

JAMESTOWN CITY COUNCIL  
REGULAR MEETING, NOVEMBER 4, 2019  
OFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Heinrich at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Heinrich, Council Members Phillips, Steele, Brubakken, and Buchanan, City Attorney Ryan, and City Administrator Hellekson.

Melody Mittleider, Frontier Village Association President, addressed the City Council.

Council Member Buchanan moved to approve the minutes of the regular council meeting October 7, 2019; minutes of the special council meetings, October 14, 17, 22, 24(2:30), 24(5:00) & 30, 2019; and minutes of the committee meetings October 22 & 24, 2019. Seconded by Council Member Phillips. Unanimous aye vote. Carried.

No bids were received for the sale of abandoned & impounded vehicles.

Council Member Brubakken moved to approve the following consent agenda items:

- A. Resolution to approve the Application for Abatement for 639 5<sup>th</sup> St NE (74-4240840) & (74-4240880).
- B. Resolution to approve the Application for Abatement for 1611 11<sup>th</sup> Ave NE (74-3613000).
- C. Resolution to approve the Minor Subdivision, Preliminary/Final plat of Jamestown West Substation Subdivision, Lot 1, Block 1, being within the extraterritorial jurisdiction of the City of Jamestown, an unplatted portion of the NE ¼, Section 9, T139N, R64W, Stutsman County, North Dakota. The property is located along 37<sup>th</sup> St SE and 81<sup>st</sup> Ave SE within the one mile extra-territorial area of the City of Jamestown, ND.
- D. Resolution to approve the Minor Subdivision, Preliminary/Final plat of University of Jamestown Fine Arts Addition, Lot 1, Block 1, a replat of a portion of Block 6 of Jamestown College Subdivision, within the NE ¼ of Section 25, T140N, R64W, Jamestown, North Dakota. The property is located at 618 South University Drive.
- E. Resolution to approve the Minor Subdivision, Preliminary/Final plat of University of Jamestown Athletic Addition, Lots 1 through 3, Block 1, being within the City of Jamestown, Midway Township, Stutsman County, North Dakota, a replat of portions of Blocks 6, 7 and 9 of Jamestown College Subdivision within the NE ¼ of Section 25, T140N, R64W, Jamestown, North Dakota.
- F. Resolution to accept the AE2S Stormwater Utility Amendment No. 2 and Final, in the amount of \$28,000, to the contract dated July 29, 2016.
- G. Resolution to approve and authorize entering into an agreement with CPS to provide the 2019 Annual Municipal Solid Waste Landfill Groundwater Monitoring Report and additional consultation regarding the City's Groundwater Monitoring Plan.
- H. Resolution to approve Payment No. 3, to LD Concrete, for construction on 2019 Sidewalk, Curb & Gutter District #19-11, in the amount of \$11,211.08.
- I. Resolution to approve Payment No. 4, to Scherbenske, Inc., for construction on 2019 Watermain Replacement Project, in the amount of \$414,386.33.

- J. Resolution to approve Payment No. 9 (Inv 08387.05-9), to SRF Consulting Group, Inc., for 2019 Jamestown Planning and Zoning Technical Services, in the amount of \$2,058.47.
- K. Resolution to approve Payment No. 64 (Inv 65230), to AE2S, for On Call engineering services, in the amount of \$1,386.75.
- L. Resolution to approve Payment No. 1 (Inv 39176), to Interstate Engineering, Inc., for engineering services on 2019 Fall Flood Event, in the amount of \$42,578.64.
- M. Resolution to approve Payment No. 2 (Inv 39172), to Interstate Engineering, Inc., for engineering services on 2019 Safe Routes to School, in the amount of \$7,774.84.
- N. Resolution to approve Payment No. 3 (Inv 39171), to Interstate Engineering, Inc., for engineering services on Sanitary Sewer Lift Station Improvements (Main Lift and Lift Station No. 20), in the amount of \$820.00.
- O. Resolution to approve Payment No. 4 (Inv 39174-Final), to Interstate Engineering, Inc., for engineering services on Caulking Repairs at the Jamestown Civic Center, in the amount of \$404.50.
- P. Resolution to approve Payment No. 5 (Inv 39170), to Interstate Engineering, Inc., for engineering services on the 2019 Watermain Replacement Project, in the amount of \$32,033.20.
- Q. Resolution to approve Payment No. 12 (Inv 39168), to Interstate Engineering, Inc., for engineering services on the Inert Landfill Closure Cell 1-4, Section 5-139-63, in the amount of \$2,035.44.
- R. Resolution to approve Payment No. 15 (Inv 39169), to Interstate Engineering, Inc., for engineering services on the Title V Air Quality Permit for Sanitary Landfill, in the amount of \$2,937.50.
- S. Resolution to approve Payment No. 281 (Inv 39175), to Interstate Engineering, Inc., for engineering services on Wastewater Treatment Facility Sludge, Grease Trap & LRATS Issues, in the amount of \$3,234.32.
- T. Resolution to approve Payment No. 282 (Inv 39173), in the amount of \$14,520.50, to Interstate Engineering, Inc., for engineering services on the following:
  - a. City Department consultations (General), in the amount of \$9,323.50
  - b. City Department consultations (Streets), in the amount of \$1,824.00
  - c. City Department consultations (Sewer), in the amount of \$205.00
  - d. City Department consultations (Water), in the amount of \$830.00
  - e. City Department consultations (Solid Waste), in the amount of \$661.00
  - f. City Department consultations (Storm Water), in the amount of \$1,677.00
- U. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- V. Resolution to allow the October indebtedness in the amount of \$3,965,155.13 consisting of \$539,974.64 payroll and \$3,425,180.49 general obligations.
- W. Resolution to approve Payment No. 1 & Final, to Sticky Construction Inc., for construction on Jamestown Civic Center Expansion Joint Removal and Replacement, in the amount of \$39,740.00.

Seconded by Council Member Steele. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Phillips moved to place the 2018 City of Jamestown Audit Report as prepared by Schauer & Associates, PC on the November 19, Finance & Legal Committee agenda. Seconded by Council Member Steele. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Phillips moved a Resolution to approve and authorize the City Administrator to enter into a Municipal Advisor Agreement with Dougherty & Company LLC, for the issuance of improvement warrants for \$2,680,000.00 Refunding Improvement Bonds of 2019 (Paving District 18-41), and to schedule the sale at the January 6, 2020, City Council meeting. Seconded by Council Member Buchanan. Roll Call No. 3 showed: 5 ayes, 0 nays, 0 absent. Carried.

City Attorney Ryan stated that no valid bids were received for the Tier 2 Sampling Project, Title V Air Quality Permit, Sanitary Landfill and that the project will be readvertised.

Council Member Phillips moved to adjourn at 5:28 PM. Seconded by Council Member Steele. Unanimous aye vote. Carried.

ATTEST:  
SARAH HELLEKSON, City Administrator

APPROVED:  
DWAINE HEINRICH, Mayor