

**Finance & Legal Committee  
Personnel Committee  
Building, Planning & Zoning Committee  
Civic Center & Promotion Committee  
February 19, 2019**

Present: Heinrich, Phillips, Steele, Buchanan, Brubakken, Ryan, Hellekson, Sveum, Reuther, Gletne, Liebig, Veil, Ova, Shevlin, and Sortland.

**FINANCE & LEGAL COMMITTEE**

Phillips moved to recommend approval of an established fixed interest rate on the \$3,200,000 Heritage Centre of Jamestown, Inc., Project Series 2008 MIDA Bond. Seconded by Steele. Unanimous aye vote. Carried.

Steele moved to recommend approval of the resolution establishing the Jamestown/Stutsman Complete Count Committee for the 2020 Census as appointed by the Mayor and trained by the U.S. Census Bureau, in order to encourage participation in the census, which determines apportionment of seats in the State Legislature and funding allocation for the next decade. Seconded by Brubakken. Unanimous aye vote. Carried.

Phillips moved to recommend approving the request from JSDC Economic Development Funds to pay the dues of \$37,534 less the \$5,000 for 2018 SBDC (minutes from SCDRC 9-19-18 included) and the \$15,000 for 2019 SBDC (minutes from SCDRC 7-18-18 included) which brings the total requested at this time to \$37,534 less \$20,000 = \$17,534 with the City Share to be \$11,045(63%) and paid from the City Sales Tax Fund. Seconded by Steele. Unanimous aye vote. Carried.

Buchanan read the information for appointment applications received for one open position as a city resident on the James River Valley Library System Board for a three year term to March 2022.

**PERSONNEL COMMITTEE**

Brubakken moved to recommend approval of a resolution establishing the Operations Subcommittee for the purpose of evaluating efficiencies and effectiveness of city departments and approve seven members as appointed by the Mayor: Dwaine Heinrich, David Steele, Steve Schmitz, Jay Sveum, John Gletne, Leo Ryan and Ciara McPherson. Seconded by Phillips. Unanimous aye vote. Carried.

**BUILDING, PLANNING & ZONING COMMITTEE**

Heinrich moved to recommend approval of the final plat of Geggelman Subdivision, Lot 1, Block 1, and Lot 1, Block 2, a re-plat of Lots 1-3, Block 1, Meier Subdivision, within the SE ¼, Section 12, T140N, R64W located in the extraterritorial jurisdiction of the City of Jamestown, Stutsman County, North Dakota. The property is located at 8381 32nd St SE, Unit 20. Seconded by Brubakken. Unanimous aye vote. Carried.

Steele read the information for appointment applications received for one open position on the Board of Adjustment for a three year term to January 2022; and one open position on the Planning Commission for the unexpired term of Mike Rhinehart to August 2019.

**CIVIC CENTER AND PROMOTION COMMITTEE**

No items.

Sarah Hellekson  
City Administrator