

Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
Police & Fire Committee
Public Works Committee
February 20, 2018

Present: Andersen, Gumke, Phillips, Buchanan, Brubakken, Ryan, Reuther, Blackmore, Sveum, Veil, Liebig, Hellekson, Dillman, Steckler, Edinger and Fuchs.

Gumke moved to recommend the City Council approve the request from the JSDC for \$5,436.32 from the Economic Development Fund to reimburse CED building loss for 2017 with the City Share to be \$5,436.32, and paid from the City Sales Tax Fund. Seconded by Phillips. Unanimous aye vote. Carried.

Phillips moved to recommend the City Council approve the sale of Lot 5, Block 4, I-94 Business Park Addition, to Buffalo City Diesel in the amount of \$68,389.20. Seconded by Brubakken. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council de-obligate the Flex PACE interest buydown for D & B Portables in the amount of \$43,000. Seconded by Brubakken. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve entering into an agreement with Jamestown Community Correction Program. Seconded by Phillips. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council notify the ND State Tax Department that the City intends to continue maintaining its own sales ratio study for assessment purposes. Seconded by Gumke. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council approve the request from Jonny B's to be allowed to install an electrical outlet in the public parking lot in the 200 Block of 2nd Ave SE pending the development of a lease and fee agreement to be drafted by the City Attorney's Office. Seconded by Brubakken. Unanimous aye vote. Carried.

Application for appointments to the James River Library Board have been received as follows and will be considered at the March 5, 2018, City Council meeting:

- (1) Michelle Watne and Darlene Jung for one open seat
- (2) Charlotte Freeberg for a seat to be jointly appointed by the City and County

Buchanan moved to recommend the City Council approve the plat of WBI Energy Jamestown Border Station Plat, located in the SE¹/₄ / NW¹/₄ of Section 32, Township 140N, Range 63W, of the fifth principal meridian, Stutsman County, North Dakota. The property is located south of 8546 35th St SE, Jamestown, ND. Seconded by Phillips. Unanimous aye vote. Carried.

A Public Hearing and Second Reading of an ordinance to amend and re-enact Ordinance No. 329 of the City Code by amending the District Map to change the zoning of All Except the S90' of Lot 1 Replat & Except Parcel A, Block 1, Residence Park 2nd Addition, from R-1 (One Family Residential District) to R-2 (One to Six Families Residential District), is scheduled for the March 5, 2018, City Council meeting.

Andersen moved to recommend the City Council set the rate for security fees for police officers at \$35.00 per hour with \$32.00 per hour being paid to the officer and the remaining \$3.00 to cover City payroll expenses. Seconded by Phillips. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council enter into a MOU between the City of Jamestown and the ND Information Technology Department relating to radio frequencies. Seconded by Phillips. Unanimous aye vote. Carried.

Ralph Friebe appeared before the committee and indicated that the recycling carts are scheduled to be delivered March 5, 2018, with delivery to residents March 12 through the 26. His trucks are scheduled for delivery approximately mid-March and recycling pick-up is scheduled to begin on April 2, 2018.

Gumke moved to place on the March 5, 2018, City Council agenda, without recommendation, consideration of entering into an engineering services agreement with Interstate Engineering, Inc., for the River Cleaning Project. Seconded by Andersen. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council enter into an engineering services agreement with Interstate Engineering, Inc., for the Inert Landfill Project. Seconded by Gumke. Unanimous aye vote. Carried.

Phillips moved to recommend the City Council approve the 2018 Jamestown Standard Specifications as prepared by the City Engineer. Seconded by Gumke. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council approve the plans, specifications and estimates for Seal Coat, Patching, Construction & Reconstruction District 18-41. Seconded by Andersen. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council direct the City Administrator to advertise for bids for the construction of Seal Coat, Patching, Construction & Reconstruction District 18-41. Seconded by Phillips. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council authorize the City Engineer to develop detailed plans, specifications and estimates for 2018 Safe Routes to School Sidewalk District #18-21. Seconded by Phillips. Unanimous aye vote. Carried.

A public hearing concerning 2018 Safe Routes to School Sidewalk District #18-21 will be held at the March 5, 2018, City Council meeting.

A public hearing concerning 2017 Sidewalk, Curb & Gutter District #17-11 will be held at the March 5, 2018, City Council meeting.

Jeff Fuchs
City Administrator