

**Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
August 20, 2019**

Present: Heinrich, Buchanan, Brubakken, Steele, Phillips, Geroux, Hellekson, Blackmore, Dillman, Edinger, Laber, Liebig, Reuther, Rowell, Sveum and Veil.

FINANCE & LEGAL COMMITTEE

Convened at 4:00 p.m.

Heinrich moved to recommend approval of the request from the JSDC for an additional \$200,000 in FlexPACE interest buy down funds for 2019 from the Economic Development Fund with the City Share to be \$160,000, and paid from the City Sales Tax Fund. Seconded by Phillips. Corry Shevlin, JSDC, addressed the Committee and stated the request is for 2019, but any remaining 2019 funds would be used in 2020. Unanimous aye vote. Carried.

Heinrich moved to allow Phillips to vote regarding the Jamestown Tourism Grant funds. Seconded by Brubakken. Unanimous aye vote. Carried.

Brubakken moved to recommend approval of the request from JSDC Economic Development Funds for Jamestown Tourism Grant, in the amount of \$75,000, with the City share to be \$60,000, paid from the City Sales Tax Fund. Seconded by Steele. Searle Swedlund, Jamestown Tourism, addressed the Committee. Unanimous aye vote. Carried.

Steele moved to recommend approval and authorize signing of the NDDOT Contract for Permit to install and operate a pop-up demonstration consisting of a temporary multi-use path and walk/bike event, which will be conducted September 6 and 7, 2019. Seconded by Phillips. City Engineer, Travis Dillman, addressed the committee, stating this will determine whether the Park and Recreation District applies for a grant to support a long-term trail. Unanimous aye vote. Carried.

Heinrich moved to recommend approval and authorize signing of the Department of Transportation North Dakota State Aid for Public Transit Funding Agreement for Section 5311 and State Aid to Public Transit funding on behalf of Jamestown Taxi Service; and committing the local share of funds necessary as budgeted for (State FY 2020) 2019 - 2020. Seconded by Phillips. Unanimous aye vote. Carried.

Heinrich moved to recommend forwarding to the City Council meeting September 3, 2019, without recommendation, the request from AE2S to amend the current agreement for the Water Treatment Plant data security and alarm program to allow required reporting and data downloads at a monthly cost of \$20 to be paid from the Water Utility Fund. Seconded by Brubakken. Unanimous aye vote. Carried.

Brubakken moved to recommend approval of the request from the Jamestown Fine Arts Association to close 2nd St SW from 1st Ave South west to the alley, on Saturday, September 14, 2019, for the OKtoberfest Fundraiser. Seconded by Steele. City Administrator Hellekson answered questions, stating that the organization would pay the fee, and the request was amended to close the street at 11:00 AM that day. Unanimous aye vote. Carried.

The second reading of Ordinance No. 1520, introduced by Council Member Phillips, to amend and re-enact Section 25.5 to increase the City Sales Tax by one-half percent from two percent (2%) to two and one-half percent (2.5%) effective January 1, 2020, is scheduled at the September 3, 2019, City Council meeting.

Brubakken moved to recommend approval of the request from JSDC for up to \$5,000 from Economic Development Funds for the Center for Economic Development – Energy Efficiency Improvements (HVAC and lighting improvements), with the City Share to be \$4,000, and paid from the City Sales Tax Fund. Seconded by Phillips. Connie Ova, JSDC CEO, addressed the Committee. Unanimous aye vote. Carried.

Adjourned at 4:20 p.m.

BUILDING, PLANNING & ZONING COMMITTEE

Convened at 4:20 p.m.

Brubakken moved to recommend approval of the findings of facts and determination of the remedy for an unpermitted structure in the floodway and floodway encroachment for Rodney and Shari Pettys to remove the encroaching structure by October 31, 2019. Seconded by Phillips. Building Inspector Tom Blackmore addressed the committee, Jim Reuther, Fire Chief, addressed the committee regarding flood protection. Unanimous aye vote. Carried.

Heinrich moved to recommend approval of the Minor Subdivision, Preliminary/Final plat of CAD Addition, Lot 1, Block 1, a re-plat of Lots 15 & 16, a vacated alley, and a vacated Portion of 16th St SW, Block 7, Mill Hill Second Addition, within the SE ¼, Section 35, T140N, R64W, City of Jamestown, ND. The property is located at the 800 block of 16th St SW, Jamestown, ND. Seconded by Brubakken. Unanimous aye vote. Carried.

Adjourned at 4:35 p.m.

CIVIC CENTER AND PROMOTION COMMITTEE

There were no agenda items.

Adjourned at 4:39 p.m.

Sarah Hellekson, City Administrator