

JAMESTOWN CITY COUNCIL  
REGULAR MEETING, APRIL 1, 2019  
OFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Heinrich at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Heinrich, Council Members Phillips, Steele, Brubakken, and Buchanan, City Attorney Ryan, and City Administrator Hellekson.

Council Member Buchanan moved to approve the minutes of the regular council meeting, March 4, 2019; and the committee meetings, March 19 and 21, 2019. Seconded by Council Member Phillips. Unanimous aye vote. Carried.

No bids were received for the sale of impounded/abandoned vehicles.

Council Member Steele moved to approve the following consent agenda items:

- A. Resolution to approve directing, with concurrence of the Stutsman County Commission, that the Jamestown Stutsman Development Corporation, in the future, forward all requests for funding from the South Central Dakota Regional Council directly to the City and County without recommendation.
- B. Resolution to approve the application from Timothy Prescott for a property tax abatement for 2018, on Lot 3, Block 10, Curtin's Addition, 1105 7th Ave SE, by reducing the true and full value from \$58,646 to \$30,810, due to fire.
- C. Resolution to approve the request from Rocky Mountain Elk Foundation Mindak Inc., for a site authorization to conduct gaming at the Gladstone Inn & Suites (Ballrooms) on April 13, 2019.
- D. Resolution to approve the request from the National Buffalo Museum to enter a lease agreement for January 1, 2019, through December 31, 2029.
- E. Resolution to approve the plans, specifications and estimates for Seal Coat, Patching, Construction & Reconstruction District 19-41 and direct the City Administrator to advertise for bids for the construction of District 19-41.
- F. Resolution to award the bid for the New 4CY – 4 Wheel Drive Loader, Five (5) Year Use, Street Department, to Titan Machinery, in the amount of \$228,265, with a guaranteed buyback of \$139,240 and guaranteed maximum repairs 7500 hours or 5 years, for a net cost of \$89,025.
- G. Resolution to award the bid for the New Three Wheel High Dump Sweeper, Street Department, to Sanitation Products, Inc., for \$205,996, less \$35,000 for trade in of 2009 Elgin Pelican Sweeper, for a net cost of \$170,996.
- H. Resolution to award the bid for One (1) New Tandem Axle Truck (Cab & Chassis), Water Department, to Westlie Truck Center, for \$84,545, less \$13,000 for trade in of 2003 Sterling, LT 8513, and less \$257 tax credit, for a net cost of \$71,288.
- I. Resolution to direct staff to dispose of the Sanitation Department vehicles, which were advertised but received no bids, including the 2004 Sterling Cab & Chassis (Unit 1) and the 2004 Sterling Cab and Chassis (Unit 2).

- J. Resolution to approve the matching local funds for a Main Lift Station Generator Grant, in the amount of \$63,500, for the Sanitary Sewer Main Lift to be paid from the Sanitary Sewer Utility Fund (574.225.6730 project account).
- K. Resolution to approve Payment No. 12 & Final, to Scherbenske, Inc., for construction on NW Water Main Replacement Project District 17-61 (11Blocks), in the amount of \$5,000.00.
- L. Resolution to approve Payment No. 22 (Inv 62276), to AE2S, for engineering services on Jamestown Stormwater Utility Implementation, in the amount of \$2,803.75.
- M. Resolution to approve Payment No. 60 (Inv 62128), to AE2S, for engineering services on the Infrastructure I&C Support, in the amount of \$135.00.
- N. Resolution to approve Payment No. 4 (Inv 37305), to Interstate Engineering, Inc., for preliminary design and surveying on the James River Bank Stabilization Project, Phase 3, in the amount of \$2,383.00.
- O. Resolution to approve Payment No. 20 (Inv 37304), to Interstate Engineering, Inc., for engineering services on NW Water Main Replacement Project District 17-61 (11Blocks), in the amount of \$1,611.00.
- P. Resolution to approve Payment No. 265 (Inv 37306) in the amount of \$10,174.50, to Interstate Engineering, Inc., for engineering services on the following:
  - 1) City Department consultations (General), in the amount of \$4,332.00
  - 2) City Department consultations (Streets), in the amount of \$1,089.00
  - 3) City Department consultations (Sewer), in the amount of \$3,874.00
  - 4) City Department consultations (Water), in the amount of \$674.50
  - 5) City Department consultations (Solid Waste), in the amount of \$205.00
- Q. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- R. Resolution to allow the March indebtedness in the amount of \$5,028,774.77 consisting of \$574,749.63 payroll and \$4,454,025.14 general obligations.

Seconded by Council Member Phillips. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

A public hearing was held concerning the failure to comply with the notice of dangerous building condition at 617 3rd Ave NW.

Tom Blackmore, Building Inspector, stated that the building was demolished beginning today, so no hearing or further action is necessary at this time.

Council Member Buchanan moved to introduce the first reading of an ordinance to grant a non-exclusive gas distribution system franchise agreement to Montana Dakota Utilities.

Council Member Brubakken moved to appoint LeRoy Gross to serve as the City employee representative on the Pension Committee for a one year term to March 2020. Seconded by Council Member Phillips. Unanimous aye vote. Carried.

Council Member Steele moved to appoint Council Member Buchanan to serve as the City Council representative on the Pension Committee for a one year term to March 2020. Seconded by Council Member Brubakken. Unanimous aye vote. Carried.

Council Member Brubakken moved to appoint Council Member Buchanan to serve as the City Council representative on the Forestry Committee for a three year term to April 2022. Seconded by Council Member Phillips. Unanimous aye vote. Carried.

Council Member Steele moved to appoint Carolgene Wolf to serve as a City member on the James River Valley Library System Board to fill the unexpired term of Darlene Jung, March 2021. Seconded by Council Member Phillips. Unanimous aye vote. Carried.

Council Member Phillips moved to re-appoint the City Council to serve as members of the Storm Water Committee for a two year term to April 2021. Seconded by Council Member Steele. Unanimous aye vote. Carried.

Council Member Phillips moved to re-appoint the City Engineer, City Administrator, City Building Inspector, Engineering Technician II, Public Works Chairperson, Street Foreman and Street Equipment Operator III to serve as members of the Storm Water Sub-Committee for a two year term to April 2021. Seconded by Council Member Brubakken. Unanimous aye vote. Carried.

Council Member Brubakken moved to appoint Scott Hare to serve as a member on the Special Assessment Commission for a six year term to April 2025. Seconded by Council Member Steele. Unanimous aye vote. Carried.

Council Member Phillips moved a Resolution to approve the appointment of the Honorable Peter K. Halbach as the second alternate municipal court judge effective immediately. Seconded by Council Member Buchanan. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Phillips moved to adjourn. Seconded by Council Member Brubakken. Unanimous aye vote. Carried.

ATTEST:  
SARAH HELLEKSON, City Administrator

APPROVED:  
DWAINE HEINRICH, Mayor