

**Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
Police & Fire Committee
Public Works Committee
January 16, 2020**

Present: Heinrich, Buchanan, Brubakken, Steele, Phillips (via telephone), Ryan, Hellekson, Blackmore, Blinsky, Dillman, Edinger, Gross, Laber, Liebig, Lipetzky, Mann, Olson, Rowell, Reuther, Sveum and Veil.

FINANCE & LEGAL COMMITTEE

Chair Buchanan convened the meeting at 4:00 p.m.

Heinrich moved to recommend the City Council approve the request from DRM Chef LLC DBA Davoni's for an Alcohol Beverage License (On-Sale) at 113 1st Street West, for the period ending June 30, 2020. Seconded by Phillips. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve the re-establishment sales prices on City owned lots for the year 2020 as suggested by the City Assessor. Seconded by Steele. City Assessor Veil noted that three lots are listed for sale. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve the request to reimburse the JSDC for 2019 JSDC Real Estate & Special Assessment costs of \$7,291.30 from Economic Development Funds, with the City Share to be \$6,459.67 and paid from the City Sales Tax Fund. Seconded by Steele. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the request from the JSDC for \$250,000 in Flex PACE interest buy down funds for 2020 from the Economic Development Fund with the City Share to be \$200,000 and paid from the City Sales Tax Fund. Seconded by Heinrich. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the request from the JSDC to reimburse the \$5,745.01 CED building loss for 2019 from the Economic Development Fund with the City Share to be 90% or \$5,170.51 and paid from the City Sales Tax Fund. Seconded by Brubakken. Shevlin stated that these costs will be budgeted and paid from the JSDC operating budget in future years. Unanimous aye vote. Carried.

The meeting adjourned at 4:12 p.m.

BUILDING, PLANNING & ZONING COMMITTEE

Chair Steele convened the meeting at 4:12 p.m.

The Committee discussed the work that has been completed to date regarding zoning and platting policies and procedures. Planning Commission Chair Hillerud provided information. Staff, the consultants and the Planning Commission will present more information at its February meeting.

Council Member Brubakken introduced the First Reading of an ordinance to amend and re-enact Sections 9-12, 9-13, and 23-38 of the City Code pertaining to the Building Code and Plumbing Code. Seconded by Heinrich. Unanimous aye vote. Carried.

The meeting was adjourned at 4:28 p.m.

POLICE & FIRE COMMITTEE

Heinrich convened the meeting at 4:28 p.m.

INFORMATIONAL: Fire department vehicle update provided by Mayor Heinrich.

Brubakken moved to forward to the February City Council meeting, without recommendation, the resolution to authorize, direct and establish storage fees for abandoned and impounded vehicles as amended. Seconded by Steele. Chief Edinger answered questions and will provide additional information for discussion at the February 3, 2020, meeting. Unanimous aye vote. Carried.

Phillips moved to recommend the City Council approve the reclassification of police department positions as presented retroactive to January 1, 2020, eliminate two positions in the police department, and increase the ranges. Seconded by Steele. Deputy Auditor Sveum presented information. Chief Edinger answered questions. Sveum stated that retroactive pay will be classified as miscellaneous pay and therefore not include pension costs. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve the Jamestown Police Department's participation in the UJ fundraiser to raise funds for the regional SWOT and to use the funds donated to the SWOT to purchase a replacement robot for the SWOT. Seconded by Phillips. Lt. Mann described the fundraising event from previous years, the robot to be replaced and the agencies involved in the regional SWOT: Jamestown PD, Stutsman County SO, Valley City PD and James River Correctional Center. Unanimous aye vote. Carried.

The meeting was adjourned at 4:59 p.m.

PUBLIC WORKS COMMITTEE

Chair Brubakken convened the meeting at 4:59 p.m.

City Administrator Hellekson stated that the ND DOT sent a draft LPA Bridge Inspection Agreement and Bridge Plans to counties and cities in which it conducted bridge inspections stating that the DOT would no longer inspect. The DOT is now requiring counties or cities to take that responsibility. City Attorney Ryan and City Engineer Dillman provided information. Heinrich moved to place this topic on the February Public Works committee agenda. Seconded by Steele. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the Plans and Specifications for the Civic Center Roof Removal and Replacement (1/4 of roof under this phase). Seconded by Heinrich. City Engineer Dillman provided information. Unanimous aye vote. Carried.

Chair Brubakken provided information about snow removal including changes the City Council discussed to address those who leave a vehicle parked on an emergency route or any street when it hasn't been plowed.

Recycle North Dakota owner, Ralph Friebel, provided an update on recycling collection stating that the alleys are narrow with parked vehicles and snow. The recycling trucks often cannot make the turns into the alleys. For this reason, all collection may switch to streets at the next snowfall through spring.

The meeting adjourned at 5:30 p.m.

Sarah Hellekson, City Administrator