

Revised
Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
May 21, 2019, Minutes, Amended 6-3-19

Present: Heinrich, Phillips, Steele, Buchanan, Brubakken, Ryan, Hellekson, Blackmore, Dillman, Edinger, Fosse, Liebig, Reuther, Rowell, Veil and Sveum.

FINANCE & LEGAL COMMITTEE

Phillips moved to recommend the City Council approve the request from the JSDC for New Jobs Training Funds from Economic Development Funds to provide a \$75,110 loan to Main Saver, Inc., with the City Share to be \$60,088 and paid from the City Sales Tax Fund. Seconded by Steele. Corry Shevlin, JSDC, addressed the committee. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council introduce the first reading of an ordinance to amend and re-enact Section 49 of Chapter 22 of the Code of the City of Jamestown, to allow Jamestown Regional Airport Employees and agents to mitigate wildlife hazards. Seconded by Steele. Steele and City Attorney Ryan provided information. Unanimous aye vote. Carried.

Phillips moved to recommend the City Council introduce the first reading of an ordinance to enact a chapter of the City Code pertaining to Stormwater. Seconded by Steele. The first reading will be at the June 3 City Council meeting. Unanimous aye vote. Carried.

Brubakken moved to place the request from S & R Truck Plaza to amend the City Code Sec. 5-25 to allow off sale beer at gas stations on the June 18th committee agenda. Seconded by Phillips. Dale Redinger, S & R Truck Plaza owner, addressed the committee asking for the change to allow S & R Truck Plaza to apply for an off-sale license to sell beer. City Attorney Ryan addressed the committee. Unanimous aye vote. Carried.

Steele moved to recommend the City Council uphold the current \$5,000 security deposit required to place an antenna on a city water tower. Seconded by Brubakken. Steele stated that the purpose of the water towers are to supply water to the citizens. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council approve the updated plans and policies for the City of Jamestown Title VI Plan, Title VI Non-Discrimination Policy Statement, Title VI Public Participation Plan, Limited Proficiency Plan, Statement of Non-Discrimination Plaque, and Transit Title VI Complaint Form. Seconded by Phillips. Unanimous aye vote. Carried.

City staff will submit the 2020 State Aid transit grant application for funds to subsidize the Jamestown Taxi Service.

City staff is currently discussing employee retention, and will introduce a proposal including expanding leave time at the June 18th committee meeting.

The second reading of Ordinance 1515, introduced by Council Member Buchanan, to amend and re-enact Chapter 2, Article IX, of the City Code pertaining to the Forestry Department, is scheduled at the June 3, 2019, City Council meeting.

JSDC withdrew its request for Economic Development Funds for Train ND until it could provide more information.

Brubakken moved to recommend the City Council approve the request from the JSDC for reimbursement for 2018 JSDC Real Estate & Special Assessment costs from Economic Development Funds, in the amount \$976.96, with the City Share to be \$781.57 and paid from the City Sales Tax Fund. Seconded by Steele. Corry Shevlin, JSDC, addressed the committee. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve the request from the JSDC to de-obligate Economic Development Funds for ND Soy Processors, in the amount of \$282,137. Seconded by Phillips. Corry Shevlin, JSDC, addressed the committee. Unanimous aye vote. Carried.

BUILDING, PLANNING & ZONING COMMITTEE

Brubakken moved to schedule a public hearing regarding the notice of floodway encroachment at 916 2nd Ave NW, owned by Rodney and Shari Pettys, at 4:00 p.m. on Tuesday, June 18, 2019. Seconded by Phillips. Floodplain Administrator Veil addressed the committee. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council introduce the first reading of an ordinance to amend and re-enact Ordinance No. 329 of the City Code by amending the District Map to change the zoning of Jamestown College Subdivision, Block 3, City of Jamestown, Stutsman County, North Dakota, from R-3 (General Multiple Dwelling District) to C-C (Central Core Commercial District). The property is located at 1100 7th St NE. Seconded by Phillips. Unanimous aye vote. Carried.

Phillips moved to recommend the City Council approve the final plat of UPS Jamestown Addition, Lot 1, Block 1, a re-plat of Lots 5 – 7, Block 1 of I-94 Business Park Addition, within the SW ¼ Section 1, T139N, R64W, Woodbury Township, City of Jamestown, Stutsman County, North Dakota. The property is located at 2610 & 2702 3rd Ave SW. Seconded by Buchanan. City Attorney Ryan responded to questions. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve the Minor Subdivision, Preliminary/Final plat Berndt Second Addition, Lot 1, Block 1, a re-plat of Lots 1-7, Block 34 & Block 35 of Russell's Second Addition, within the SW ¼ Section 26, T140N, R64W, City of Jamestown, Stutsman County, North Dakota. The property is located at 401 14th Ave NW. Seconded by Phillips. Unanimous aye vote. Carried.

Phillips moved to recommend the City Council approve the Minor Subdivision, Preliminary/Final plat Green Group Addition, Lot 1, Block 1, a re-plat of Lot 3 and the South half of Lot 4, Block 25 of Lloyd's Second Addition, within the NW ¼ Section 25, T140N, R64W, City of Jamestown, Stutsman County, North Dakota. The property is located at 801 2nd Ave NE. Seconded by Brubakken. Unanimous aye vote. Carried.

The second reading of Ordinance 1516, introduced by Council Member Steele, to amend and re-enact Sections 3, 4, 5 and 7, Appendix C, of the City Code, is scheduled at the June 3, 2019, City Council meeting.

CIVIC CENTER AND PROMOTION COMMITTEE

Civic Center staff is receiving quotes for cash machine (ATM) service at the Civic Center. Pam Fosse, Civic Center Manager, addressed the committee.

Sarah Hellekson, City Administrator