

JAMESTOWN CITY COUNCIL
REGULAR MEETING, AUGUST 1, 2022
UNOFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Heinrich at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Heinrich, Council Members Kamlitz, Buchanan, Steele and Schloegel, City Attorney Ryan, and City Administrator Hellekson.

Council Member Buchanan moved to approve the minutes of the regular council meeting, July 5, 2022; the Final City Council Meeting and Organizational City Council Meeting, June 28, 2022, budget meetings July 11, July 12, July 18, July 19 and July 21, 2022, committee meetings July 19 and July 21, 2022 and Special Assessment Committee, July 11, 2022. Seconded by Council Member Steele. Unanimous aye vote. Carried.

Council Member Kamlitz moved to approve the following consent agenda items:

- A. Resolution to approve and accept the amendment to the 2022 Planning and Zoning Technical Services Agreement between SRF Consulting and City of Jamestown for Technical Services in an amount not to exceed an additional \$20,000.
- B. Resolution to approve the application for Renaissance Zone Incentives for up to five (5) years, one hundred percent (100%) state income tax exemption and one hundred (100%) five (5) year property tax exemption for BJM Properties LLC, (220 1st Ave S) pending approval by the State of North Dakota Department of Commerce, Division of Community Services.
- C. Resolution to approve the application for Renaissance Zone Incentives for up to five (5) years, one hundred percent (100%) state income tax exemption for Premium Property Management LLC, (220 1st Ave S) pending approval by the State of North Dakota Department of Commerce, Division of Community Services.
- D. Resolution to approve \$217,000 PACE Funding for Shocker Hitch, LLC, \$173,600.00 (80%) to be paid by the City from the City Sales Tax Fund and \$43,400.00 (20%) from the County.
- E. Resolution to approve \$70,680 New Jobs Training Fund Program for Shocker Hitch, LLC, \$56,544.00 (80%) to be paid by the City from the City Sales Tax Fund and \$14,136.00 (20%) from the County.
- F. Resolution to approve the UJ request for a permit to conduct a private courtyard dance on Friday, August 19, 2022, until midnight on Allen Field located on UJ campus.
- G. Resolution to approve the Future Land Use Plan amendment for Lots 4-6, Block 7 of Country Side Estates, City of Jamestown, Stutsman County, North Dakota, from Vacant Land to Business Park Light Industrial. The property is located at 1909, 1913 and 2007 16th St SW, Jamestown, North Dakota.
- H. Resolution to approve the Change Order No. 2 to Naastad Brothers, Inc., for Emergency Waterline Replacement, for a net decrease in the contract price of \$9,667.50.
- I. Resolution to approve Payment No. 1, to Advantage Electric, Inc, for Mechanical and Electrical Improvements - Water Treatment Plant Project, in the amount of \$44,793.20.
- J. Resolution to approve Payment No. 3 to Border States Paving Inc., for construction on 2022 Seal Coat, Patching, Construction and Reconstruction District 22-41, in the amount of \$275,913.15.

- K. Resolution to approve Payment No. 6 (Inv 08387.08-6), to SRF Consulting Group, Inc., for 2022 Jamestown Planning and Zoning Technical Services, in the amount of \$6,845.96.
- L. Resolution to approve Payment No. 92 (Inv 81586), to AE2S, LLC, for On Call engineering services (I&C Water) for a total amount of \$280.00.
- M. Resolution to approve Payment No. 5 (Inv 47864), to Interstate Engineering, Inc., for engineering services on Fire Station Generator Bid, in the amount of \$1,044.00.
- N. Resolution to approve Payment No. 5 (Inv 47865), to Interstate Engineering, Inc., for engineering services on North West Booster Station, in the amount of \$537.50.
- O. Resolution to approve Payment No. 8 (Inv 47870), to Interstate Engineering, Inc., for engineering services on Water Treatment Building Ceiling Removal and Replacement, in the amount of \$715.50.
- P. Resolution to approve Payment No. 8 (Inv 47869), to Interstate Engineering, Inc., for engineering services on Civic Center Roof Removal and Replacement, Area B & D, in the amount of \$2,250.42.
- Q. Resolution to approve Payment No. 9 (Inv 47868), to Interstate Engineering, Inc., for engineering services on Emergency Water Line Improvements District 21-62, Crosstown Supply Line River Crossing and 4th Ave SW/13th St SW to 15th St SW, in the amount of \$2,900.00.
- R. Resolution to approve Payment No. 10 (Inv 47866), to Interstate Engineering, Inc., for engineering services on Solid Waste Landfill, SW-213, Cell 3B Final Cover, in the amount of \$1,169.00.
- S. Resolution to approve Payment No. 15 (Inv 47867-FINAL), to Interstate Engineering, Inc., for engineering services on Sanitary Sewer Lift Station Improvements District 20-32 (Lift Station No. 11 and 1 Design), in the amount of \$345.00.
- T. Resolution to approve Payment No. 323 (Inv 47863), in the amount of \$17,208.82, to Interstate Engineering, Inc., for engineering services on various city department consultations as follows:
 - a. (General), in the amount of \$6,500.68;
 - b. (Streets), in the amount of \$1,508.00;
 - c. (Sewer), in the amount of \$1,972.00;
 - d. (Water), in the amount of \$5,137.84;
 - e. (Storm Water), in the amount of \$2,090.30.
- U. Resolution to allow the July indebtedness in the amount of \$2,844,417.68 consisting of \$568,502.20 payroll and 2,275,915.48 general obligations.

Seconded by Council Member Schloegel. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Steele moved a Resolution to approve the request from City of Valley City to purchase three City of Jamestown Solid Waste vehicles in the amount of \$30,000. Seconded by Council Member Schloegel. Council Member Buchanan thanked Sanitation Foreman O'Neill for the detailed information. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Steele moved to introduce the first reading of an ordinance pertaining to the appropriation of the General and Special Funds for the fiscal year January 1, 2023, through December 31, 2023.

Council Member Schloegel moved to introduce the first reading of an ordinance pertaining to the appropriation of the Revenue and Special Funds for the fiscal year January 1, 2023, through December 31, 2023.

Council Member Kamlitz moved to introduce the first reading of an ordinance to amend and re-enact Ordinance No. 1556 of the City Code by amending the District Map to change the zoning of Lots 4-6, Block 7 of Country Side Estates, City of Jamestown, Stutsman County, North Dakota from C-2 (General Commercial District) to M-1 (Limited Industrial and Manufacturing District). The property is located at 1909, 1913 and 2007 16th St SW, Jamestown, North Dakota.

Council Member Buchanan moved to introduce the first reading of an ordinance to amend and re-enact Section 2.2, Section 6.4, Section 7.9, and Section 9.1 of Appendix C (Zoning) of the City Code, pertaining to child/day care uses.

Council Member Kamlitz moved to appoint Christian Cary to serve as a member of the Planning Commission for a five year term to expire August 2027. Seconded by Council Member Steele. Unanimous aye vote. Carried.

Mayor Heinrich summarized a Transportation Alternative Grant opportunity to cover 80% of costs of improving the bridges in the parks requiring the City to be the grant recipient. Mayor Heinrich thanked Harold Bench for his many years of service as a Planning Commissioner.

Council Member Kamlitz moved a Resolution to approve the request from Michael Paul Hansen dba Pit Stop Sports, for an On-Sale Beer, Wine and Sparkling Wine license at 117 4th St. NW, for the period ending 12/31/2022. Seconded by Council Member Schloegel. Michael Hansen corrected the address which was Midwest Motors at 2nd Ave & 4th St. Hansen said it will have golf, axe throwing, food and more. Roll Call No. 3 showed: 5 ayes, 0 nays, 0 absent.

Council Member Buchanan moved a Resolution to award the bid for One (1) tractor, Wastewater Department to Central Sales in the amount of \$162,000. Seconded by Council Member Steele. Roll Call No. 4 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Steele moved to place the proposal from RTS Shearing for the demolition of the building, foundation and all associated exterior concrete on the property located at 101 2nd Ave SE on the August Building, Planning and Zoning agenda. Building Inspector Blackmore stated that TRS Shearing was the only one of four that responded with a quote. Blackmore stated that the project is time sensitive as the asphalt needs to get done before the plant closes. Blackmore stated that the city staff was not comfortable demolishing the building. Mayor Heinrich stated he is not comfortable making a decision now and it needs to go to committee. Council Member Buchanan stated that he prefers the land be cleared now. Seconded by Council Member Schloegel. Unanimous aye vote. Carried.

Council Member Schloegel moved to adjourn at 5:42 p.m. Seconded by Council Member Kamlitz. Unanimous aye vote. Carried.

ATTEST:
SARAH HELLEKSON, City Administrator

APPROVED:
DWAINE HEINRICH, Mayor