

**Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
July 20, 2021**

Present: Heinrich, Buchanan, Kamlitz, Steele, Schloegel, Geroux, and Hellekson, Blackmore, Dillman, Edinger, Laber, Reuther, Rowell, Sveum, and Veil.

FINANCE & LEGAL COMMITTEE

Chair Heinrich convened the meeting at 4:00 p.m.

Justin Forde, Midco Senior Manager Government Relations, and Brett Steele, Midco General Manager, provided a project summary of Midco Network operations center in Jamestown which will be a \$15,000,000 infrastructure investment beginning in spring 2022.

Buchanan moved to recommend the City Council approve the development of a franchise agreement with Midcontinent Communications for a proposed non-exclusive franchise in the city for the right to construct, maintain, and operate within and upon, in and under, the streets, alleys, and public grounds of the city, a telecommunication system for public and private use in the city, and authorize the City Attorney to draft the agreement. Seconded by Kamlitz. Unanimous aye vote. Carried.

City Administrator Hellekson presented the 2022 preliminary budget. Steele moved to recommend the City Council introduce the first reading of ordinances for the 2022 preliminary budget. Seconded by Schloegel. Unanimous aye vote. Carried.

Mayor Heinrich explained his revisions to the Procurement Policy amendment as presented at the June 22, 2021, Finance and Legal Committee and July 6, 2021, City Council meetings. Heinrich stated the amounts should be from \$10,000 to \$40,000 and from \$40,000 to \$100,000, and formal proposals should be approved by the City Council. City Engineer Dillman summarized the additional costs and time required to go through a formal bidding process. Buchanan stated his concerns regarding micromanagement by the elected officials. Assistant City Attorney Geroux stated that the current 2010 procurement policy conforms with the current city ordinance which requires a sealed bid for any purchase over \$40,000. Geroux stated that if the policy changes, then the ordinance must change. Geroux stated that she will have a revised ordinance at the next Finance and Legal Committee meeting.

Kamlitz moved to recommend the City Council approve the revised amendment to the City of Jamestown Procurement Policy, approved by a City Council resolution on September 7, 2010, and authorize the City Attorney to draft an amendment to the Jamestown City Code. Seconded by Steele. Schloegel requested clarification asking if it conflicted with state law. Heinrich read the proposal again. Deputy Auditor Sveum stated that *informal bid* should also be eliminated from the policy. Kamlitz and Schloegel agreed. Unanimous aye vote. Carried.

Mayor Heinrich encouraged people to get vaccinated and noted that Stutsman County went from 0 cases to 14 active positives recently.

The meeting was adjourned at 4:58 p.m.

BUILDING, PLANNING & ZONING COMMITTEE

Chair Kamlitz convened the meeting at 4:58 p.m.

The appointment of a member to serve on the Planning Commission for a five year term to August 2026, is scheduled on the August 2, 2021, city council agenda.

The meeting adjourned at 4:59 p.m.

CIVIC CENTER AND PROMOTION COMMITTEE

Chair Schloegel convened the meeting at 4:59 p.m.

Jamestown Tourism Executive Director Searle Swedlund explained that their BNSF grant application was denied in February and they were informed they must submit through local government for the Frontier Village project. Buchanan thanked Swedlund for the improvements at the Village and for the Jamestown Tourism brochure.

Heinrich moved to recommend approval of the request for authorization for Jamestown Tourism to apply to BNSF on behalf of the City of Jamestown for the Frontier Village Train Parkette project. Seconded by Steele. Unanimous aye vote. Carried.

The meeting was adjourned at 5:01 p.m.

Sarah Hellekson, City Administrator