

CITY OF JAMESTOWN
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MINUTES
Planning Commission –June 13, 2022 - 8:00 a.m.

MEMBERS PRESENT: Bensch, Trautman, Ritter, Paulson, Bayer, Ostlie

MEMBERS ABSENT: Hillerud, Frye, Rath

OTHERS PRESENT: Blackmore, Michel, CM Kamlitz, CM Steele, Administrator Hellekson, Harmstead (SRF)

1. Chairperson Trautman opened the meeting. Ritter made a motion to approve the minutes from the May 9, 2022, Planning Commission meeting. Seconded by Bensch. Roll Call. 6 ayes, 0 nays, 3 absent. Motion carried.
2. **Public Hearing:** The Major Subdivision, Final Plat of Messner Kartes Addition, Within SE 1/4 of Section 23, T140N, R64W, Jamestown, North Dakota. The property is located at 1000 19th St NW.

Scott Harmstead SRF Consulting presented the Staff Report for the Messner Kartes Addition Final Plat. Trautman opened the Public Hearing. Trautman closed the Public Hearing. Bayer made a motion to approve the Final Plat of the Messner Kartes Addition. Seconded by Bensch. Roll Call. 6 ayes. 0 nays. 3 absent.

3. **Public Hearing:** The Kennard Lot Combination- West 15 feet of Lot 7 and Lots 8-10, Block 8 of Riverside Addition, Jamestown, North Dakota. The property is located at 613 4th St NW & 617 4th St NW.

Tom Blackmore Zoning Administrator presented the Kennard Lot Combination Staff Report. Trautman opened the Public Hearing. Trautman closed the Public Hearing. Paulson made a motion to approve of the Finding of Staff and Approve of the Lot Combination. Seconded by Bayer. Roll Call. 6 ayes. 0 nays. 3 absent.

4. **Public Hearing:** The Dakota Central Telecommunications Co-op Lot Combination- Lots 5-6 & East ½ of Vacated Alley, Block 6 of Mill Hill Second Addition, Jamestown, North Dakota. The property is located at 1506 8th Ave SW. Tom Blackmore Zoning Administrator presented the Dakota Central Lot Combination. Paulson recused himself from voting. Trautman opened the Public Hearing. Trautman Closed the Public Hearing. Bayer made a motion to approve the Findings of Staff and Approve of the Lot Combination. Seconded by Ritter. Roll Call. 5 ayes. 0. nays. 3 absent. 1 abstain.
5. **Other Business:** Tom Blackmore Zoning Administrator brought up daycares to the Planning Commission in order to aid in development. Tom explained that under the newly reformatted and adopted Appendix C, daycares were only permitted within a POC District which is currently causing issues with people looking at building daycare centers within the community. Scott Harmstead SRF Consulting spoke to as possibly why a Special Use Permit option could be considered. Bayer stated that he felt Special Use Permits could be a concern for the future. Scott Harmstead stated that the Planning Commission could create standards for daycares. Brian Paulson stated that daycares are already regulated by the State and would not like to see the Planning Commission make more regulations for daycares. Scott Harmstead suggested that the owner apply for a Variance. Ostlie asked if the City could allow a Special Use Permit

temporarily. Scott Harmstead said that there is no tool in the ordinance that would allow a temporary Special Use Permit to be issued. Ritter requested that Tom Blackmore surveys the existing zoning for the existing daycares. Bayer suggested establishing a clear set of standards for daycares. Much discussion was had. Bayer made a motion to move forward with the process to place daycares in the appropriate zoning districts. Ritter Seconded. Roll Call. 6 ayes. 0 nays. 3 absent.

6. Commission member Paulson made a motion to adjourn. Seconded by Ritter. All in favor. Meeting adjourned.