

JAMESTOWN CITY COUNCIL  
REGULAR MEETING, JUNE 1, 2020  
OFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Heinrich at 5:00 P.M.

Roll Call showed the following members present: Mayor Heinrich, Council Members Phillips, Steele, and Brubakken and Buchanan, Assistant City Attorney Geroux, and City Administrator Hellekson.

Jim Boyd, GM and partner, Sabirs Buffalo Grill, requested an update on the City outdoor dining with alcohol permit application and NDDOT agreement.

Council Member Buchanan moved to approve the minutes of the regular council meeting May 4, 2020; minutes of the special council meeting, May 21, 2020; and minutes of the committee meeting May 21, 2020. Seconded by Council Member Brubakken. Unanimous aye vote. Carried.

No bids were received for the sale of abandoned/impounded vehicles.

Council Member Phillips moved to approve the following consent agenda items:

- A. Resolution to approve the Special Use Permit for a Compassion Center Dispensary as required under City Code Appendix C, Sec. 12, from July 1, 2020, to June 30, 2021.
- B. Resolution to approve and authorize signing of Amendment to Contract No. 38191041, with the Department of Transportation North Dakota State Aid for Public Transit Funding Agreement, for Section 5311 and State Aid to Public Transit funding on behalf of Jamestown Taxi Service.
- C. Resolution to approve Payment No. 1, to Border States Paving, Inc., for construction on Seal Coat, Patching, Construction & Reconstruction District 20-41, in the amount of \$68,703.32.
- D. Resolution to approve Payment No. 4 (Inv 08387.06-4), to SRF Consulting Group, Inc., for 2020 Jamestown Planning and Zoning Technical Services, in the amount of \$3,162.54.
- E. Resolution to approve Payment No. 6, to Scherbenske, Inc., for construction on 2019 Watermain Replacement Project, in the amount of \$88,308.20.
- F. Resolution to approve Payment No. 69 (Inv 68238), to AE2S, for On Call engineering services, in the amount of \$2,765.30.
- G. Resolution to approve Payment No. 1 (Inv 40698), to Interstate Engineering, Inc., for engineering services on 2020 Water Main Improvement District 20-61 (Approximately 11 Blocks), in the amount of \$121,863.28.
- H. Resolution to approve Payment No. 2 (Inv 40699), to Interstate Engineering, Inc., for engineering services on 2020 State Hospital Water Line District 20-62, in the amount of \$5,244.38.
- I. Resolution to approve Payment No. 4 (Inv 40700), to Interstate Engineering, Inc., for engineering services on 2020 Roof Repairs at the Jamestown Civic Center, in the amount of \$831.00.
- J. Resolution to approve Payment No. 4 (Inv 40701), to Interstate Engineering, Inc., for engineering services on Wastewater Treatment Facility Valve Replacement, New Phase Energy, Gas Monitoring, in the amount of \$1,742.50.

- K. Resolution to approve Payment No. 5 (Inv 40696), to Interstate Engineering, Inc., for engineering services on Sanitary Sewer Lift Station Improvements (Main Lift and Lift Station No. 20), in the amount of \$109,156.96.
- L. Resolution to approve Payment No. 7 (Inv 40697), to Interstate Engineering, Inc., for engineering services on 2019 Safe Routes to School, in the amount of \$2,460.50.
- M. Resolution to approve Payment No. 10 (Inv 40695), to Interstate Engineering, Inc., for engineering services on the 2019 Watermain Replacement Project, in the amount of \$3,965.32.
- N. Resolution to approve Payment No. 14 (Inv 40693), to Interstate Engineering, Inc., for preliminary design and surveying on the James River Bank Stabilization Project, Phase 3, in the amount of \$1,698.50.
- O. Resolution to approve Payment No. 20 (Inv 40694), to Interstate Engineering, Inc., for engineering services on the Title V Air Quality Permit for Sanitary Landfill, in the amount of \$935.00.
- P. Resolution to approve Payment No. 294 (Inv 40702), in the amount of \$23,782.50, to Interstate Engineering, Inc., for engineering services on the following:
  - 1) City Department consultations (General), in the amount of \$9,416.00
  - 2) City Department consultations (Streets), in the amount of \$7,866.00
  - 3) City Department consultations (Sewer), in the amount of \$2,210.00
  - 4) City Department consultations (Water), in the amount of \$763.50
  - 5) City Department consultations (Solid Waste), in the amount of \$1,604.00
  - 6) City Department consultations (Storm Water), in the amount of \$1,923.00
- Q. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- R. Resolution to allow the May indebtedness in the amount of \$2,169,994.06 consisting of \$484,856.31 payroll and \$1,685,137.75 general obligations.
- S. Resolution to approve Payment No. 4 (Inv 40703), to Interstate Engineering, Inc., for engineering services on 2020 Flood Mitigation, in the amount of \$934.00.
- T. Resolution to approve the filing of a loan application under the Clean Water Act and/or Drinking Water Act to fund the State Hospital Water Line Replacement Project and authorize the City Administrator to execute and file the application with the ND Department of Environmental Quality on behalf of the City.

Seconded by Council Member Steele. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Brubakken moved a Resolution to award the bid for Sanitary Sewer Main Lift Station Engine Generator to Advantage Electric, in the amount of \$287,500.00. Travis Dillman, City Engineer responded to questions. Seconded by Council Member Phillips. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

Ordinance No. 1533, introduced by Council Member Brubakken, to grant a continued franchise agreement with CenturyLink, had its second reading. Seconded by Council Member Phillips. Roll Call No. 3 showed: 5 ayes, 0 nays, 0 absent. Carried.

Ordinance No. 1534, introduced by Council Member Steele, to amend and re-enact Section 2-59 of the City Code, during a proclaimed emergency, to allow the mayor to restrict or relax ordinances listed, or related to the regulation of alcohol, provided that the City Council acts within 30 days or the mayor's order terminates, had its second reading. Seconded by Council Member Brubakken. Roll Call No. 4 showed: 5 ayes, 0 nays, 0 absent. Carried.

Ordinance No. 1535, introduced by Council Member Phillips, to amend and re-enact Article III, Chapter 15 of the City Code pertaining to the Fire Protection Code, had its second reading. Seconded by Council Member Steele. Roll Call No. 5 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Phillips moved to adjourn at 5:40 PM. Seconded by Council Member Buchanan. Unanimous aye vote. Carried.

ATTEST:  
SARAH HELLEKSON, City Administrator

APPROVED:  
DWAINE HEINRICH, Mayor