

**Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
April 19, 2021 Minutes**

Present: Heinrich, Kamlitz, Steele, Buchanan, Geroux, Ryan, and Hellekson, Ahmad, Blackmore, Fosse, Hanson, Laber, Michel, Sveum, and Veil. Absent: Schloegel.

FINANCE & LEGAL COMMITTEE

Chair Heinrich convened the meeting at 4:00 p.m.

Steele moved to recommend the City Council approve the 2019 and 2020 Abatement applications for 909 8th Ave NE, 58401, by reducing the true and full value for 2019 from \$113,900 to \$105,000 and reducing the true and full value for 2020 from \$115,300 to \$105,000. Seconded by Buchanan. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve the request from the Bank of North Dakota in connection with the loan made to Eagle Flats Apartments LLC by First Community Credit Union and approve the Mayor, City Administrator, and City Attorney to sign the Escrow Agreement, the Interest Buydown Agreement and the Opinion of Counsel upon review by the City Attorney. Seconded by Steele. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve extending the current COVID-19 Leave Policy to October 5, 2021, for employees who are vaccinated and include people who cannot be vaccinated for medical reasons. Seconded by Steele. Unanimous aye vote. Carried.

Steele moved to recommend the City Council introduce an ordinance to amend and re-enact Section 5, Article II of the City Code, pertaining to the sale and possession of alcohol on a public right-of-way directly adjacent to the location of an on-sale license holder within the city limits of Jamestown, North Dakota. Seconded by Kamlitz. Unanimous aye vote. Carried.

Steele moved to recommend the City Council introduce an ordinance to create Article VII of Chapter 25 of the Code of the City of Jamestown, North Dakota, concerning outdoor seating in the city of Jamestown. Seconded by Kamlitz. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the request from The Arts Center to act as the government grantee applicant for a community art project funded by this grant. Seconded by Buchanan. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve the allocation of State of ND CARES Act reimbursements in the amount of \$25,000 toward infrastructure and building repairs and improvements at the City-owned Frontier Village site to be paid from the Frontier Village Fund. Seconded by Kamlitz. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve scheduling a public hearing to be held at the June 7, 2021, regular City Council meeting, at the Library Board's request to establish a James River Valley Library Building Fund for the purpose of construction, addition, alteration, purchasing land or purchasing a building to be used as a public library according to the policies as established by the Library Board of Directors. Seconded by Steele. Unanimous aye vote. Carried.

Connie Ova, JSDC CEO provided information about the proposal from Apogee Attractions which includes a preliminary project estimate, value engineering, an updated master plan, civil engineering, schematic design, project program, financial review, and an overview for the build-out of city infrastructure. Ova explained that

the JSDC will hire the professional services of Apogee Attractions and pay based on invoices requesting reimbursement from the Incentive Fund for Economic Development.

Kamlitz moved to recommend the City Council approve the request from JSDC to move forward on the pathway to success for Buffalo City Park by providing up to \$600,000 from Economic Development Funds, with the City Share to be \$480,000 and paid from the City Sales Tax Fund. Seconded by Steele. Unanimous aye vote. Carried.

The meeting adjourned at 4:39 p.m.

BUILDING, PLANNING & ZONING COMMITTEE

Chair Kamlitz convened the meeting at 4:39 p.m.

Steele moved to recommend the City Council approve the Major Subdivision, **Preliminary Plat of St. James Second Addition** to Calvary Cemetery, a portion of Block 16 of Southwood Second Addition, City of Jamestown, North Dakota. The property is located at 1513 17th St SW. Seconded by Heinrich. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the Minor Subdivision, **Preliminary Plat of Lux Addition**, Replat of Lot 4, Block 1 of Trillium First Addition and a Metes and Bounds Parcel of Vacated Block 21 of McGinnis' Second Addition and Second Street SE within the Southeast Quarter of Section 25, T140N, R64W, City of Jamestown, Stutsman County, North Dakota. The property is located at 907 2nd St SE. Seconded by Heinrich. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council approve the Future Land Use Plan Amendment for **Auditor's Lot 27-11, Midway Township (Part of Proposed Country Ready Mix Subdivision)**, within the Northwest Quarter and Northeast Quarter of Section 27, T140N, R64W, City of Jamestown, Stutsman County, North Dakota, from Agricultural District to Industrial. Seconded by Steele. Unanimous aye vote. Carried.

Steele moved to recommend the City Council introduce the first reading of an ordinance to amend and re-enact Ordinance No. 329 by amending the District Map to change the zoning of **Auditor's Lot 27-11, Midway Township (Part of Proposed Country Ready Mix Subdivision)**, within the Northwest Quarter and Northeast Quarter of Section 27, T140N, R64W, City of Jamestown, Stutsman County, North Dakota, from Ag (Agriculture) to M-2 (General Industrial & Manufacturing District). The property is located at 8144 34th St SE. Seconded by Heinrich. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the Minor Subdivision, **Preliminary/Final Plat of Country Ready Mix Subdivision**, replat of Country Grain Cooperative Subdivision & Auditor's Lot 27-11, Midway Township, within the Northwest Quarter and Northeast Quarter of Section 27, T140N, R64W, City of Jamestown, Stutsman County, North Dakota. The property is located at 8144 34th St SE. Seconded by Heinrich. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve the Future Land Use Plan Amendment for Part of the Southwest Quarter and part of the Southeast Quarter of Section 27 (**Proposed Loose Bypass Subdivision**), Township 140N, R64W of the Fifth Principal Meridian, Midway Township, Stutsman County, North Dakota, Extraterritorial Lands of the City of Jamestown, from Agricultural/Rural Open Space District to Community & Regional Commercial and Rural Residential.

Rural Residential

Proposed Loose Bypass Subdivision

Block 3, Lots 3, 4, 6, 7, 8 & 9

Block 4, Lots 6 & 8

Community & Regional Commercial

Proposed Loose Bypass Subdivision
Block 1, Lot 1
Block 2, Lots 1 & 2
Block 3, Lots 1, 2 & 5
Block 4, Lots 1, 2, 3, 4, 5 & 7
Block 5, Lots 1, 2, 3 & 4

Seconded by Heinrich. Unanimous aye vote. Carried.

In the item below, City Building Inspector Blackmore confirmed that the last description of A-1 to A-1 is correct. The intent was to show there was no change.

Heinrich moved to recommend the City Council introduce the first reading of an ordinance to amend and re-enact Ordinance No. 329 by amending the District Map to change the zoning of Part of the Southwest Quarter and part of the Southeast Quarter of Section 27 (**Proposed Loose Bypass Subdivision**), Township 140N, R64W of the Fifth Principal Meridian, Midway Township, Stutsman County, North Dakota, Extraterritorial Lands of the City of Jamestown, from A-1 (Agricultural/Rural Open Space) & C-2 (General Commercial) to C-2 (General Commercial) and from A-1 (Agricultural/Rural Open Space) to A-1 (Agricultural/Rural Open Space). The property is located at 81st Ave & 35th St SE.

From A-1 (Agricultural District) & C-2 (General Commercial) to C-2 (General Commercial)

Proposed Loose Bypass Subdivision
Block 1, Lot 1
Block 2, Lots 1 & 2
Block 3, Lots 1, 2 & 5
Block 4, Lots 1, 2, 3, 4, 5 & 7
Block 5, Lots 1, 2, 3 & 4

From A-1 (Agricultural District) to A-1 (Agricultural District)

Proposed Loose Bypass Subdivision
Block 3, Lots 3, 4, 6, 7, 8 & 9
Block 4, Lots 6 & 8

Seconded by Steele. Unanimous aye vote. Carried.

The meeting adjourned at 4:52 p.m.

CIVIC CENTER AND PROMOTION COMMITTEE

Chair Heinrich convened the committee at 4:52 p.m.

City Administrator Hellekson explained that the Civic Center purchased half of the usual amount of product from Coca-Cola Bottling Company High Country in 2020 and again a reduced amount in 2021 due to reduced operations and limited large event scheduling because of the pandemic, so Coca-Cola Bottling Company High Country is requesting a one year reduction in revenue payments to the Civic Center based upon reduced purchasing.

Kamlitz moved to recommend the City Council approve the request from Coca-Cola Bottling Company High Country for a one-year extension to the 2016 Beverage Agreement and reduction in payments to the Civic Center due to the unforeseen COVID-19 interruptions in operations. Seconded by Steele. Unanimous aye vote. Carried.

The meeting adjourned at 4:56 p.m.

Sarah Hellekson, City Administrator