

JAMESTOWN CITY COUNCIL
REGULAR MEETING, FEBRUARY 1, 2021
OFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Heinrich at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Heinrich, Council Members Buchanan, Kamlitz, Steele and Schloegel, City Attorney Ryan, and City Administrator Hellekson.

Council Member Schloegel moved to approve the minutes of the regular council meeting January 4, 2021; and minutes of the committee meeting January 21, 2021. Seconded by Council Member Kamlitz. Unanimous aye vote. Carried.

One bid was received for the sale of an impounded/abandoned vehicle from Budget Auto Sales & Service.

Council Member Steele moved to approve the following consent agenda items:

- A. Resolution to approve the request from JSDC for Economic Development Funds for a Jamestown Tourism Grant in the amount of \$75,000, with the City Share to be \$60,000, and paid from the City Sales Tax Fund.
- B. Resolution to approve the request from JSDC for Economic Development Funds for 2021 Flex PACE Program to be held by the JSDC incentive fund account in the amount of \$250,000, with the City Share to be \$200,000, and paid from the City Sales Tax Fund.
- C. Resolution to approve the request from JSDC to repair the caulk, mortar and brick on the JSDC building exterior in the amount of \$26,400, with the City Share to be \$23,760, and paid from the City Sales Tax Fund.
- D. Resolution to re-establish the sales prices on city-owned lots for the year 2021, as suggested by the City Assessor.
- E. Resolution to approve the easement agreement with Eagle Flats Apartments LLC, pertaining to the Eagle Flats project at 211, 213 and 217 Second Ave SW, Jamestown and the city-owned parking lot located at 116 3rd St SW Jamestown, ND.
- F. Resolution to approve the Major Subdivision, preliminary plat of Stoudt Second Addition, re-plat of Blocks 4 and 5 of Mall Woods Addition, within N ½ Section 2, T139, R64W, City of Jamestown, North Dakota. The property is located at 912 & 1024 23rd St SW.
- G. Resolution to approve the 2021 Jamestown Standard Specifications as prepared by the City Engineer.
- H. Resolution to approve the following for 2021 Sidewalk, Curb & Gutter District 21-11:
 - 1) To set up and establish the district;
 - 2) To direct the City Engineer to prepare plans & specifications for the construction of the district;
 - 3) To accept and approve the plans and specifications, as prepared by the City Engineer, for the construction of the district; and
 - 4) To direct the City Administrator to advertise for bids for the construction of the district.
- I. Resolution to approve the plans and specifications and authorize the advertisement for bids for Civic Center Roof Removal and Replacement of NW Quarter – Area A.
- J. Resolution to approve the plans and specifications and authorize the advertisement for bids for the University of Jamestown Storm Sewer Project District 21-71.

- K. Resolution to approve the selection of Alternative No. 2 for the Lift Station Improvements – Lift Station No. 11 Project District 20-31.
- L. Resolution to approve the 2020 Lift Station Improvement District 20-31 for Lift Station 20, the portion of the project which shall be specially assessed to Cavendish Farms, and for Lift Station 11 and the Main Lift, the portion of the project which shall be funded by the Sewer Utility Fund.
- M. Resolution to approve the 2020 Watermain Improvement District 20-62 for the ND State Hospital Watermain, which \$1,113,500 shall be specially assessed to the North Dakota State Hospital for the State’s watermain portion of the project and the remainder shall be funded by the City’s Water Utility Fund.
- N. Resolution to approve the plans and specifications and authorize the advertisement for bids for the 2021 Watermain Improvement Project District 21-61.
- O. Resolution to approve Payment No. 2, to Park Construction Company, for construction on the James River Bank Stabilization Project, Phase 3, in the amount of \$173,113.62.
- P. Resolution to approve Payment No. 5 (Inv 72155), to AE2S, LLC, for I&C Needs Assessments, in the amount of \$128.25.
- Q. Resolution to approve Payment No. 1 (Inv 42963), to Interstate Engineering, Inc., for engineering services on Sanitary Sewer Lift Station Improvements District 20-31 (Lift Station No. 11 and 1 Design), in the amount of \$6,156.00.
- R. Resolution to approve Payment No. 1 (Inv 42966), to Interstate Engineering, Inc., for engineering services on Wastewater Treatment Plant Facility Issues, in the amount of \$798.00.
- S. Resolution to approve Payment No. 2 (Inv 42967), to Interstate Engineering, Inc., for engineering services on Industrial Pretreatment Program Development, Ordinances and Program Scope, in the amount of \$4,600.00.
- T. Resolution to approve Payment No. 9 (Inv 42964), to Interstate Engineering, Inc., for engineering services on 2020 Water Main Improvement District 20-61 (Approximately 11 Blocks), in the amount of \$432.00.
- U. Resolution to approve Payment No. 10 (Inv 42965), to Interstate Engineering, Inc., for engineering services on 2020 State Hospital Water Line District 20-62, in the amount of \$6,656.10.
- V. Resolution to approve Payment No. 13 (Inv 42962), to Interstate Engineering, Inc., for engineering services on Sanitary Sewer Lift Station Improvements District 20-31 (Main Lift and Lift Station No. 20), in the amount of \$944.50.
- W. Resolution to approve Payment No. 18 (Inv 42961), to Interstate Engineering, Inc., for engineering services on the 2019 Watermain Replacement Project 19-61, in the amount of \$160.50.
- X. Resolution to approve Payment No. 22 (Inv 42959), to Interstate Engineering, Inc., for preliminary design and surveying on the James River Bank Stabilization Project, Phase 3, in the amount of \$16,706.54.
- Y. Resolution to approve Payment No. 28 (Inv 42960), to Interstate Engineering, Inc., for engineering services on the Title V Air Quality Permit for Sanitary Landfill, in the amount of \$2,682.50.

- Z. Resolution to approve Payment No. 35 (Inv 42958), to Interstate Engineering, Inc., for engineering services on Sanitary Landfill Cell 4A Development, in the amount of \$4,615.00.
- AA. Resolution to approve Payment No. 303 (Inv 42798-December 2020), in the amount of \$2,802.00, to Interstate Engineering, Inc., for engineering services on various city department consultations as follows:
(General), in the amount of \$1,794.00;
(Streets), in the amount of \$114.00;
(Sewer), in the amount of \$456.00;
(Water), in the amount of \$114.00;
(Storm Water), in the amount of \$324.00.
- BB. Resolution to approve Payment No. 304 (Inv 42969-January 2021), in the amount of \$8,839.00, to Interstate Engineering, Inc., for engineering services on various city department consultations as follows:
(General), in the amount of \$4,621.00;
(Streets), in the amount of \$684.00;
(Sewer), in the amount of \$1,254.00;
(Water), in the amount of \$2,052.00;
(Solid Waste), in the amount of \$228.00.
- CC. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- DD. Resolution to allow the January indebtedness in the amount of \$3,226,256.78 consisting of \$534,084.55 payroll and \$2,692,172.23 general obligations.

Seconded by Council Member Buchanan. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Steele moved a Resolution authorizing the issuance and sale of \$1,344,000 Water Treatment Assessment Warrant, Series 2021 (Project 20-62). Seconded by Council Member Kamlitz. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Steele moved a Resolution to award the bid for the sale of an impounded/abandoned 2000 Chevrolet Blazer to Budget Auto Sales & Service, in the amount of \$360.00. Seconded by Council Member Schloegel. Roll Call No. 3 showed: 5 ayes, 0 nays, 0 absent. Carried.

A public hearing was held concerning an ordinance to annex property located at 2806 8th Ave SW, Jamestown, ND, legally described as LOWRY'S SUBDIVISION, BLOCK 12, LOTS 1 AND 2, & THE EAST 7.70' OF LOT 3, & ONE HALF OF THE VACATED ALLEY ADJACENT TO THE SOUTH SIDE OF THE SAID LOTS 1 AND 2, & THE EAST 7.70' OF LOT 3 (CERTIFICATE OF SURVEY #0230635), within the SE1/4 of Section 2, T139N, R64W, Woodbury Township, Stutsman County, North Dakota. No one appeared to object and no written protests were received. The hearing was closed.

Ordinance No. 1542, introduced by Council Member Kamlitz, to annex property located at 2806 8th Ave SW, Jamestown, ND, legally described as LOWRY'S SUBDIVISION, BLOCK 12, LOTS 1 AND 2, & THE EAST 7.70' OF LOT 3, & ONE HALF OF THE VACATED ALLEY ADJACENT TO THE SOUTH SIDE OF THE SAID LOTS 1 AND 2, & EAST 7.70' OF LOT 3 (CERTIFICATE OF SURVEY #0230635), within the SE1/4 of Section 2, T139N, R64W, Woodbury Township, Stutsman County, North Dakota, had its second reading. Seconded by Council Member Schloegel. Roll Call No. 4 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Schloegel moved a Resolution to approve the request from Jamestown United Way to be recognized as an other public spirited organization and authorize the issuance of a raffle permit. Seconded by Council Member Steele. Roll Call No. 5 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Steele moved a Resolution to approve the request from RMEF Mindak Inc., for a site authorization to conduct gaming at the Gladstone Inn (Ballroom) on March 13, 2021. Seconded by Council Member Kamlitz. Roll Call No. 6 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Buchanan moved a Resolution to award the bid to Northland Truck Sales, Inc., for the purchase of One (1) New Single Axle Truck (Cab, Chassis & Packer Body), for the City of Jamestown Sanitation Department, in the amount of \$141,879.44. Seconded by Council Member Kamlitz. Roll Call No. 7 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Schloegel moved to adjourn at 5:22 PM. Seconded by Council Member Kamlitz. Unanimous aye vote. Carried.

ATTEST:
SARAH HELLEKSON, City Administrator

APPROVED:
DWAINE HEINRICH, Mayor