

**Police & Fire Committee  
Public Works Committee  
August 22, 2019**

Present: Heinrich, Steele, Buchanan, Brubakken, Phillips, Ryan, Hellekson, Blackmore, Blinsky, Dillman, Laber, Liebig, Mayhew, Reuther, Rowell, Sveum and Veil.

**POLICE & FIRE COMMITTEE**

Mayor Heinrich convened the committee at 4:00 PM.

INFORMATIONAL: Fire Chief Reuther informed the committee that the 35-year old ladder truck which was recently out of service for repairs to the hydraulic system, requires additional repairs which will keep it out of service for 6 weeks or longer, if it can be repaired. Chief Reuther stated that the ladder truck is owned by the State and is needed to provide protection for buildings with several stories, such as the State Hospital.

**PUBLIC WORKS COMMITTEE**

Brubakken convened the committee at 4:05 PM.

INFORMATIONAL: City Engineer project updates. City Engineer Dillman provided a written update.

INFORMATIONAL: Garbage collection update. None.

INFORMATIONAL: Recycling collection update. Ralph Friebe, Recycle North Dakota, provided a written update.

Buchanan moved to recommend awarding the Rehabilitation of Wells 8 and 9 to Watersmith, in the amount of \$42,416, to include labor, pumps, motors and drop pipe to be completed this fall. Seconded by Steele. City Engineer Dillman stated that due to the emergency nature of the situation and 14 week wait for pumps, City Administrator Hellekson declared it an emergency and approved pre-ordering the pumps. Unanimous aye vote. Carried.

Heinrich moved to schedule the public meeting for financing the lift station project for improvements at Lift Station 20 and Master Lift Station for September 26, 2019, at 4:00 PM at City Hall. Seconded by Phillips. Unanimous aye vote. Carried.

Shawn Gaddie, AE2S, presented two stormwater utility fee alternatives as requested by City Council July 16. Gaddie noted that stormwater service is difficult to measure and are typically derived from runoff indicators such as parcel size, land use, and impervious surface area. The most equitable fees are constructed using these parameters, peak runoff rate, total discharge volume and quality. The goals for modifying the rate structure include simplifying the rate charges, benefit the larger parcels, align service for vacant and ag parcels, minimize impact for governmental and institutional parcels, and still reach the \$530,000 revenue.

1. The Runoff Weighting Factor Structure means each parcel is charged on the total parcel area.
  - a. Minimum + RWF + Max Cap + Adjustments
  - b. Minimum and residential \$4 per parcel
  - c. Max \$200 per parcel
  - d. Each parcel is charge on a more complicated formula involving the total surface area
  - e. Program annual revenue = \$460,000

2. The Equivalent Residential Unit Structure

- a. Charge per Month = Base Fee + ERU Multiplier
- b. Minimum and residential \$4 per parcel
- c. Max \$204.25 per parcel
- d. Each parcel is charge on equivalent impervious surface area
- e. Program annual revenue = \$530,000

Phillips moved to use the Equivalent Residential Unit Structure modified to retain the \$3 per residential parcel, at a base rate of \$0.75 per residential parcel and a base rate of \$1.75 per non-residential parcel until January 1, 2021. Seconded by Steele. Steele discussed treating vacant, undeveloped parcels that were replatted as one parcel until development begins. Gaddie stated that policies and procedures are the next step and will be presented to the Public Works Committee at a later date. Unanimous aye vote. Carried.

Adjourned at 4:50 PM.

Sarah Hellekson, City Administrator