

**Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
April 19, 2022, 4:00 PM**

Present: Heinrich, Buchanan, Kamlitz, Steele and Schloegel, Ryan, Hellekson, Ahmed, Blackmore, Blinsky, Laber, Michel, Reuther, Sveum, and Veil.

FINANCE & LEGAL COMMITTEE

Chair Heinrich convened the meeting at 4:00 p.m.

Deputy City Auditor Jay Sveum provided an update on the City Planner/GIS Coordinator position and requested permission to rewrite the job description without the City Planner portion in order to attract a different pool of candidates. Deputy Auditor Sveum stated job descriptions are approved by the Finance and Legal Committee. City Assessor Veil described geographic information systems. Engineering Technician Michel provided information about geographic information systems. Council Member Steele asked whether the job notice and application procedure should be updated. Sveum responded that the city ordinance specifies the requirements. Council Member Schloegel asked staff to consider having the position be partially remote to increase potential candidates.

Council Member Kamlitz moved to schedule a Finance and Legal Committee Thursday at 4:00 p.m. to consider a revised job description. Seconded by Council Member Schloegel. Unanimous aye vote. Motion carried.

Chair Heinrich adjourned the meeting at 4:34 p.m.

BUILDING, PLANNING & ZONING COMMITTEE

Chair Kamlitz convened the meeting at 4:34 p.m.

Mayor Heinrich moved to consider approval of the Minor Subdivision, Preliminary/Final Plat of Otter Tail Power Addition, Within NW 1/4 Section of 32, T140N, R63W, Bloom Township, Stutsman County, North Dakota. This property is located on 3rd St SE, bordering Jamestown Hillcrest Golf Course. Seconded by Council Member Steele. Unanimous aye vote. Carried.

INFORMATIONAL: Vacation of Street Request- The Westerly 311.32' of 11th St SW; adjacent to Lot 1, Block 1 and Lot 1, Block 6 of Country Side Estates; to the City of Jamestown, within the One Mile Extraterritorial limits, Stutsman County, North Dakota.

Chair Kamlitz adjourned the meeting at 4:42 p.m.

CIVIC CENTER AND PROMOTION COMMITTEE

Chair Schloegel opened and adjourned the meeting at 4:42 p.m. as there were no items for discussion.

Sarah Hellekson, City Administrator