

**Finance & Legal Committee  
Building, Planning & Zoning Committee  
Civic Center & Promotion Committee  
August 23, 2022, 4:00 PM**

Present: Heinrich, Buchanan, Kamlitz, Steele, Ryan, Geroux, Hellekson, Blackmore, Dalugama, Edinger, Fosse, Laber, Liebig, Michel, Reuther, Rowell, Sveum, and Veil. Absent: Schloegel.

**FINANCE & LEGAL COMMITTEE**

Chair Heinrich convened the meeting at 4:00 p.m.

Steele moved to send to the City Council without recommendation the request from Corey and Jodi Bayer to purchase the city-owned parcel 742386600 located at Elmwood Park Addition, Block 9, E 40 ft of N 50 ft of Lot 2 Replat of Lots 1-6, Blocks 5-9 (formerly pump house #1, #2, #3, #4), 1209A 5<sup>th</sup> Ave SE, and located within to 5<sup>th</sup> Ave SE, and on three sides within the Bayer-owned parcel 742386500 located at Elmwood Park Addition, Block 9, Lots 1-2 except the E 40 ft of N 50 ft of Lot 2 and all of 3, 4, and 5, Replat of Lots 1-6 Block 5 and Blocks 6, 7, 8 and 9, 1209 5<sup>th</sup> Ave SE. Seconded by Kamlitz. Heinrich requested staff to provide a value for the property. Bayer asked whether easements must remain. Deputy Auditor Sveum stated the legal fees and recording fees the City has and will incur should be considered. Unanimous aye vote.

Buchanan moved to recommend the City Council approve the guaranteed 2024 purchase price of \$585,264 for the Fire Department Rescue Truck through Sourcewell Cooperative Purchasing, of that total the chassis cost of \$324,094 being due in 2023 upon delivery of the chassis to the SD plant, which funds can be discounted by \$12,436 if paid upon chassis delivery, which funds shall be paid in 2023 from the General Fund and the Equipment Replacement Fund. Fire Chief Reuther provided information. Seconded by Kamlitz. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve \$217,000 PACE Funding for APLD Hosting LLC., \$43,400.00 (20%) to be paid by the City from the City Sales Tax Fund and \$173,600.00 (80%) from the County. Seconded by Kamlitz. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve a quit claim deed by the City of Jamestown to Lloyd's Motors. Seconded by Steele. City Attorney Ryan explained that the original deed was not recorded by Lloyd's Motors, and it is in the best interest of the City to rectify this. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve a Joint Powers Agreement between the City of Jamestown and the Jamestown Park and Recreation District for the installation and maintenance of bridges in Klaus Park, Nickeus Park, and McElroy Park, and direct the City Attorney to draft the agreement. Seconded by Kamlitz. Heinrich provided information. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the ND Department of Transportation-Transportation Alternatives Program application for grant funds for the installation and maintenance bridges in Klaus Park, Nickeus Park, and McElroy Park for the Jamestown Park and Recreation District through the City of Jamestown as the applicant. Seconded by Kamlitz. Unanimous aye vote. Carried.

Steele moved to place on the September Committee agenda the Memorandum of Understanding between the City of Jamestown, the National Audubon Society and Jamestown Park and Recreation District for the installation and maintenance of ornithological habitat in the areas as described for a period of twenty years expiring in 2042. Seconded by Buchanan. City Forester Laber and Sarah Hewitt, National Audubon Society (Dakota) answered questions. Heinrich requested an additional month to allow the city attorney more time to review the agreement. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the request from the Jamestown Fine Arts Association, Inc., d/b/a/ The Arts Center, for a street closing on 2<sup>nd</sup> St SW from 1<sup>st</sup> Ave to the alley, Saturday, September 17, 2022, from 4:00 PM to 9:00 PM, for Oktoberfest Fall Fundraiser and request a waiver of the \$75 street closing fees. Seconded by Kamlitz. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve a request from Jamestown Sophistikix Boosters to be recognized as an other public-spirited organization and to authorize the issuance of a raffle permit. Seconded by Steele. Unanimous aye vote. Carried.

The appointment applications for the Special Assessment Commission will be considered at the September 6, 2022, City Council meeting.

The issuance and negotiated sale of Series AF Refunding Improvement Bond warrants to fund the 21-41 paving project is scheduled for the September 6, 2022, City Council meeting.

Chair Heinrich adjourned the meeting at 4:45 p.m.

### **BUILDING, PLANNING & ZONING COMMITTEE**

Chair Kamlitz convened the meeting at 4:45 p.m.

Buchanan moved to recommend the City Council approve the proposal from RTS Shearing LLC for the demolition of the building, foundation, canopy, sign, and all associated exterior concrete and the bid for asbestos abatement from L & M Contractors on the property located at 101 2<sup>nd</sup> Ave SE. Seconded by Steele. Building Inspector Blackmore provided information. Heinrich said he thought staff would demo the building. Blackmore stated that the Street Department said previously it is beyond the equipment and expertise of city staff. 3 ayes and 1 nay (Heinrich). 1 absent. Carried.

The following ordinances are scheduled for second readings at the September 6, 2022, City Council meeting:

1. Ordinance No. 1564, introduced by Council Member Kamlitz, to enact to amend and re-enact Ordinance No. 1556 of the City Code by amending the District Map to change the zoning of Lots 4-6, Block 7 of Country Side Estates, City of Jamestown, Stutsman County, North Dakota from C-2 (General Commercial District) to M-1 (Limited Industrial and Manufacturing District). The property is located at 1909, 1913 and 2007 16th St SW, Jamestown, North Dakota.
2. Ordinance No. 1565, introduced by Council Member Buchanan, to amend and re-enact Section 2.2, Section 6.4, Section 7.9, and Section 9.1 of Appendix C (Zoning) of the City Code, pertaining to child care uses.

Chair Kamlitz adjourned the meeting at 4:53 p.m.

### **CIVIC CENTER AND PROMOTION COMMITTEE**

Mayor Heinrich convened the meeting at 4:53 p.m.

Searle Swedlund, Executive Direction provided information regarding the city-owned buffalo statue. The repairs for the statue are paid through the 691 Fund per Swedlund. Swedlund stated that the money is collected by Jamestown Tourism from the collector by the monument for the purpose of maintaining the statue. Swedlund asked the committee to dedicate the 691 Fund to the preservation of the monument.

Buchanan moved to recommend the City Council approve the request from Searle Swedlund, Jamestown Tourism Executive Director, to rename the 691 Fund from Jamestown Tourism (BCTF) Capital Improvement to the Jamestown Monument Preservation Fund, and rededicate the same Fund to the repair, maintenance,

improvement, and preservation of the 1959 World's Largest Buffalo statue, which is owned by the City of Jamestown and located on city-owned land. Seconded by Kamlitz. Unanimous aye vote. Carried. Buchanan thanked Swedlund for the work he has done for the community of Jamestown. Kamlitz thanked Swedlund for his work.

Pam Fosse, Civic Center /Convention and Promotion Director provided information on the State of ND Athletic Basketball tournament proposal.

Buchanan moved to recommend the City Council approve the 2022 request for bids for a new basketball floor for the Civic Center contingent upon the State of ND Athletic Association decision to award the tournament site to the City of Jamestown proposal being accepted, estimated at \$175,000 less the trade-in value of the old floor, to be paid from the City Sales Tax Fund and any sponsorships. Seconded by Steele. Civic Center Director Fosse answered questions. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the 2022 order and 2023 purchase of bleachers for additional seating for 200 spectators for the east end of the Civic Center contingent upon the State of ND Athletic Association decision to award the tournament site to the City of Jamestown proposal being accepted, estimated at \$22,000, to be paid from the City Sales Tax Fund. Seconded by Buchanan. Unanimous aye vote. Carried.

Mayor Heinrich adjourned the meeting at 5:25 PM.

Sarah Hellekson, City Administrator