

**Finance & Legal Committee  
Building, Planning & Zoning Committee  
Civic Center & Promotion Committee  
April 23, 2019, Minutes**

Present: Heinrich, Phillips, Steele, Buchanan, Brubakken, Ryan, Hellekson, Blackmore, Edinger, Liebig, Fosse, Reuther, Mayhew, Veil and Sveum.

**FINANCE & LEGAL COMMITTEE**

Heinrich moved to place on the City Council agenda, without recommendation, the request from Journey Behavioral Solutions for the City of Jamestown to act as the sponsoring government for the Community Development Block Grant project Journey Behavioral Solutions to be conducted from March 15, 2019, through March 15, 2022, and managed by the South Central Dakota Regional Council. Seconded by Phillips. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve the Jamestown Community Corrections agreement for a one year extension, January 1, 2019 through December 31, 2019. Seconded by Phillips. Dell Horn, Community Corrections Director, provided information. Unanimous aye vote. Carried.

Phillips moved to recommend the City Council approve the Compassion Care Center special use permit application from GR Vending ND Dispensary 6, LLC. Seconded by Steele. City Assessor Veil provided information. Company employees Tony Brewer and Brandon Smith, Illinois answered questions. Unanimous aye vote. Carried.

Phillips moved to place on the City Council agenda, without recommendation, the i3G Media's request regarding the antenna on the city's water tower. Seconded by Buchanan. Tanea Clocksene, i3G Media, provided information. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve the request from Otter Tail Power Company to lease city property for the purpose of erecting a solar photovoltaic energy generating facility, which request was laid on the table at the March 19, 2019, Finance and Legal Committee meeting. Motion failed for lack of a second.

Phillips moved recommend the City Council introduce the first reading of an ordinance to amend and re-enact Chapter 2, Article IX, of the City Code pertaining to the Forestry Department. Seconded by Steele. Unanimous aye vote. Carried.

No action taken on an ordinance to amend and re-enact Chapter 31 of the City Code pertaining to Stormwater. The Stormwater Committee will convene on May 7, 2019, for discussion.

Phillips moved to recommend the City Council approve the request from the Jamestown Fine Arts Association, Inc., d/b/a/ The Arts Center, for a street closing on 2<sup>nd</sup> St SW from 1<sup>st</sup> Ave to the alley, on June 6, 13, 20, 27, July 11, 18, 25, August 1, 8, 15, 22 and 29, 2019, for the weekly Downtown Arts Market and request a waiver of the street closing fees. Seconded by Brubakken. Unanimous aye vote. Carried.

The second reading of Ordinance No. 1514, introduced by Council Member Buchanan, to grant a non-exclusive gas distribution system franchise agreement to Montana-Dakota Utilities, is scheduled at the May 6, 2019, City Council meeting.

Appointment applications were received to serve as members of the Forestry Committee to fill two open positions: 1) The unexpired term of Colleen Grenz to April 2021; and 2) The three year term to April 2022. (For the May 6, 2019, City Council agenda)

An appointment application has been received to serve as a member of the Board of Adjustments to fill the unexpired term of Harvey Schuh, January 2021, and will be placed on the May 6, 2019, City Council agenda.

## **BUILDING, PLANNING & ZONING COMMITTEE**

Brubakken moved to direct Building Inspector Blackmore to bring recommendations and cost proposals to the committee for the city-owned, damaged storage building and stormwater mitigation at 1100 Railroad Drive. Seconded by Phillips. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve the plat of Hope Apostolic Addition, Lot 1, Block 1, a re-plat of Lots 1 – 5, Block 14 of Original Plat of Jamestown, within the SW ¼ Section 25, T140N, R64W, Midway Township, City of Jamestown, Stutsman County, North Dakota. The property is located at 424 4th Ave NE. Seconded by Heinrich. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve the plat of Noah's Park View Addition, Lot 1, Block 1, a re-plat of Lots 12 and 13, Block 1 of Prairie Park Addition, within the NW ¼ Section 35, T140N, R64W, City of Jamestown, North Dakota. The property is located at 1608 and 1612 10th St SW. Seconded by Phillips. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council introduce the first reading of an ordinance to amend and re-enact Sections 3, 4, 5 and 7, Appendix C, of the City Code, pertaining to zoning regulations as follows:

SECTION 3: ADD language - 24.1 Overlay District. A zoning district which is applied over one or more previously established zoning districts that establishes additional standards and regulations for covered lots in addition to those allowed by the underlying zoning district.

SECTION 4: ADD language - (21) Downtown Overlay District.

SECTION 5: ADD - Section 5.9.4 Uses Permitted, Downtown Overlay District

A. Uses Permitted.

1. Any uses allowed in the underlying zoning district plus any additional uses, standards or regulations applied in the overlay district.

SECTION 7: ADD language - (Replace 2<sup>nd</sup> sentence in paragraph 1 with) - Properties located in the Downtown Overlay District are exempt from all off-street parking requirements.

Seconded by Heinrich. Dave Hillerud, Chair of the Planning Commission, addressed the committee. Unanimous aye vote. Carried.

Heinrich moved to recommend the City Council approve the request for a special use permit on Jamestown College Subdivision, Block 2. Seconded by Phillips. Building Inspector Blackmore addressed the committee. Unanimous aye vote. Carried.

Building Inspector Blackmore updated the committee on dangerous building designations.

## **CIVIC CENTER AND PROMOTION COMMITTEE**

The bid award recommendation for the Civic Center Retractable Wall Replacement will be on the May 6, 2019, City Council agenda. The bid opening is at 2:00 PM on April 30, 2019.

Sarah Hellekson, City Administrator