

JAMESTOWN CITY COUNCIL  
REGULAR MEETING, JUNE 6, 2022  
UNOFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Heinrich at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Heinrich, Council Members Kamlitz, Buchanan and Schloegel, City Attorney Ryan, and Deputy City Auditor Sveum. Absent: City Administrator Hellekson and Council Member Steele.

Council Member Buchanan moved to approve the minutes of the regular City Council meeting May 2, 2022, the special City Council meetings May 26 and June 1, 2022, and the committee meetings May 24 and 26, 2022. Seconded by Council Member Schloegel. Unanimous aye vote. Carried.

Council Member Kamlitz moved to approve the following consent agenda items:

- A. Resolution to approve the Special Use Permit for a Compassion Center Dispensary as required under City Code Appendix C, Sec. 12, from July 1, 2022 to June 30, 2023.
- B. Resolution to approve the request from Oviatt LLC DBA Corner Bar for a permit to conduct street dances on Saturday, June 11, 2022 and Saturday, July 23, 2022, on 2nd St SW from 1st Ave S westward to the alley.
- C. Resolution to approve the City Attorney to draft a first right of refusal or option contract for Jamestown SW 2<sup>nd</sup> Addition Outlot A.
- D. Resolution to approve the 2022 DWSRF 20-62 Refunding Improvement Warrant \$1,402,300 to amend and supersede the Series 2021 DWSRF 20-62 State Hospital Water Main District 20-62 Refunding Improvement Warrant, and authorize the Mayor and City Administrator to sign the agreements and documents.
- E. Resolution to approve of the Minor Subdivision, Preliminary/Final Plat of Bintz Subdivision, Replat of Auditor's Lot 12-20B2, Within SE 1/4 of Section 12, T140, R64W, Stutsman Country, North Dakota. The property is located at 8382 31 ½ St SE, Unit 1.
- F. Resolution to approve a request from Recycle North Dakota to exercise its option to extend the current contract with the City of Jamestown for an additional five years.
- G. Resolution to accept the affidavit from Cameron Jamal Boone, that Check No. 8566 (Municipal Court) dated April 8, 2022, has been lost or destroyed and authorize the issuance of a duplicate.
- H. Resolution to approve Payment No. 1 to Border States Paving Inc., for construction on 20-22 Seal Coat, Patching, Construction and Reconstruction District 22-41, in the amount of \$252,755.60.
- I. Resolution to approve Payment No. 3 (Inv 80715), to AE2S, LLC, for Well 9 Emergency PLC Upgrade for a total amount of \$173.31
- J. Resolution to approve Payment No. 4 (Inv 08387.08-4), to SRF Consulting Group, Inc., for 2022 Jamestown Planning and Zoning Technical Services, in the amount of \$2,276.18.

- K. Resolution to approve Payment No. 90 (Inv 80512), to AE2S, LLC, for On Call engineering services (I&C Water) for a total amount of \$2,924.55.
- L. Resolution to approve Payment No. 1 (Inv 47272), to Interstate Engineering, Inc., for engineering services on Sludge Pumps at Water Treatment Plant, in the amount of \$4,444.50.
- M. Resolution to approve Payment No. 1 (Inv 47275), to Interstate Engineering, Inc., for engineering services on 2022 Water Main Improvement District 22-61 (approximately 16 blocks), in the amount of \$110,697.12.
- N. Resolution to approve Payment No. 3 (Inv 47270), to Interstate Engineering, Inc., for engineering services on Fire Station Generator Bid, in the amount of \$1,556.00.
- O. Resolution to approve Payment No. 3 (Inv 47271), to Interstate Engineering, Inc., for engineering services on North West Booster Station, in the amount of \$9,571.50.
- P. Resolution to approve Payment No. 6 (Inv 47277), to Interstate Engineering, Inc., for engineering services on Water Treatment Building Ceiling Removal and Replacement, in the amount of \$6,866.12.
- Q. Resolution to approve Payment No. 6 (Inv 47276), to Interstate Engineering, Inc., for engineering services on Civic Center Roof Removal and Replacement, Area B & D, in the amount of \$455.22.
- R. Resolution to approve Payment No. 8 (Inv 47274), to Interstate Engineering, Inc., for engineering services on 2021 University of Jamestown Storm Sewer Improvement District 21-71, in the amount of \$1,983.00.
- S. Resolution to approve Payment No. 13 (Inv 47273), to Interstate Engineering, Inc., for engineering services on Sanitary Sewer Lift Station Improvements District 20-32 (Lift Station No. 11 and 1 Design), in the amount of \$416.00.
- T. Resolution to approve Payment No. 321 (Inv 47269), in the amount of \$21,756.00, to Interstate Engineering, Inc., for engineering services on various city department consultations as follows:
  - a. (General), in the amount of \$8,352.00;
  - b. (Streets), in the amount of \$3,128.00;
  - c. (Sewer), in the amount of \$2,436.00;
  - d. (Water), in the amount of \$4,273.60;
  - e. (Solid Waste), in the amount of \$291.00;
  - f. (Storm Water), in the amount of \$3275.40.
- U. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- V. Resolution to allow the May indebtedness in the amount of \$1,710,867.29 consisting of \$555,930.55 payroll and 1,154,936.74 general obligations.

Seconded by Council Member Schloegel. Consent Roll Call No. 1 showed: 4 ayes, 0 nays, 1 absent.  
Carried.

A public hearing was held concerning the request to vacate the westerly 311.32' of 11<sup>th</sup> St SW; adjacent to Lot 1, Block 1 and Lot 1, Block 6 of Country Side Estates, within the One Mile Extraterritorial limits, Stutsman County, North Dakota.

Dean Hafner appeared before the City Council representing property owners Ron and Rita Huber, and spoke in support of the street vacation.

Jane Trautman appeared before the City Council representing Midway Township and the Planning Commission, and spoke in opposition to the street vacation.

Fire Chief Reuther stated that, after visiting with Rural Fire Chief Paulson, the Rural Fire Department was not in favor of the street vacation.

City Building Inspector Tom Blackmore stated that he prefers not to vacate the street as it may limit development.

Mayor Heinrich asked for a motion on the street vacation request. No motion was received.

As documentation was not available at the meeting, the request to approve and authorize the advertisement for bids for the purchase of One (1) tractor, Wastewater Department was forwarded to the June Public Works Committee Meeting.

As the Certificate of Occupancy had not been issued by the City Building Inspector, the request from Michael Paul Hansen dba Pit Stop Sports, for a Beer, Wine and Sparkling Wine license at 117 4th Ave NW, for the period ending 12/31/2022 was forwarded to the June Finance and Legal Committee Meeting.

Council Member Kamlitz moved a Resolution to authorize Payment No. 1 to LD Concrete for Construction on 2022 Sidewalk and Curb & Gutter District 22-11, in the amount of \$10,332.72. Seconded by Council Member Schloegel. Roll Call No. 2 showed: 4 ayes, 0 nays, 1 absent. Carried.

Council Member Kamlitz moved a Resolution to approve a request from Knights of Columbus #1883 for a site authorization to conduct gaming at the Hidden River Acres on June 9, 2022. Seconded by Council Member Schloegel. Roll Call No. 3 showed: 4 ayes, 0 nays, 1 absent. Carried.

Council Member Schloegel moved a Resolution to approve the request from the Jamestown Fine Arts Association, Inc., d/b/a The Arts Center, for a street closing on 2<sup>nd</sup> St SW from 1<sup>st</sup> Ave to the alley, every Thursday starting July 7 through September 1, 2022 from 4:00 PM to 9:00 PM, for the weekly Downtown Arts Market and request a waiver of the street closing fees. Seconded by Council Member Buchanan. Roll Call No. 4 showed: 4 ayes, 0 nays, 1 absent. Carried.

Council Member Kamlitz moved to adjourn at 5:45 p.m. Seconded by Council Member Schloegel. Unanimous aye vote. Carried.

ATTEST:  
JAY SVEUM, Deputy City Auditor

APPROVED:  
DWAINE HEINRICH, Mayor