

JAMESTOWN CITY COUNCIL
SPECIAL MEETING, APRIL 23, 2020
OFFICIAL MINUTES

The special meeting of the City Council was called to order by Mayor Heinrich at 5:04 P.M.

Roll Call showed the following members present: Mayor Heinrich, Council Members Phillips, Steele, Brubakken, and Buchanan, City Attorney Ryan, and City Administrator Hellekson. Note: Due to COVID-19, members and staff and others attended remotely by phone.

Council Member Brubakken moved a Resolution to award the bid for Seal Coat, Patching, Construction and Reconstruction District 20-41, to Border States Paving, Inc., in the amount of \$1,961,147.50. Seconded by Council Member Phillips. Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Phillips moved a Resolution to award the bid for the State Hospital Water Line District 20-62, to Scherbenske, Inc., in the amount of \$1,081,455.75, contingent upon approval by the ND Department of Environmental Quality. Seconded by Council Member Brubakken. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Brubakken moved a Resolution to reject all bids and authorize re-advertising for bids for the Sanitary Sewer Main Lift Station Engine Generator. Seconded by Council Member Buchanan. Roll Call No. 3 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Steele moved a Resolution to approve the requested extended building demolition at 202 Business Loop West. Seconded by Council Member Phillips. Roll Call No. 4 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Phillips moved a Resolution to approve the hiring for the Operations Director position. Seconded by Council Member Brubakken. Council Member Brubakken provided information regarding the recommended candidate. Roll Call No. 5 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Phillips moved a Resolution to approve the purchase of the aerial fire truck on hold through May 10, 2020, at Heiman Fire Equipment and to direct the City Attorney to draft a resolution that includes the financial plans, the replacement of borrowed funds with State and donated funds, and the history and the long-term contract with the State of North Dakota. Seconded by Council Member Buchanan. Roll Call No. 6 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Steele moved to introduce the first reading of an ordinance to AMEND AND RE-ENACT Section 3, Appendix B, and to ENACT Section 5.1, Appendix B, of the City Code pertaining to subdivision definitions and authority to authorize lot combinations.

Council Member Phillips moved to introduce the first reading of an ordinance to ENACT Section 12.1, Appendix C, of the City Code to allow the Zoning Administrator to issue building permits over interior lots lines in the City of Jamestown.

City Attorney Ryan addressed questions about publishing requirements for these two ordinances and the local newspaper's reduced printing.

Council Member Phillips moved to adjourn at 5:30 PM. Seconded by Council Member Steele. Unanimous aye vote. Carried.

ATTEST:

SARAH HELLEKSON, City Administrator

APPROVED:

DWAINE HEINRICH, Mayor