

**Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
September 24, 2019**

Present: Heinrich, Buchanan, Brubakken, Steele, Phillips, Ryan, Hellekson, Blackmore, Edinger, Laber, Liebig, Sveum and Veil.

FINANCE & LEGAL COMMITTEE

Meeting convened at 4:00 PM.

Buchanan moved to forward, without recommendation, the request from Commonwealth Company for a tax abatement under N.D.C.C. Sec. 40-57.1 for a period of fifteen (15) years for the development of a low to moderate income based multi-unit residential building with green space, parking and some commercial space downtown. Seconded by Heinrich. Erin Anderson presented information about the proposed development and request. City Attorney Leo Ryan explained the State required process and timeline which does not allow a City Council decision at this time. Unanimous aye vote. Carried.

Several people asked to speak regarding the project: Joel Trasier, 1321 2nd St SE, spoke against the project. Speaking in favor of the project were David Klein, Executive Director, Great Plains Housing Authority; Beth Dewald, Director of Freedom Resource Center; and Lynn Lambrecht, Chair, Jamestown Downtown Association.

Heinrich moved to write a non-binding letter of interest explaining the required process which restricts the City from voting now. Seconded by Phillips. Unanimous aye vote. Carried.

Brubakken moved to forward to the October 24, 2019, meeting, the request from Commonwealth Company requesting the preliminary approval to lease 20 City-owned parking spaces for one dollar annually for the Eagle Flats, LLC Project. Seconded by Phillips. Unanimous aye vote. Carried.

Phillips disclosed that she is an ex-officio, non-voting member of the Jamestown Community Correction Program Board of Directors. Brubakken moved to allow Phillips to vote on the Jamestown Community Correction Program item. Seconded by Heinrich. Unanimous aye vote. Carried.

Brubakken moved to recommend approval of the request from the Jamestown Community Correction Program, a not-for-profit regional community service and restitution program organization, to fund the program in 2020 in the amount of \$6 for each hour of community service ordered by Municipal Court (an increase of \$2), \$20 per noncompliance report (an increase of \$10), and consider approval and authorize the signing of the Jamestown Community Correction Program Agreement for January 1, 2020 through December 31, 2020, and to approve these changes be made to the existing agreement. Seconded by Phillips. Dell Horn, Director of the program addressed the Committee. Unanimous aye vote. Carried.

Heinrich moved to recommend approval of the City's request, approved by the JSDC, for Economic Development Funds for the City of Jamestown to acquire for the National Guard one-time payment of up to \$350,000 for a 40-year lease at the Airport Industrial Park at the City/County 80/20 split. Seconded by Steele. Corry Shevlin, JSDC, addressed the Committee. Heinrich stated that this payment does not include infrastructure costs nor the lease payment. Unanimous aye vote. Carried.

Brubakken moved to recommend approval to reclassify the positions of Administrative Assistant Finance and Appraiser. Seconded by Phillips. Jay Sveum, Deputy Auditor, addressed the Committee and explained that this does not include a salary increase, but allows the positions to increase in steps with other staff when approved. Unanimous aye vote. Carried.

City Council Public Hearings for the following special assessment projects, are scheduled at the October 7, 2019, City Council meeting: 1) 5th St NE Paving Improvement District 16-42; 2) 20th St SW Paving Improvement District 16-43; 3) NW Watermain Rehabilitation District 17-61; 4) Safe Routes to School Sidewalk District 18-21; 5) Seal Coat, Patching, Construction & Reconstruction District 18-41; 6) Retaining Wall Assessment, Frontier Village District 18-42.

The public hearing and second readings of Ordinance No. 1521 and 1522, pertaining to the 2020 Budget are scheduled at the October 7, 2019, city council meeting.

Meeting adjourned at 5:06 PM.

BUILDING, PLANNING & ZONING COMMITTEE

Meeting convened at 5:06 PM.

Brubakken moved to recommend approval of the Minor Subdivision, Preliminary/Final plat of Fallgatter Addition, Lot 1 and 2, Block 1, a re-plat of Lots 5,6,7 & 8, Block 3, Leapaldt Addition, within the SE ¼, Section 24, T140N, R64W, City of Jamestown, ND. The property is located at 1507 – 1517 12th Ave NE, Jamestown, ND. Seconded by Phillips. Tom Blackmore, Building Inspector, addressed the Committee. Unanimous aye vote. Carried.

Meeting adjourned at 5:08 PM.

CIVIC CENTER AND PROMOTION COMMITTEE

Meeting convened at 5:08 PM.

Nicole Mosolf, Executive Director, Frontier Village, distributed information and addressed the Committee. Tina Busch, Frontier Village Association Board of Directors, requested the Committee recommend the association's five-year lease with the City of Jamestown, due to expire in December, be renewed. Phillips stated that the Association has had ample time and opportunity to remedy items of its organization and the property. Ilana Xinos, Executive Director of the National Buffalo Museum, answered questions regarding the museum's willingness to lease the site. City Administrator Hellekson answered question specific to the lease agreement. Brubakken stated that he would like to know what organizations are interested in leasing the site. Don Williams, National Buffalo Museum Board of Directors, addressed the committee and supported the Museum's or other group leasing that land. Tina Busch requested that the Frontier Village Association request to renew the lease be placed on the October 22, 2019, Civic Center and Promotion Committee.

Pam Fosse, Civic Center Manager, provided information regarding the City's investment in the rodeo events held at the Civic Center. Fosse stated that usually events begin paying for themselves which allows the City to support new events which come in partially or fully paid by the City. In 2020, the account is already negative because too many events need assistance and the rodeos receive City assistance, and cost the City extra in repairs, labor and mitigation.

Adjourned at 5:50 PM.

Sarah Hellekson, City Administrator