

**Police & Fire Committee
Public Works Committee
May 27, 2021 Minutes**

Present: Heinrich, Buchanan, Kamlitz, Steele, Schloegel, Geroux and Hellekson, Blackmore, Blinsky, Dillman, Laber, Michel, O'Neill, Reuther, Rowell, Sveum and Veil.

POLICE & FIRE COMMITTEE

Chair Buchanan convened the committee at 4:00 p.m.

Robin Iszler, Unit Administrator, Central Valley Health District, presented the District's Annual Report. Iszler stated that as of today, the County is 50% vaccinated. Iszler thanked Fire Chief Reuther, City Administrator Hellekson, Civic Center Manager Fosse, and Mayor Heinrich for their work and support during the pandemic.

Fire Chief Reuther requested the committee consider joining Stutsman County's burn ban which was rarely implemented until this spring. Chief Reuther asked the committee to be proactive, so residents understand that a fire ban includes everyone in the county, including the city.

Buchanan moved to recommend the City Council adopt a policy to follow the Stutsman County burn ban guidelines when ordered by the Jamestown Fire Chief. Seconded by Steele. Assistant City Attorney Geroux advised that the City can create a policy, but it cannot be enforced as the current ordinance is enforced and charged with a B misdemeanor offense. Heinrich stated that the policy could be adopted and then the City could work to change the ordinance. Unanimous aye vote. Carried.

Chief Reuther provided a Fire Department update and noted that the firefighter will host a Pancake Breakfast from 7:00 a.m. to 12:00 p.m. on Saturday, July 24, during Buffalo Days, as a thank you to the community for helping the department get the ladder truck. Buchanan asked that Ladder One be on display at the station during the Pancake Feed.

Assistant Chief Major Blinsky stated the Police Department participated in the April and May traffic safety enforcement to ready motorists for the summer by dedicating 41.5 hours to traffic enforcement. JPD officers issued 73 citations, 55 of those for speed violations. Major Blinsky asked that motorists drive at a safe and prudent speed. Major Blinsky said many community members have shown kindness to the Police Department and he thanked everyone on behalf of the department.

The meeting adjourned at 4:26 p.m.

PUBLIC WORKS COMMITTEE

Chair Steele convened the committee at 4:26 p.m.

Steele moved the City Hall roof project discussion to the June Public Works Committee meeting.

Heinrich moved to recommend the City Council approve the final loan application under the Drinking Water Act to fund the 2021 Watermain Improvement Project (J20-00-090, City Project 21-61) and authorize the City Administrator to execute and file the application with the ND Department of Environmental Quality on behalf of the City. Seconded by Schloegel. City Engineer Dillman stated that this is a routine request as part of the drawdown of funds. Unanimous aye vote. Carried.

Darrell Hournbuckle, Interstate Engineering, Inc., stated that the City received and opened six bids for the Jamestown Solid Waste Landfill, SW-213, Cell 3B Final Cover.

Buchanan moved to recommend the City Council approve the bid award for the Jamestown Solid Waste Landfill, SW-213, Cell 3B Final Cover, to Baranko Bros. Inc, Dickinson, ND, in the amount of \$260,129.84, contingent upon NDDEQ concurrence. Seconded by Kamlitz. Unanimous aye vote. Carried.

Water Superintendent Rowell requested that Water Utility Funds be used to replace the water main at 3rd St NE adjacent to the University of Jamestown stadium. Rowell stated that the City's cost is estimated at \$5,500 and the University will pay to cap its line and share the excavation costs. Rowell stated that this is the remaining abandoned former 8-inch water main, and capping the UJ line which could break and flood the stadium.

Heinrich moved to recommend the City Council approve the replacement of the City watermain and the University of Jamestown's cast iron service line at 3rd Street NE and 9th Avenue NE, each replacement to be funded by owner, and the cost of excavation and replacement of curb, gutter and asphalt to be shared equally by the City and the University, the City's cost to be paid by the Water Utility Fund. Seconded by Schloegel. Unanimous aye vote. Carried.

City Engineer Dillman provided information about the Water Treatment Plant upgrades and the agreement between Interstate Engineering, Inc., and Prairie Engineering for the budgeted electrical and mechanical upgrades at the Water Treatment Plant. Dillman noted this will be bid, but Interstate Engineering, Inc., needs to contract with another firm for this portion of it.

Hournbuckle provided an update on the 600 surveys sent to commercial entities about the sanitary sewer practices, with a 98% response rate. Hournbuckle said the State is requiring the program be operational by June 2022. Hournbuckle noted this includes updating the City's sanitary sewer ordinance.

City Engineer Dillman provided information about the city projects.

Ralph Friebel, Recycle North Dakota, noted three alleys will be collected curbside rather than in the alley beginning June 29 as they were designated curbside years ago. Friebel stated that people could recycle more types of materials and put it all in their cart.

Sanitation Foreman O'Neill provided a citywide curbside cleanup update, stating that the worst issues included lumber with nails sticking out, and overly large piles not being sorted or separated. O'Neill stated that a total of 16 vehicles used the baler during temporary extended hours. O'Neill thanked the Street, Water, Sewer, Sanitation, and Forestry Departments for their assistance. O'Neill noted that the short notice may have been the cause of the reduced tonnage. Heinrich stated it could also be a reduction in newspaper subscribers.

The meeting adjourned at 5:00 p.m.

Sarah Hellekson, City Administrator