

**Finance & Legal Committee  
Building, Planning & Zoning Committee  
Civic Center & Promotion Committee  
January 25, 2022, 4:00 PM**

Present: Heinrich, Buchanan, Kamlitz, Steele and Schloegel, Ryan, Hellekson, Blackmore, Edinger, Laber, Liebig, Michel, Sveum, and Veil.

**FINANCE & LEGAL COMMITTEE**

Chair Heinrich convened the meeting at 4:00 p.m.

Steele moved to recommend the City Council approve funding the 2022 Flex PACE Program up to \$500,000, with \$100,000 or 20% paid by the County, and \$400,000 or 80% paid by the City from the 224 City Sales Tax Fund. Corry Shevlin, JSDC Business Development Director, said the Flex PACE funds are loans that are returned to the community. Seconded by Kamlitz. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve the antenna license agreement with Sprint (T-Mobile), for the right to install, operate and maintain antenna and related facilities without interference with city's infrastructure, or maintenance and repair requirements. Seconded by Schloegel. City Administrator Hellekson stated that the previous agreement expired and Sprint stated an intent to remove its infrastructure from the city's water tower this spring. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve an energy conservation grant agreement with the ND Department of Commerce Division of Community Services to retrofit lights in the Street Department facilities at a 50% local share of \$18,739.34, which is projected to save \$7,225 annually in energy costs, and authorize the City Administrator to sign the agreement. Seconded by Schloegel. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council recommend the County Commission accept the City Assessor's recommendation using the cost methodology for the 2019 abatement application for the property located at 502 24th St SW, 58401, with a reduced assessed value of \$1,684,239. Seconded by Schloegel. Chris Stafford, counsel for property owner MP Jamestown LLC, stated that the owner does not object to City Assessor Veil's recommendation and appreciated working with the City Assessor's office. Unanimous aye vote. Carried.

Kamlitz moved to consider re-establishing the sales prices on city owned lots for the year 2022. Seconded by Steele. Unanimous aye vote. Carried.

The appointment applications for the Jamestown Regional Airport Authority will be considered at the February 7, 2022, City Council meeting.

Chair Heinrich adjourned the meeting at 4:28 p.m.

**BUILDING, PLANNING & ZONING COMMITTEE**

Chair Kamlitz convened meeting at 4:28 p.m.

Schloegel moved to consider approval of the Major Subdivision, Final Plat of Jamestown Southwest Second Addition, Replat of Block 2 of Jamestown Southwest Addition Within NE ¼ of Section 3, T139N, R64W, City of Jamestown, North Dakota. Seconded by Heinrich. Planning & Zoning Administrator Blackmore stated that the Planning Commission approved the final plat. Blackmore stated that Outlot A was designated as a location for a future overpass. Unanimous aye vote. Carried.

Engineering Technician Michel led a discussion related to Jamestown Southwest Second Addition, Outlot A and a request from the plat owner that he and the City enter an agreement regarding Outlot A. Michel stated that after five years, the parcel owner wants the ability to develop or sell the property with clear ownership. City Attorney Ryan suggested the City Council consider directing staff to negotiate the matter after Stutsman County has recorded the approved plat.

Chair Kamlitz adjourned the meeting at 4:36 p.m.

**CIVIC CENTER AND PROMOTION COMMITTEE**

No items for discussion. Chair Schloegel adjourned the meeting at 4:36 p.m.

Sarah Hellekson, City Administrator