

**Finance & Legal Committee, Building, Planning & Zoning Committee,
Civic Center & Promotion Committee, Police & Fire Committee, Public Works Committee
October 22, 2020, Minutes**

Present: Heinrich, Buchanan, Kamlitz, Schloegel, Steele, Geroux, and Hellekson, Ahmad, Blackmore, Dillman, Edinger, Hanson, Lipetzky, Michel, O'Neill, Reuther, Rowell, Stroh, Sveum, and Veil.

FINANCE & LEGAL COMMITTEE

Chair Heinrich convened the meeting at 3:18 p.m.

Joe Rector, James River Valley Library System, gave a presentation on the future plans for the library system. Steele requested that the City Council write a letter, for the next committee meeting, supporting the library's future plans.

Steele moved to recommend the City Council approve the request for 2018 Abatement application for 1317 5th St NE, 58401. Seconded by Kamlitz. City Assessor Veil provided information. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve the request for 2019 Abatement application for 1008 7th Ave SE, 58401. Seconded by Schloegel. City Assessor Veil provided information. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the permit refunds, in the amount of \$905.00, for the 2020 St Patrick's Day Run, which was not held due to the COVID-19 pandemic. Seconded by Kamlitz. Unanimous aye vote. Carried.

Steele requested that the agreement for paying agent services for municipal bonds with Starion be brought to the next committee meeting for further discussion. City Administrator Hellekson and Assistant City Attorney Geroux provided information.

The meeting adjourned at 3:56 p.m.

BUILDING, PLANNING & ZONING COMMITTEE

Chair Kamlitz convened the meeting at 3:56 p.m.

Steele moved to recommend the City Council approve a Future Land Use Plan Amendment to the East 7.7 ft Lot 3 and all of Lots 1 & 2, plus adjacent vacated alley of Block 12, Lowry's Subdivision, within the SE ¼ of Section 2, T139N, R64W, Stutsman County, North Dakota, from Urban Residential to Commercial. The property is located at 2806 8th Ave SW. Planning and Zoning Coordinator Blackmore provided information. Seconded by Heinrich. Unanimous aye vote. Carried.

Steele moved to recommend the City Council introduce the first reading of an ordinance to amend and re-enact Ordinance No. 329 by amending the District Map to change the zoning of the East 7.7' of Lot 3, and all of Lots 1 and 2 and one half of the vacated alley, Block 12, Lowry's Subdivision, within the SE ¼ of Section 2, T139N, R64W, Stutsman County, North Dakota, from Ag, Urban Residential to C2, Commercial. The property is located at 2806 8th Ave SW. Seconded by Schloegel. Unanimous aye vote. Carried.

Heinrich moved to recommend setting a public hearing to be held at the November 12, 2020, Special City Council meeting, for proposed Ordinance No. 1540, and hear the second reading for said ordinance, introduced by Council Member Kamlitz, to amend and re-enact Section 4 Establishment of Districts, and to enact Section 5.4.4 Planned Unit Development District, all of Appendix C of the City Code, as amended October 9, 2020, by the Planning Commission. Seconded by Steele. Assistant City Attorney Geroux responded to questions. Unanimous aye vote. Carried.

The meeting adjourned at 4:07 p.m.

CIVIC CENTER AND PROMOTION COMMITTEE

Chair Schloegel convened the committee at 4:07 p.m.

Steele moved to recommend the City Council approve the amended Jamestown Tourism Bylaws as required in the current and amended versions of the organization's bylaws. Seconded by Kamlitz. Jamestown Tourism Director Swedlund provided information. Unanimous aye vote. Carried.

The meeting adjourned at 4:10 p.m.

POLICE & FIRE COMMITTEE

Chair Buchanan convened the committee at 4:10 p.m.

Fire Chief Reuther stated that City Administrator Hellekson received the certificate of existence for the ladder truck, indicating it is near completion. Chief Reuther provided a general update on the Fire Department, including inspections and training. The City Fire Department and the Rural Fire Department are working on response to incident calls and combined use of resources to better serve our regional community. The Fire Department's 23-year-old rescue tools failed during a training exercise recently. The tools cannot be repaired. Replacement is estimated at \$30,000. Heinrich moved to place the consideration of the rescue tools replacement on the November 2, 2020, City Council agenda. Seconded by Steele. Unanimous aye vote. Carried.

Police Chief Edinger provided a general update on the traffic issues observed after 1st Avenue was striped by the NDDOT recently. Chief Edinger will meet with City Engineer Dillman to discuss specific areas of concern. The chief observed that traffic speeds have reduced overall as an apparent result of the striping.

PUBLIC WORKS COMMITTEE

Chair Steele convened the committee at 4:22 p.m.

Schloegel moved to recommend the City Council approve a flat fee, small debris container program for the purpose of serving customers wishing to dispose of fewer than 30 cubic yards (less than a large roll-off container) of debris. Seconded by Heinrich. Sanitation Foreman O'Neill presented the information and his observations. Unanimous aye vote. Carried.

Chair Steele requested that the matter of the cost to grind the high volume of wood waste including equipment cost, maintenance, and availability of vendors to provide the service on a schedule, as requested by City Council on July 23, 2020, be placed on the November committee agenda. Sanitation Foreman O'Neill and Operations Director Ahmad provided information for discussion.

Buchanan moved to recommend the City Council approve the City undertaking a process to implement a citywide water meter replacement program. Seconded by Schloegel. Unanimous aye vote. Carried.

City Engineer Dillman provided project updates.

The meeting adjourned at 5:42 p.m.

Sarah Hellekson, City Administrator