

**Finance & Legal Committee,  
Building, Planning & Zoning Committee  
Civic Center & Promotion Committee,  
Police & Fire Committee, and Public Works Committee  
June 18, 2020 Minutes**

Present: Heinrich, Buchanan, Brubakken, Steele, Phillips, Ryan and Hellekson, Ahmad, Blackmore, Blinsky, Dillman, Edinger, Fosse, Hanson, Laber, O'Neill, Michel, Rowell, Sveum, and Veil.

**FINANCE & LEGAL COMMITTEE**

Chair Buchanan convened the meeting at 3:07 P.M.

Heinrich moved to recommend the City Council renew the Jamestown Tourism Enterprise Agreement, which expires December 31, 2020. Seconded by Steele. Unanimous aye vote. Carried.

Phillips moved to recommend the City Council renew the Jamestown Tourism land lease, which expires December 31, 2020. Seconded by Steele. Unanimous aye vote. Carried.

Brubakken moved to recommend City Attorney Ryan review the request from Sabirs Buffalo Grill for an On-Off Sale alcoholic beverage license for the period beginning July 1, 2020. Seconded by Phillips. Heinrich provided information regarding the City Code. Jim Boyd, Sabirs partner and manager, stated that customers wished to purchase off-sale. Unanimous aye vote. Carried.

Phillips moved to recommend the City Council approve the 2021 contract for the Jamestown Community Correction (JCC) Program. Seconded by Steele. JCC Director Frohlich provided information. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council request approval of a five (5) year extension to the Jamestown Renaissance Zone District incentives from the ND Department of Commerce and direct staff to submit the application. Seconded by Phillips. City Assessor Veil provided information. Unanimous aye vote. Carried.

City Assessor Veil noted that as a requirement of the application process, a public hearing is scheduled for the July 6, 2020, City Council meeting, relative to a five (5) year extension of the Renaissance Zone District incentives.

Heinrich moved to recommend the City Council update fees for abandoned and impounded vehicles. Seconded by Steele. Police Chief Edinger explained the correction of typos. Unanimous aye vote. Carried.

Brubakken moved to send to the City Council, without recommendation, the request to allow chickens to be kept within City Limits at 603 21<sup>st</sup> Ave NE. Seconded by Phillips. City Inspector and Planning and Zoning Coordinator Blackmore provided information. Unanimous aye vote. Carried.

The meeting adjourned at 3:44 P.M.

**BUILDING, PLANNING & ZONING COMMITTEE**

Chair Steele convened the meeting at 3:44 P.M.

Phillips moved to recommend introducing the first reading of an ordinance to amend and re-enact Ordinance No. 329 of the City Code by amending the District Map to change the zoning of LANDS IN JAMESTOWN, S31, T140, R63, NE 1/4 NE 1/4 SE 1/4 31-140-63 KNOWN AS PARCEL B 10 ACRES, City of Jamestown, Stutsman County, North Dakota, rezoned from M2 (General Industrial and Manufacturing District) & R1 (One-Family Residential District) to strictly M2. The property is located at 2400 10th St SE. Seconded by Brubakken. City Inspector and Planning and Zoning Coordinator Blackmore provided information. Unanimous aye vote. Carried.

The meeting adjourned at 3:46 P.M.

### **CIVIC CENTER AND PROMOTION COMMITTEE**

Chair Phillips convened the meeting at 3:46 P.M.

Brubakken moved to recommend the City Council authorize termination of the contract with Honeywell International Inc., at the Jamestown Civic Center. Seconded by Heinrich. Civic Center Fosse and City Attorney Ryan provided information. Unanimous aye vote. Carried.

The meeting adjourned at 3:58 P.M.

### **POLICE & FIRE COMMITTEE**

Heinrich convened the meeting at 3:58 P.M.

Heinrich provided an update on the fire department vehicle.

Police Chief Edinger provided an update, plan and timeline on when the Stutsman County Drug Task Force and the School Resource Officer positions will be filled, noting that both positions are important to recruitment efforts, the community and the budget. The committee members expressed their general support of the plan and timeline.

The meeting adjourned at 4:01 P.M.

### **PUBLIC WORKS COMMITTEE**

Chair Brubakken convened the meeting at 4:01 P.M.

Quotes will be received and opened at 1:15 PM, June 23, 2020, at City Hall for the sandbag levee removal and placed on the June 23, 2020, final meeting agenda for consideration.

City Engineer Dillman provided project updates, stating that 2019 Watermain Improvement District 19-61 will be reviewed at the July Committee meeting. Buchanan thanked Dillman for the monthly written project updates.

The meeting adjourned at 4:15 P.M.

Sarah Hellekson, City Administrator