

**CITY OF JAMESTOWN**  
**102 3rd Ave SE - Jamestown, ND 58401**  
**Phone: 701-252-5900**

**MINUTES**  
**Planning Commission –March 8, 2021 - 8:00 a.m.**

Members Present: Trautman, Ritter, Hillerud, Bensch, Bayer, Frye

Absent: Ostlie, Rath, Paulson

Others: Blackmore, Domek, Michel, Steele, Kamnitz, Hellekson, Sweeney (SRF)

1. Chairman Hillerud opened the meeting. Trautman made a motion to approve the minutes from the February 8, 2021 Planning Commission meeting. Seconded by Ritter. Roll Call. 6 ayes, 0 nays, 3 absent. Motion carried.
2. Public Hearing: The Minor Subdivision, Preliminary Plat of McCandy's Land Subdivision, Replat of Lots 2, 3 and the west 35' of Lot 4 of Buchholtz Subdivision within the Northeast Quarter of Section 10, T139N, R64W, Extraterritorial Jurisdiction of the City of Jamestown, Homer Township, Stutsman County, North Dakota. The property is located at 8780 37<sup>th</sup> St SE.

Sweeney, SRF, gave staff report on McCandy's Land Subdivision. Subdivision meets all requirements. Chairman Hillerud opened public hearing. There was no one present for the public hearing. There were no questions or comments. Chairman Hillerud closed the public hearing. Hillerud made a motion to approve the subdivision. Seconded by Bensch. 6 ayes, 0 nays, 3 absent. Motion carried.

3. Public Hearing: The Major Subdivision, Preliminary Plat of St. James Second Addition to Calvary Cemetery, a portion of Block 16 of Southwood Second Addition, City of Jamestown, North Dakota. The property is located at 1513 17<sup>th</sup> St SW.

Sweeney, SRF, gave staff report on the major subdivision of St. James Second Addition to Calvary Cemetery. Sweeney, SRF, stated this is a unique plat as it is only creating more burial plots within the existing cemetery. There were no questions or concerns regarding this subdivision. This subdivision will be reviewed for a final plat at the April 12<sup>th</sup> Planning Commission meeting. A motion for approval was made by Trautman. Seconded by Frye. 6 ayes, 0 nays, 3 absent. Motion carried.

4. Public Hearing: The Minor Subdivision, Preliminary Plat of Super 8 Addition, Replat of all of Lot 3 and the Northerly 25 feet of Lot 4, Block 1, Lowry's Subdivision of part of the SE1/4, Section 2, T139, R64W of the 5<sup>th</sup> Principal Meridian, Stutsman County, North Dakota described as follows: Beginning at the Northeasterly corner of Lot 3, Block 5, Lowry's Subdivision, thence S. 18°02' E., a distance of 125 feet; thence N. 89°10' E., a distance of 303.71 feet; thence N. 0°50'W., a distance of 119.14 feet; thence S. 89°10'W., a distance of 341.54 feet to the point of beginning; according to the plat of Lowry's Subdivision recorded in the Register of Deeds Office in Book B of Plats at pages 117-118. And the South 75 feet of Lot 4, and all of Lot 5, Block 5, Lowry's Subdivision in part of the SE1/4, Section 2, T139N, R64W of the 5<sup>th</sup> Principal Meridian, Stutsman County, North Dakota more particularly described as follows: Beginning at a point that N. 0°50'E., along the East line of the SE1/4 of Section 2, a distance of 921.45 feet and S. 89°10'W., a distance of 33 feet from the Southeast corner of SE1/4; thence from this point of beginning N. 0°50'E., 166.8 feet; thence S. 89°10'W., a distance of 370.71 feet to the Easterly line of said Block 5; thence S. 18°02'E., a distance of 175 feet to the Southeasterly corner of Lot 5, Block 5; thence N. 89°10'E., a distance of 317.75 feet to the point of beginning. The property is located at 2613 & 2623 HWY 281 S.

Sweeney, SRF, gave staff report on minor subdivision of the Super 8 Addition. All requirements are met for this subdivision. The Purpose of this request is to split the hotel property from the storage structure. Hillerud opened the public hearing. No one was present for the public hearing. Blackmore stated that Title Insurance is being worked on for this property. No questions were had. Chairman Hillerud closed the public hearing. A motion to approve was made by Hillerud with the qualification that the City Attorney had reviewed, was satisfied and was in agreement. Seconded by Frye. 6 ayes, 0 nays, 3 absent. Motion carried.

Tom Blackmore stated he is looking for at least 2-3 volunteers to discuss the Shouse (Shop/house) Ordinance. Chairman Trautman volunteered. Chairman Hillerud was requested to attend. Both Harmstead and Sweeney from SRF Consulting will be present and Councilman Kamlitz also stated he will attend as well. They will discuss dates when this will take place.

5. Commission member Frye made a motion to adjourn. Seconded by Ritter. All in favor. Meeting adjourned.