

**Finance & Legal Committee, Building, Planning & Zoning Committee  
Civic Center & Promotion Committee, Police & Fire Committee and Public Works Committee  
July 23, 2020 Minutes**

Present: Heinrich, Buchanan, Kamlitz, Schloegel, Steele, Geroux, and Hellekson, Ahmad, Aaseth, Blackmore, Dillman, Edinger, Hanson, Lipetzky, Michel, Mohr, O'Neill, Rowell and Veil.

**FINANCE & LEGAL COMMITTEE**

Chair Heinrich convened the meeting at 3:18 p.m.

Steele moved to recommend the City Council approve the Application for Abatement for 1317 5<sup>th</sup> St NE (74-2033000) and recommend that the Stutsman County Commission approve the request from Hometown Living LLC for an abatement of real estate taxes on the Lot 3, Block 1, Dakotah Hills Addition (1317 5<sup>th</sup> St NE), by reducing the 2019 true and full value from \$2,825,300 to \$2,000,000. Seconded by Schloegel. City Assessor Veil provided information. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the application for Renaissance Zone Incentives for Amy Anderson, (208 Lindwood Drive) for state income tax up to five (5) years at one hundred percent (100%) exemption, and a property tax exemption at one hundred percent (100%) for five (5) years, pending approval by the State of North Dakota Department of Community Services. Seconded by Kamlitz. City Assessor Veil provided information. Unanimous aye vote. Carried.

Schloegel moved to postpone consideration of the contract for carbon dioxide for the City of Jamestown Water Department with Praxair to the next City Council meeting. Seconded by Kamlitz. Assistant City Attorney Geroux and Water Superintendent Rowell provided information. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the request from JSDC for funding for a market and financial feasibility assessment for Buffalo Park from Economic Development Funds, in the amount of \$25,000, with the City Share to be \$20,000 and paid from the City Sales Tax Fund. Seconded by Buchanan. Corry Shevlin, JSDC, and Searle Swedlund, Jamestown Tourism, answered questions. Voice vote showed: 4 ayes, 1 nay. Carried.

Steele moved to recommend the City Council approve the request from JSDC for 2021 South Central Dakota Regional Council Dues from Economic Development Funds, in the amount of \$36,458.00, with the City Share to be \$22,969.00 and paid from the City Sales Tax Fund. Seconded by Kamlitz. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the request from JSDC for the Give Get Grow Campaign for matching funds from Economic Development Funds, in the amount of \$5,000.00, with the City Share to be \$4,000.00 and paid from the City Sales Tax Fund. Seconded by Schloegel. Corry Shevlin, JSDC, and Emily Bivens, Jamestown Chamber of Commerce provided information. Unanimous aye vote. Carried.

Kamlitz moved to recommend the City Council approve the Easement Agreement with the State of North Dakota, subject to City Attorney review, for a 99-year term for the purpose of constructing, maintaining, and replacing a water distribution system within the tract of land described in the agreement as located within the west half of Section 6, T139N, R63W of the Fifth Principle Meridian, being within Bloom Township, Stutsman County, North Dakota and northeast quarter of Section 1, T139N, R64W of the Fifth Principal Meridian, being within Midway Township, Stutsman County, North Dakota. Seconded by Steele. Assistant City Attorney Geroux provided information. Buchanan requested that reference to the heirs of the State of North Dakota be removed from the agreement. Unanimous aye vote. Carried.

Chair Heinrich recognized Mr. Jim Boyd, 319 18<sup>th</sup> Ave NE, owner and manager of Sabir's Buffalo City Grill. Mr. Boyd requested information on the status of an off-sale liquor license for his restaurant, which has an on-sale liquor license. Boyd stated that he would like to sell bottles of beer and wine at tastings. He requested that the Mayor grant Sabir's a one-year, renewable, off-sale liquor license under the Mayor's temporary emergency power. Boyd thanked the city for the two-day turn-around on the outside dining in the right-of-way permit.

The meeting adjourned at 3:58 p.m.

## **BUILDING, PLANNING & ZONING COMMITTEE**

Chair Kamlitz convened the meeting at 3:58 p.m.

Steele moved to recommend the City Council approve the Major Subdivision, Final plat of LD Concrete Addition, being within the City of Jamestown, Midway Township, Stutsman County, North Dakota, Lands in Jamestown, S31, T140, R63, NE 1/4 NE 1/4 SE 1/4 31-140-63 known as Parcel B 10 Acres. The property is located at 2400 10<sup>th</sup> St SE. Seconded by Heinrich. Planning & Zoning Administrator and Inspector Blackmore provided information. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the request from ARD Properties, LLC, for a Future Land Use Plan Amendment for Auditor's Lot 27-12, located in the Northwest Quarter Section 27, Township 140 North, Range 64 West of the fifth principal meridian, Midway Township, Stutsman County, North Dakota, from Agricultural/Rural Open Space to Industrial. The property is located at 8126 34th St SE. Seconded by Heinrich. Unanimous aye vote. Carried.

Steele moved to recommend the City Council introduce an ordinance to amend and re-enact Ordinance No. 329 of the City Code by amending the District Map to change the zoning of Auditor's Lot 27-12, located in the Northwest Quarter Section 27, Township 140 North, Range 64 West of the fifth principal meridian, Midway Township, Stutsman County, North Dakota, from A-1 and C-2 to M-2. The property is located at 8126 34th St SE. Seconded by Heinrich. Planning & Zoning Administrator and Inspector Blackmore provided information. Unanimous aye vote. Carried.

Steele moved to remand to the Planning Commission the request from Dean Hafner for a Future Land Use Plan Amendment for Lands in Jamestown from Urban Residential-Low Density to Neighborhood Commercial for the property located at 901 4th Ave NW consisting of 8.4 acres. Seconded by Buchanan. The members expressed concern about the potential of future uses that would be allowed on the property. Blackmore answered questions. Voice vote showed: 4 ayes. Carried.

The Committee discussed the last item as needing to be reviewed by the Planning Commission for proper zoning.

The meeting adjourned at 4:20 p.m.

No items were presented to the **Civic Center and Promotion Committee**.

## **POLICE & FIRE COMMITTEE**

Chair Buchanan convened the committee at 4:21 p.m.

Fire Training Officer Mohr provided a Fire Department update. The new aerial truck is still scheduled to be delivered to Jamestown Fire Department in August. The Fire Department is currently conducting routine inspections while abiding by the ND Smart Restart COVID protocol.

The committee adjourned at 4:25 p.m.

## **PUBLIC WORKS COMMITTEE**

Chair Steele convened the committee at 4:25 p.m.

Kamlitz moved to recommend the City Council approve the plans and specifications for City of Jamestown James River Riverbank Restoration Project. Seconded by Schloegel. Project Engineer Aaseth, Interstate Engineering, provided information about the project, 75% of which is covered by a FEMA grant. The City Share will be paid by water and sewer utility funds which the project is meant to protect. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council approve Change Order No 1, to Scherbenske Inc., for 2020 Water Main Improvement District 20-61 (Approximately 11 Blocks), for a net decrease in the contract price of \$2,946.00. Seconded by Schloegel. Project Engineer Aaseth, Interstate Engineering, Inc., provided information about the project. Unanimous aye vote. Carried.

City Engineer Dillman answered project questions.

Ralph Friebel, owner of Recycle North Dakota, provided information about recycling collection.

Kamlitz moved to recommend the City Council approve the Agreement with AE2S for an Instrumentation and Controls System Support Services Assignment Needs Assessment at the Water Treatment Plant and System Sites, in the amount of \$19,700, to be paid from the Water Utilities Fund pending City Attorney review. Seconded by Schloegel. Unanimous aye vote. Carried.

The meeting was adjourned at 4:46 p.m.

Sarah Hellekson, City Administrator