

**Police & Fire Committee
Public Works Committee
June 24, 2021**

Present: Heinrich, Buchanan, Kamlitz, Steele, Schloegel, Geroux and Hellekson, Blackmore, Blinsky, Dillman, Laber, Michel, O'Neill, Reuther, Rowell, Sveum and Veil.

POLICE & FIRE COMMITTEE

Chair Buchanan convened the committee at 4:00 p.m.

Sarah Frohlich, Community Corrections Director, provided an annual report and requested the two-year contract be extended one year.

Heinrich moved to recommend the City Council renew the current Community Service Agreement for an additional one-year term as allowed in Section 3 of the current 2020 agreement, the additional term expiring December 31, 2022, and authorize the Mayor and City Administrator to sign the amendment to renew the agreement. Seconded by Schloegel. Unanimous aye vote. Carried.

Police Chief Edinger provided a department update.

Chief Edinger provided information regarding the need for a Public Safety Building in the southwest area of Jamestown. Fire Chief Reuther stated that the building is necessary to provide fire protection for the JRMC and other large structures in the southwest. City Engineer Dillman stated that a cost estimate is very preliminary and would not include land acquisition. Dillman suggested the committee begin with an architect and form a subcommittee.

Heinrich moved to discuss the Public Safety Building at the July Police and Fire Committee meeting. Seconded by Schloegel. Unanimous aye vote. Carried.

Fire Chief Reuther stated that the pancake feed is during Buffalo Days in July, firefighter training continues, and although the precipitation is helpful, the area is still in drought conditions.

Kamlitz moved to recommend the City Council amend the City Code to integrate the adopted policy to follow the Stutsman County burn ban and authorize the City Attorney's Office to write the amendment. Seconded by Schloegel. Unanimous aye vote. Carried.

The meeting adjourned at 4:36 p.m.

PUBLIC WORKS COMMITTEE

Chair Steele convened the committee at 4:36 p.m.

Building Inspector Blackmore provided information about the current City Hall cedar shingle roof which has not been adequately maintained the past 31 years.

Buchanan moved to recommend the City Council approve the specifications and authorize advertisement for proposals for the City Hall roof project budgeted in the 2021 Public Building Site Fund. Seconded by Kamlitz. Unanimous aye vote. Carried.

City Engineer Dillman provided information about the 20-62 project.

Heinrich moved to recommend the City Council approve Change Order No. 5 - Final Balancing Change Order, to Scherbenske Inc. for the State Hospital Water Line Replacement Project, District 20-62, for a decrease in the contract price of \$408.86. Seconded by Kamlitz. Unanimous aye vote. Carried.

City Engineer Dillman provided information about District 21-71 project.

Heinrich moved to recommend the City Council approve Change Order No. 1 – Final Balancing Change Order, to Naastad Brothers, Inc., on the University of Jamestown Storm Sewer Improvement Project, District 21-71, for an increase in the contract price of \$9,750. Seconded by Schloegel. Unanimous aye vote. Carried.

Arnie Falk, representing Jamestown Farmers Market, requested permission to place signs on City-owned property. Engineer Technician Michel and Building Inspector Blackmore provided information about the sign ordinance, current and past practices and the NDDOT requirements to remove signs from the DOT rights-of-way.

Buchanan moved to waive the effect of the City's sign ordinance for a period of 60 days for the benefit of the Farmers Market. Seconded by Kamlitz. Heinrich asked about the City's administrative process. Blackmore stated that the application is submitted and his department approves or denies based on whether the signs are placed on the applicant's property and conforms to the requirements in the ordinance. Buchanan called for the vote. Unanimous aye vote. Carried.

A public hearing is scheduled at the July 6, 2021, regular City Council meeting, to consider the request to vacate a part of 19th Ave NE adjacent to Lots 3, 4 and 5, Block 2, replat of Block 2, Hillcrest Park Addition, to the City of Jamestown, Stutsman County, North Dakota.

City Engineer Dillman provided project updates.

Ralph Friebe, Dakota Recycling, provided a recycling update noting that recycling tonnage has declined since the beginning of the program and some put garbage, yard waste and other contaminants in the recycling carts.

Sanitation Foreman O'Neill provided a garbage collection update stating that no one has taken advantage of the bulk collection, and one person did pay the one-time fee for a residential MSW container.

The meeting adjourned at 5:21 p.m.

Sarah Hellekson, City Administrator