

**Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
October 25, 2022, 4:05 PM**

Present: Heinrich, Buchanan, Kamlitz, Steele, Schloegel, Geroux, Hellekson, Blackmore, Dalugama, Edinger, Laber, Michel, Mohr, Sveum, and Veil.

FINANCE & LEGAL COMMITTEE

Chair Heinrich convened the meeting at 4:08 p.m.

Linda Mohn, from Schauer & Associates, PC, presented the 2021 City of Jamestown Audit Report.

Kamlitz moved to recommend the City Council approve the 2021 City of Jamestown Audit Report as prepared by Schauer & Associates, PC. Seconded by Schloegel. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve the 2022 abatement application for a property located at 522 2nd Ave NE, 58401 at \$60,500. Seconded by Schloegel. City Assessor Veil provided information. Property owner Mikkelson answered questions. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve the 2022 abatement application for a property located at 1215 8th Ave NE, 58401. Seconded by Steele. Veil provided information. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the 2022 abatement applications for a property located at 1501 & 1505 9th Ave SW & 1506 8th Ave SW, 58401. Seconded by Schloegel. Veil provided information on these properties exempt from taxation. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve the job description for the position of Public Works Director. Seconded by Steele. Deputy Auditor/HRO Sveum provided information. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the promotion of Tyler Michel, Engineering Technician II, to the position of Public Works Director, at Range 69, Step 7. Seconded by Schloegel. Deputy Auditor/HRO Sveum provided information. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve establishing the standard rental rate for the 2023 to December 31, 2024, Frontier Village two-year lease. Seconded by Schloegel. Emily Bivens, Jamestown Tourism Director, provided information. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the 2023 to December 31, 2024, Frontier Village two-year lease with the ability to renew and requiring City Council approval of any rate change and authorize the Mayor and the City Administrator to sign. Seconded by Steele. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve an agreement similar to the current agreement with Jamestown Community Corrections Program, for the term beginning January 1, 2023, through December 31, 2024, with the ability to renew, and authorize the Mayor and City Administrator to sign agreement. Seconded by Schloegel. Sarah Frohlich provided information and answered questions. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve an agreement similar to the current agreement with James River Correctional Center, for the term beginning January 1, 2023, through December 31, 2024, and

authorize the Mayor and City Administrator to sign agreement. Seconded by Steele. Unanimous aye vote. Carried.

The appointment applications for the Fire Code Board of Appeals Special Assessment Commission will be considered at the November 7, 2022, City Council meeting.

Chair Heinrich convened the meeting at 4:48 p.m.

BUILDING, PLANNING & ZONING COMMITTEE

Chair Kamlitz convened the meeting at 4:48 p.m.

Heinrich moved to recommend the City Council introduce the first reading of an ordinance to amend and re-enact Ordinance No. 329 of the City Code by amending the District Map to change the zoning of Lot 1, Block 1 of Hope Apostolic Addition, being within the City of Jamestown, Midway Township, Stutsman County, North Dakota from R-3 (General Multiple Dwelling District) to C-1 (Local Commercial District), with the exception there is no access available 4th Ave NE, Lot 1, Block 1 of Hope Apostolic Addition. The property is located at 424 4th Ave NE, Jamestown, North Dakota. Seconded by Steele. Building Inspector Blackmore provided information and stated that the Planning Commission recommends approval. 4 ayes. 1 nay. Carried.

Chair Kamlitz adjourned the meeting at 5:02 p.m.

CIVIC CENTER AND PROMOTION COMMITTEE

Chair Schloegel convened the meeting at 5:02 p.m.

Information about the Civic Center calendar of events through December 2022. Administrator Hellekson stated that COVID testing continues through December then ceases.

Chair Schloegel adjourned the meeting at 5:03 p.m.

Sarah Hellekson, City Administrator