

**Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
March 23, 2021, Minutes**

Present: Heinrich, Kamlitz, Schloegel, Steele, Buchanan (audio only, no microphone), Geroux, Ryan and Hellekson, Ahmad, Blackmore, Dillman, Edinger, Fosse, Hanson, Laber, Michel, Reuther, Sveum, and Veil.

FINANCE & LEGAL COMMITTEE

Chair Heinrich convened the meeting at 4:00 p.m.

Steele moved to recommend the City Council approve the request from Jamestown Gymnastics Club for a site authorization to conduct gaming at the Gladstone Inn & Suites, in the Conference Room on June 14, 2021. Seconded by Schloegel. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the request from the JSDC for reimbursement for 2020 JSDC Real Estate & Special Assessment costs from Economic Development Funds, in the amount \$1,362.73, with the City Share to be \$1,118.41 and paid from the City Sales Tax Fund. Seconded by Steele. Connie Ova addressed the Committee. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the request from the JSDC to approve the JSDC 2022 Budget. Seconded by Schloegel. Connie Ova, JSDC CEO, stated that the funds for JSDC operations and projects are paid from Economic Development through the city sales tax. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the request from the JSDC for Economic Development Funds for an Internship Program, in the amount of \$105,000, with the City Share to be \$84,000.00 and paid from the City Sales Tax Fund. Seconded by Schloegel. Corry Shevlin, JSDC Business Development, explained the program. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the request from the JSDC for reimbursement of Center for Economic Development (CED) building loss for 2020 from Economic Development Funds, in the amount of \$9,078.64, with the City Share to be \$8,170.78 (90%) and paid from the City Sales Tax Fund. Seconded by Kamlitz. Ova explained that the National Guard recruiting office leases space which will help pay building expenses. Ova stated that the building is owned 50% by the JSDC, 18% by the Jamestown Chamber of Commerce and 32% by the City (28.8%) and County (3.2%). Unanimous aye vote. Carried.

Connie Ova, JSDC CEO, invited City Council members to the JSDC Annual Meeting to be held at 5:00 p.m. on May 19 at the Jamestown Quality Inn.

Heinrich disclosed he is a trustee for the Jamestown Elks Lodge which is included as a location in the next agenda item. Steele moved to allow Heinrich to vote on the agenda item which includes the Jamestown Elks Lodge. Seconded by Kamlitz. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the requests for street closings and/or permits to allow alcoholic beverages in fenced areas for the St. Patrick's Day event, Running of the Green, on April 17, 2021, for the following: All Vets Club; Buffalo Lanes, Inc.; Corner Bar; Jamestown Country Club d/b/a Elks Lodge; Middles LLC d.b.a. Fred's Den; Frontier Fort Bar & Grill; Jonny B's Brickhouse; Knights of Columbus; Office Bar & Lounge; and Blazer, Inc. d/b/a. Shady's. Seconded by Schloegel. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve extending the Airborne Vector Control agreement for two years through November 1, 2023. Seconded by Steele. Steele expressed concern regarding chemicals, possible overapplication and the effect of aerial spraying on bees, butterflies and other beneficial life. Heinrich stated that most of the spraying for mosquitoes is ground spraying by the City's Vector Control Staff. Unanimous aye vote. Carried.

Searle Swedlund, Jamestown Tourism Executive Director, related information regarding the city's Frontier Village. Swedlund said each building was measured, and he talked with vendors and realtors to arrive at a standard \$8 per square foot rental rate for 2021, which is at or below the area rate and below what is necessary to fund needed repairs and operations for the city-owned property. Assistant City Attorney Geroux stated that vendors are only charged per square foot for the space rented, not the unused levels, and charged based upon a daily rate. Per request, Geroux read a previously published attachment that shows an increase in rent for three vendors and a decrease for one at the \$8 per s.f. standard rate. Swedlund stated he has requests to rent the spaces. Steele expressed concern about equitable rates. Heinrich expressed concern about media attention to this issue.

Steele moved to recommend the City Council approve the 2021 to December 31, 2022, Frontier Village two-year lease with the ability to renew and requiring City Council approval of any rate change and authorize the Mayor and the City Administrator to sign, and to forward, without recommendation, on the standard rental rate. Seconded by Schloegel. Unanimous aye vote. Carried.

Heinrich summarized the request from Newman Signs, Inc., to move a billboard from one side of the city-owned parking lot to the other side of the lot to accommodate the Eagles Flat project. Assistant City Attorney Geroux provided the revised Addendum No. 2 to the current sign agreement. Geroux stated that Newman Signs may not have had the opportunity to review Addendum No. 2.

Kamlitz moved to recommend the City Council approve the request from Newman Signs, Inc., to amend the original location lease of October 20th, 2011, with the City of Jamestown, pending review by the City Attorney. Seconded by Schloegel. Unanimous aye vote. Carried.

City Council tentatively scheduled a General Discussion on Municipal Budgeting prior to the 2022 budget process to be held virtually and in Council Chambers at City Hall at 7:00 a.m. on Wednesday, April 7, 2021.

The meeting adjourned at 4:50 p.m.

BUILDING, PLANNING & ZONING COMMITTEE

Chair Kamlitz convened the meeting at 4:50 p.m.

Steele moved to recommend the City Council approve the Minor Subdivision, Preliminary Plat of McCandy's Land Subdivision, Replat of Lots 2, 3 and the west 35' of Lot 4 of Buchholtz Subdivision within the Northeast Quarter of Section 10, T139N, R64W, Extraterritorial Jurisdiction of the City of Jamestown, Homer Township, Stutsman County, North Dakota. The property is located at 8780 37th St SE. Seconded by Heinrich. Unanimous aye vote. Carried.

Heinrich moved to forward to City Council, without recommendation, the Minor Subdivision, Preliminary Plat of Super 8 Addition, Replat of all of Lot 3 and the Northerly 25 feet of Lot 4, Block 1, Lowry's Subdivision of part of the SE1/4, Section 2, T139, R64W of the 5th Principal Meridian, Stutsman County, North Dakota described as follows: Beginning at the Northeasterly corner of Lot 3, Block 5, Lowry's Subdivision, thence S. 18°02' E., a distance of 125 feet; thence N. 89°10' E., a distance of 303.71 feet; thence N. 0°50'W., a distance of 119.14 feet; thence S. 89°10'W., a distance of 341.54 feet to the point of beginning; according to the plat of

Lowry's Subdivision recorded in the Register of Deeds Office in Book B of Plats at pages 117-118. And the South 75 feet of Lot 4, and all of Lot 5, Block 5, Lowry's Subdivision in part of the SE1/4, Section 2, T139N, R64W of the 5th Principal Meridian, Stutsman County, North Dakota more particularly described as follows: Beginning at a point that N. 0°50'E., along the East line of the SE1/4 of Section 2, a distance of 921.45 feet and S. 89°10'W., a distance of 33 feet from the Southeast corner of SE1/4; thence from this point of beginning N. 0°50'E., 166.8 feet; thence S. 89°10'W., a distance of 370.71 feet to the Easterly line of said Block 5; thence S. 18°02'E., a distance of 175 feet to the Southeasterly corner of Lot 5, Block 5; thence N. 89°10'E., a distance of 317.75 feet to the point of beginning. The property is located at 2613 & 2623 HWY 281 S. Seconded by Steele. Unanimous aye vote. Carried.

Informational: The public hearing and second reading of Ordinance No. 1543, introduced by Council Member Kamlitz, to amend and re-enact Ordinance No. 329 by amending the District Map to change the zoning of a portion of Government Lot 1 within the NE ¼ of Section 26, Township 140N, Range 64W, laying and being North of a line extended from the intersection of the South boundary line of 9th Street with the East boundary of said lot, consisting of 8.4 acres in Stutsman County, North Dakota from R-1A (One-Family Residential District and Duplex or Two-Family District) to P-U-D (Plan Unit Development), the property is located at 901 4th Ave NW (Proposed Hidden River Acres), has been scheduled on the April 5, 2021, City Council meeting agenda.

The meeting adjourned at 4:54 p.m.

CIVIC CENTER AND PROMOTION COMMITTEE

Chair Schloegel convened the committee at 4:54 p.m.

Searle Swedlund, Jamestown Tourism Executive Director, provided an update regarding the Frontier Village 2021 projects.

Greg Carlson requested the Committee approve his request to hold his Roughrider Rodeo inside the Civic Center as he found it too cold to hold his rodeo outside in October. Civic Center Manager Fosse reminded Carlson that per their previous discussions, there is no 2021 subsidy for the rodeo and that he would have to pay to rent the facility. Carlson stated that he was unsure whether he could afford to hold it without the City subsidy and if he had to pay the rental fees too. Fosse reminded the committee of the damages incurred when this rodeo is held indoors. Heinrich directed Fosse and Carlson to conduct a walk-through before and after the event. Carlson stated Rural Fire will water everything down to minimize dust inside. Casey Aldinger asked the committee to work with Carlson to hold the rodeo inside.

Kamlitz moved to recommend the City Council approve the request from Greg Carlson to hold a Roughrider Rodeo inside the Civic Center in 2021. Seconded by Steele. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council approve the request from Coca-Cola Bottling Company High Country for a one-year extension to the 2016 Beverage Agreement due to the unforeseen Covid-19 interruptions in operations. Seconded by Kamlitz. Terrence Klipfel, Coca-Cola Bottling Company High Country, responded to questions. Civic Center Manager Fosse and Assistant City Attorney Geroux provided information. Unanimous aye vote. Carried.

The meeting adjourned at 5:23 p.m.

Sarah Hellekson, City Administrator