

**Finance & Legal Committee  
Building, Planning & Zoning Committee  
Civic Center & Promotion Committee  
June 22, 2021**

Present: Buchanan, Kamlitz, Steele, Schloegel, Geroux, and Hellekson, Ahmad, Blackmore, Bremseth, Edinger, Michel, Reuther, Stroh, Sveum, and Veil. Absent: Heinrich.

**FINANCE & LEGAL COMMITTEE**

President Buchanan convened the meeting at 4:00 PM.

Steele moved to recommend the City Council approve the request from JSDC to fund the 2021 Flex PACE program up to \$1 million dollars from Economic Development Funds on an 80% City / 20% County split (up to an additional \$720,000) with the City Share to be up to an additional \$576,000 and paid from the City Sales Tax Fund. Seconded by Schloegel. Corry Shevlin, JSDC Business Development, stated that the JSDC Board of Directors amended the policies to ensure this additional request for funds will not occur annually. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the request from JSDC to de-obligate funds from the Airport Park Development in the amount of \$424,007.15 (City Share). Seconded by Kamlitz. Shevlin, JSDC Business Development, stated that the project was completed under budget. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve and allow the banners from the Chamber of Commerce Beautification Committee to be placed along Mill Hill. Seconded by Steele. Emily Bivens, Chamber of Commerce President, stated that the Beautification Committee is working with the NDDOT, which is requesting a letter from the City allowing the banners. Unanimous aye vote. Carried.

City Administrator Hellekson stated that the proposed 2022 Jamestown Employee Group Health Plan for the upcoming fiscal year is a 2.7% increase in the premiums which will be paid by the City and no cost increase to the employees. Hellekson explained the grandfathered status of this group health plan, which includes the Airport, Library and the Parks and Recreation District employees.

Buchanan moved to recommend the City Council establish the monthly premium rates for the City of Jamestown Employee Group Health Plan for the fiscal year September 1, 2021 to August 31, 2022, as follows:

	<u>City Share</u>	<u>Employee Share</u>	<u>Total Premium</u>
Single Plan	\$713.64	-0-	\$713.64
Single Plus Dependent	\$933.82	\$322.20	\$1,256.02
Family Plan	\$1,152.34	\$703.12	\$1,855.46

Seconded by Schloegel. Unanimous aye vote. Carried.

Jo Hatfield, Blue Cross Blue Shield ND, distributed information about the dental plan offered.

Buchanan moved to table and re-visit at a later date the monthly dental premium rates for the City of Jamestown Employee Group Health Plan optional Dental Insurance as part of the BCBSND statewide pool for the fiscal year September 1, 2021 to August 31, 2022, as follows:

	<u>City Share</u>	<u>Employee Share</u>	<u>Total Premium</u>
Single Plan	\$17.90	\$17.90	\$35.80
Single Plus Dependent	\$17.90	\$45.10	\$63.00
Family Plan	\$17.90	\$75.20	\$93.10

Seconded by Schloegel. Unanimous aye vote. Carried.

Jo Hatfield, Blue Cross Blue Shield ND, distributed information about the vision plan offered.

Buchanan moved to table and re-visit at a later date the monthly vision premium rates for the City of Jamestown Employee Group Health Plan optional Vision Insurance as part of the BCBSND statewide pool for the fiscal year September 1, 2021 to August 31, 2022, as follows:

	<u>City Share</u>	<u>Employee Share</u>	<u>Total Premium</u>
Single Plan	\$ 5.40	\$ 5.40	\$10.80
Family Plan	\$ 5.40	\$19.40	\$24.80

Seconded by Steele. Unanimous aye vote. Carried.

Steele moved to forward to July 6, 2021 City Council meeting, without recommendation, the City Council amending the City's September 7, 2010, procurement policy. Seconded by Schloegel. Unanimous aye vote. Carried.

Tom Blackmore, Building Inspector, explained the quotes and the additional expense to add a computer in the Council Chambers.

Steele moved to recommend the City Council approve the proposal from Premier Audio for the audio visual upgrades to the City Hall Council Chambers. Seconded by Kamlitz. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve the request from Airborne Custom Spraying, Inc., to enter into a Mosquito Spraying Agreement Assignment. Seconded by Steele. City Administrator Hellekson explained that the assignment was necessary due to the company's name change. Unanimous aye vote. Carried.

The meeting was adjourned at 4:32 p.m.

### **BUILDING, PLANNING & ZONING COMMITTEE**

Chair Kamlitz convened the meeting at 4:32 p.m.

Nicole Stevahn, 321 16<sup>th</sup> Ave NE, representing Charge On Together Child Care, stated that she has 17 children at her childcare center and needs approval from the City to become a Group 30 childcare center. Fire Chief Reuther and Building Inspector Blackmore were aware of the childcare center and are working with Ms. Stevahn. Blackmore indicated that the matter is determined administratively, not by committee.

The meeting was adjourned at 4:44 p.m.

### **CIVIC CENTER AND PROMOTION COMMITTEE**

Chair Schloegel convened the meeting at 4:44 p.m.

Jamestown Tourism Director Searle Swedlund presented information about the new equipment and structures to be placed at Frontier Village.

Kamlitz moved to recommend the City Council approve Jamestown Tourism's request to place equipment and structures on City property in Frontier Village. Seconded by Steele. Unanimous aye vote. Carried.

The meeting was adjourned at 4:46 p.m.

Sarah Hellekson, City Administrator