

JAMESTOWN CITY COUNCIL
REGULAR MEETING, NOVEMBER 2, 2020
UNOFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Heinrich at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Heinrich, Council Members Buchanan, Kamlitz, Steele and Schloegel, City Attorney Ryan, and City Administrator Hellekson.

Council Member Steele moved to approve the minutes of the regular council meeting October 5, 2020; minutes of the special council meeting, October 22, 2020; and minutes of the committee meeting October 22, 2020. Seconded by Council Member Schloegel. Unanimous aye vote. Carried.

No bids were received for the sale of impounded/abandoned vehicles.

Council Member Steele moved to approve the following consent agenda items:

- A. Resolution to approve the request for 2018 Abatement application for 1317 5th St NE, 58401.
- B. Resolution to approve the request for 2019 Abatement application for 1008 7th Ave SE, 58401.
- C. Resolution to approve the permit refunds, in the amount of \$905.00, for the 2020 St Patrick's Day Run, which was not held due to the COVID-19 pandemic.
- D. Resolution to approve a Future Land Use Plan Amendment to the East 7.7 ft Lot 3 and all of Lots 1 & 2, plus adjacent vacated alley of Block 12, Lowry's Subdivision, within the SE ¼ of Section 2, T139N, R64W, Stutsman County, North Dakota, from Urban Residential to Commercial. The property is located at 2806 8th Ave SW.
- E. Resolution to approve the amended Jamestown Tourism Bylaws as required in the current and amended versions of the organization's bylaws.
- F. Resolution to approve a flat fee, small debris container program for the purpose of serving customers wishing to dispose of fewer than 30 cubic yards (less than a large roll-off container) of debris.
- G. Resolution to approve the City undertaking a process to implement a citywide water meter replacement program.
- H. Resolution to set a public hearing to be held at the November 12, 2020, Special City Council meeting, for proposed Ordinance No. 1540, and hear the second reading for said ordinance, introduced by Council Member Kamlitz, to amend and re-enact Section 4 – Establishment of Districts, and to enact Section 5.4.4, Uses Permitted- Planned Unit Development, all of Appendix C of the City Code, as amended October 9, 2020, by the Planning Commission.
- I. Resolution to approve Payment No. 1, to A & R Roofing Co., Inc., for construction on 2020 Roof Repairs, Area C, at the Jamestown Civic Center, in the amount of \$102,372.30.
- J. Resolution to approve Payment No. 1, to CC Steele, LLC, for construction on Sanitary Sewer Lift Station Improvements (Lift Station No. 20), in the amount of \$923,156.50.

- K. Resolution to approve Payment No. 2 (Inv 70854), to AE2S, for I&C Needs Assessments, in the amount of \$4,192.30.
- L. Resolution to approve Payment No. 3, to Scherbenske, Inc., for construction on 2020 State Hospital Water Line District 20-62, in the amount of \$43,564.03.
- M. Resolution to approve Payment No. 3, to LD Concrete, for construction on 2020 Sidewalk, Curb & Gutter District 20-11, in the amount of \$12,410.98.
- N. Resolution to approve Payment No. 5, to Scherbenske, Inc., for construction on 2020 Water Main Improvement District 20-61 (Approximately 11 Blocks), in the amount of \$179,629.36.
- O. Resolution to approve Payment No. 6 & Final, to Border States Paving, Inc., for construction on Seal Coat, Patching, Construction & Reconstruction District 20-41, in the amount of \$49,307.19.
- P. Resolution to approve Payment No. 9 (Inv 08387.06-9), to SRF Consulting Group, Inc., for 2020 Jamestown Planning and Zoning Technical Services, in the amount of \$6,939.53.
- Q. Resolution to approve Payment No. 73 (Inv 70852), to AE2S, for On Call engineering services, in the amount of \$523.50.
- R. Resolution to approve Payment No. 3 (Inv 42119), to Interstate Engineering, Inc., for engineering services on NDDEQ Facility Financial Assurance Summary Workbook Instructions for Jamestown Sanitary Landfill SW-213, in the amount of \$396.00.
- S. Resolution to approve Payment No. 6 (Inv 42114), to Interstate Engineering, Inc., for engineering services on 2020 Water Main Improvement District 20-61 (Approximately 11 Blocks), in the amount of \$22,094.24.
- T. Resolution to approve Payment No. 6 (Inv 42116), to Interstate Engineering, Inc., for engineering services on 2020 Roof Repairs at the Jamestown Civic Center, in the amount of \$2,753.38.
- U. Resolution to approve Payment No. 7 (Inv 42115), to Interstate Engineering, Inc., for engineering services on 2020 State Hospital Water Line District 20-62, in the amount of \$12,456.68.
- V. Resolution to approve Payment No. 8 (Inv 42117), to Interstate Engineering, Inc., for engineering services on Wastewater Treatment Facility Valve Replacement, New Phase Energy, Gas Monitoring, in the amount of \$684.00.
- W. Resolution to approve Payment No. 10 (Inv 42112), to Interstate Engineering, Inc., for engineering services on Sanitary Sewer Lift Station Improvements (Main Lift and Lift Station No. 20), in the amount of \$16,494.90.
- X. Resolution to approve Payment No. 12 (Inv 42113), to Interstate Engineering, Inc., for engineering services on 2019-2020 Safe Routes to School No. 19-42, in the amount of \$838.14.
- Y. Resolution to approve Payment No. 15 (Inv 42111), to Interstate Engineering, Inc., for engineering services on the 2019 Watermain Replacement Project 19-61, in the amount of \$1,165.90.
- Z. Resolution to approve Payment No. 19 (Inv 42109), to Interstate Engineering, Inc., for preliminary design and surveying on the James River Bank Stabilization Project, Phase 3, in the amount of \$1,254.00.

- AA. Resolution to approve Payment No. 25 (Inv 42110), to Interstate Engineering, Inc., for engineering services on the Title V Air Quality Permit for Sanitary Landfill, in the amount of \$1,601.50.
- BB. Resolution to approve Payment No. 33 (Inv 42108), to Interstate Engineering, Inc., for engineering services on Sanitary Landfill Cell 4A Development, in the amount of \$4,204.00.
- CC. Resolution to approve Payment No. 299 (Inv 42118), in the amount of \$16,153.50, to Interstate Engineering, Inc., for engineering services on various city department consultations as follows:
 - (General), in the amount of \$7,477.50;
 - (Streets), in the amount of \$1,824.00;
 - (Sewer), in the amount of \$912.00;
 - (Water), in the amount of \$2,748.00;
 - (Solid Waste), in the amount of \$228.00;
 - (Storm Water), in the amount of \$2,964.00.
- DD. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- EE. Resolution to allow the October indebtedness in the amount of \$3,149,848.17 consisting of \$537,625.35 payroll and \$2,612,222.82 general obligations.

Seconded by Council Member Buchanan. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Kamlitz moved a Resolution to approve the replacement and purchase of Fire Department rescue tools from Alex Air Apparatus, in the amount of \$27,354.00. Seconded by Council Member Schloegel. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Steele moved a Resolution to approve the temporary emergency measures to lessen the spread of COVID-19. Seconded by Council Member Schloegel. Council Member Buchanan stated that because the resolution was too broad, he could not support it. Council Member Steele urged people to properly wear a mask. Council Member Schloegel stated that the Council should remain vigilant and be prepared to change. Roll Call No. 3 showed: 4 ayes, 1 nay (Buchanan), 0 absent. Carried.

Council Member Schloegel moved to introduce the first reading of an ordinance to amend and re-enact Ordinance No. 329 by amending the District Map to change the zoning of the East 7.7' of Lot 3, and all of Lots 1 and 2 and one half of the vacated alley, Block 12, Lowry's Subdivision, within the SE ¼ of Section 2, T139N, R64W, Stutsman County, North Dakota, from Ag, Urban Residential to C2, Commercial. The property is located at 2806 8th Ave SW.

Council Member Schloegel moved to adjourn at 5:34 PM. Seconded by Council Member Steele. Unanimous aye vote. Carried.

ATTEST:
SARAH HELLEKSON, City Administrator

APPROVED:
DWAINE HEINRICH, Mayor