

REVISED
COMBINED
Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
Police & Fire Committee
Public Works Committee
November 18, 2021, Minutes

Present: Heinrich, Buchanan, Kamlitz, Steele and Schloegel, Geroux, Hellekson, Ahmad, Blackmore, Dillman, Edinger, Lipetzky, Michel, O'Neill, Reuther, Rowell, Sveum, and Veil.

FINANCE & LEGAL COMMITTEE

Chair Heinrich convened the meeting at 3:00 p.m.

Steele moved to recommend the City Council introduce the first reading of ordinances for the franchise agreements for a proposed non-exclusive franchise in the city with Midcontinent Communications, Daktel Communications, and Cable Services Inc., for the right to construct, maintain, and operate within and upon, in and under, the streets, alleys, and public grounds of the city, a telecommunication system for public and private use in the city. Seconded by Schloegel. Assistant City Attorney Geroux stated that the three five-year agreements are similar and have a provision for new development areas. Unanimous aye vote. Carried.

Heinrich stated that he owns storage units so that could be considered a conflict of interest. Steele moved to allow Heinrich to consider the matter of abatement for 2613 HWY 281 S, 58401. Seconded by Schloegel. Unanimous aye vote. Carried.

Steele moved to recommend the City Council follow the recommendation of the City Assessor and retain the original valuation for the property located at 2613 HWY 281 S, 58401. Seconded by Kamlitz. Marc Bushee, an MBS Storage LLC, partner from Fargo, handed a copy of a bank's appraisal to the City Assessor, and requested that the valuation be reduced from \$636,942 as approved by the Board of Equalization, to \$325,000. City Assessor Veil provided information and answered questions. Unanimous aye vote. Carried.

INFORMATIONAL: The appointment applications for the Central Valley Health Unit and James River Library System Board will be considered at the December 6, 2021, City Council meeting.

Chair Heinrich adjourned the meeting at 3:37 p.m.

BUILDING, PLANNING & ZONING COMMITTEE

Chair Kamlitz convened the meeting at 3:37 p.m.

Heinrich moved to recommend the City Council introduce the first reading of an ordinance to amend and re-enact Ordinance No. 329 of the City Code by amending the District Map to change the zoning of the South One-Half (S ½) of the Southwest Quarter of the Southwest Quarter of Section 12, Township 139 North, Range 64 West of the Fifth P.M., except that portion thereof presently existing as highway right of way, City of Jamestown, Stutsman County, North Dakota from C-2 & Ag (General Commercial District & Agricultural District) to M-1 (Limited Industrial and Manufacturing District). The property is located at 3790 Hwy 281 SE. Seconded by Steele. Zoning Administrator Blackmore provided information. Unanimous aye vote. Carried.

Steele moved to recommend the City Council introduce the first reading of an ordinance to repeal the current Appendix C and to enact the reformatted Appendix C of the City Code of the City of Jamestown, North Dakota,

pertaining to Zoning Regulations. Seconded by Schloegel. Zoning Administrator Blackmore stated that he, Assistant City Attorney Geroux and others have been working on this. Unanimous aye vote. Carried.

Schloegel moved to recommend the City Council approve the special use permit for Lots 5 & 6, Lubeck's Addition. The property is located at 1512 Business Loop East (Unit A & B). Seconded by Steele. Building Inspector Blackmore provided information. Buchanan expressed concern regarding permit language to restrict and enforce use of the property. Voice vote: 0 ayes, 5 nays. Motion denied. Steele requested the motion be on the December Committee agenda with the permit modifications.

INFORMATIONAL: A public hearing and second reading of Ordinance No. 1551, introduced by Kamlitz, to amend and re-enact Ordinance No. 329 of the City Code by amending the District Map to change the zoning of Lubeck's Addition, Lots 5, 6, 10 & 11, City of Jamestown, Stutsman County, North Dakota from C-1 (Local Commercial District) to C-2 (General Commercial District), is scheduled on the November 1, 2021, City Council agenda. The property is located at 1512 Business Loop East (Unit A & B) and 1602 Business Loop East.

Chair Kamlitz adjourned the meeting at 3:50 p.m.

PUBLIC WORKS COMMITTEE

Chair Steele convened the meeting at 3:50 p.m.

Schloegel moved to recommend the City Council award the quote for 2022 Chemicals for the City of Jamestown water treatment and wastewater collection and treatment. Seconded by Kamlitz. Water Superintendent Rowell stated that chlorine costs increased 99% while most increased 15% to 20%. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council award the quote for 2022 Hydrocarbons for the City of Jamestown Operational Programs and Jamestown Park District Operational Programs. Seconded by Schloegel. Engineering Technician II Michel stated that the quote tab should read 0.035 wherever it currently reads 0.35. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the 2022-2025 NDDOT Urban Roads and Urban Regional State Transportation Improvement Program (STIP) list. Seconded by Heinrich. City Engineer Dillman reviewed each project on the regional and urban list. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve the plans and specifications for the Jamestown Civic Center Roof Removal and Replacement Project, Area B & D. Seconded by Schloegel. City Engineer Dillman explained that the City wants to begin the bid process earlier to allow the project time next year. Unanimous aye vote. Carried.

INFORMATIONAL: City Engineer Dillman reviewed three of the projects in the written project updates.

INFORMATIONAL: Recycling collection update.

INFORMATIONAL: Sanitation Foreman O'Neill stated that the city had 2,556 tons of trees and wood debris ground on site and provided a written garbage collection update.

Street Foreman Lipetzky stated that there were no issues plowing snow recently even with the downtown bump outs.

Chair Steele adjourned the meeting at 4:21 p.m.

Sarah Hellekson, City Administrator