel, Assistant City Attorney Geroux, and City Administrator Hellekson.

Council Member Buchanan moved to approve the minutes of the regular council meeting, October 3, 2022; committee meetings, October 25, 2022, and October 27, 2022; and Special City Council Meeting, October 25, 2022. Seconded by Council Member Steele. Unanimous aye vote. Carried.

Council Member Schloegel moved to approve the following consent agenda items:

- A. Resolution to approve the 2021 City of Jamestown Audit Report as prepared by Schauer & Associates, PC.
- B. Resolution to approve the 2022 abatement application for a property located at 522 2nd Ave NE, 58401 at \$60,500.
- C. Resolution to approve the 2022 abatement application for a property located at 1215 8th Ave NE, 58401.
- D. Resolution to approve the 2022 abatement applications for a property located at 1501 & 1505 9th Ave SW & 1506 8th Ave SW, 58401.
- E. Resolution to approve the promotion of Tyler Michel, Engineering Technician II, to the position of Public Works Director, at Range 69, Step 7.
- F. Resolution to approve establishing the standard rental rate for the 2023 to December 31, 2024, Frontier Village two-year lease.
- G. Resolution to approve the 2023 to December 31, 2024, Frontier Village two-year lease with the ability to renew and requiring City Council approval of any rate change and authorize the Mayor and the City Administrator to sign.
- H. Resolution to approve an agreement similar to the current agreement with Jamestown Community Corrections Program, for the term beginning January 1, 2023, through December 31, 2024, with the ability to renew, and authorize the Mayor and City Administrator to sign agreement.
- I. Resolution to approve an agreement similar to the current agreement with James River Correctional Center, for the term beginning January 1, 2023, through December 31, 2024, and authorize the Mayor and City Administrator to sign agreement.
- J. Resolution to approve the additional cost of \$18,967, \$2,716 additional due in 2023 for the Fire Rescue truck.
- K. Resolution to approve the following pertaining to 2023 Seal Coat, Patching, Construction and Reconstruction District #23-41:
 - a. To create the district
 - b. To direct the preparation of a preliminary engineering report concerning the district

- L. Resolution to approve the contract with Interstate Engineering Agreement for an expansion of inert landfill.
- M. Resolution to approve Payment No. 3, to Manning Mechanical, for Mechanical Improvements-Water Treatment Plant Project, in the amount of \$30,710.70.
- N. Resolution to approve Payment No. 3, to Hillerud Construction, for Suspended Ceiling Removal and Replacement Water Treatment Plant Project, in the amount of \$66,736.80.
- O. Resolution to approve Payment No. 3 to LD Concrete for Construction on 2022 Sidewalk and Curb & Gutter District 22-11, in the amount of \$6,203.92.
- P. Resolution to approve Payment No. 5 to Border States Paving Inc., for construction on 2022 Seal Coat, Patching, Construction and Reconstruction District 22-41, in the amount of \$90,464.57.
- Q. Resolution to approve Payment No. 7 (Inv 83271), to AE2S, LLC, for Cyber Security Improvements for a total of \$899.48.
- R. Resolution to approve Payment No. 9 (Inv 08387.08-9), to SRF Consulting Group, Inc., for 2022 Jamestown Planning and Zoning Technical Services, in the amount of \$1,711.33.
- S. Resolution to approve Payment No. 95 (Inv 83291), to AE2S, LLC, for On Call engineering services (I&C Water) for a total amount of \$4,347.75.
- T. Resolution to approve Payment No. 8 (Inv 49003), to Interstate Engineering, Inc., for engineering services on North West Booster Station, in the amount of \$5,871.63.
- U. Resolution to approve Payment No. 9 (Inv 49008), to Interstate Engineering, Inc., for engineering services on Water Treatment Building Ceiling Removal and Replacement, in the amount of \$4,625.10.
- V. Resolution to approve Payment No. 11 (Inv 49007), to Interstate Engineering, Inc., for engineering services on Civic Center Roof Removal and Replacement, Area B & D, in the amount of \$1,166.64.
- W. Resolution to approve Payment No. 12 (Inv 49005), to Interstate Engineering, Inc., for engineering services on 2021 University of Jamestown Storm Sewer Improvement District 21-71, in the amount of \$690.00.
- X. Resolution to approve Payment No. 12 (Inv 49006-FINAL), to Interstate Engineering, Inc., for engineering services on Emergency Water Line Improvements District 21-62, Crosstown Supply Line River Crossing and 4th Ave SW/13th St SW to 15th St SW, in the amount of \$116.00.
- Y. Resolution to approve Payment No. 12 (Inv 49004), to Interstate Engineering, Inc., for engineering services on Solid Waste Landfill, SW-213, Cell 3B Final Cover, in the amount of \$1,276.00.
- Z. Resolution to approve Payment No. 326 (Inv 49002), in the amount of \$15,787.78, to Interstate Engineering, Inc., for engineering services on various city department consultations as follows:
 - a. (General), in the amount of \$6,691.00;
 - b. (Streets), in the amount of \$3,705.78;
 - c. (Sewer), in the amount of \$1,740.00;
 - d. (Water), in the amount of \$2,376.00;
 - e. (Solid Waste), in the amount of \$579.00;
 - f. (Storm Water), in the amount of \$696.00.

AA. Resolution to allow the October indebtedness in the amount of \$3,037,089.24 consisting of \$590,325.26 payroll and \$2,446,763.98 general obligations.

BB. Resolution to approve Payment No. 2, to Baranko Bros, Inc., for construction on Solid Waste Landfill, SW-213, Cell 3B Final Cover, in the amount of \$144,667.67.

Seconded by Council Member Kamlitz. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

A public hearing was held concerning an ordinance to amend and re-enact Ordinance No. 1556 of the City Code by amending the District Map to change the zoning of Lot 1, Block 1 of Hope Apostolic Addition, being within the City of Jamestown, Midway Township, Stutsman County, North Dakota from R-3 (General Multiple Dwelling District) to C-1 (Local Commercial District), with the exception there is no access available on 4th Ave NE, Lot 1, Block 1 of Hope Apostolic Addition. The property is located at 424 4th Ave NE, Jamestown, North Dakota. No one appeared to object, and one written protest was received from Dr. Robert Lech, Superintendent of Schools. The hearing was closed. Mayor Heinrich noted there will be a hearing prior to the second reading at the December City Council meeting.

Council Member Kamlitz moved to introduce the first reading of an ordinance to amend and re-enact Ordinance No. 1556 of the City Code by amending the District Map to change the zoning of Lot 1, Block 1 of Hope Apostolic Addition, being within the City of Jamestown, Midway Township, Stutsman County, North Dakota from R-3 (General Multiple Dwelling District) to C-1 (Local Commercial District), with the exception there is no access available on 4th Ave NE, Lot 1, Block 1 of Hope Apostolic Addition. The property is located at 424 4th Ave NE, Jamestown, North Dakota.

Council Member Steele moved to appoint Thomas Steckler to serve as a member of the Fire Code Board of Appeals for a three-year term to expire in November 2025. Seconded by Council Member Schloegel. Unanimous aye vote. Carried.

Council Member Schloegel moved to adjourn at 5:23 p.m. Seconded by Council Member Kamlitz. Unanimous aye vote. Carried.

ATTEST:
SARAH HELLEKSON, City Administrator

APPROVED:
DWAINE HEINRICH, Mayor