

JAMESTOWN CITY COUNCIL
REGULAR MEETING, OCTOBER 2, 2017
OFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Andersen at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Andersen, Council Members Phillips, Gumke and Buchanan, City Attorney Ryan, and City Administrator Fuchs. Absent: Council Member Brubakken.

Council Member Buchanan moved to approve the minutes of the regular council meeting, September 5, 2017; budget meeting, September 13, 2017, and committee meeting, September 19, 2017. Seconded by Council Member Phillips. Unanimous aye vote. Carried.

No bids were received for impounded/abandoned vehicles.

One bid was received from Northern Technologies, LLC, in the amount of \$52,915.00, for the installation of Monitoring Well System Upgrades at the Municipal Sanitary Landfill.

Council Member Phillips moved to approve the following consent agenda items:

- A. Resolution to approve the request from the JSDC for the new proposed path to provide public access incorporating the former Klose property on the east half of Section 28 in Spiritwood Township with the SEPA Energy Park.
- B. Resolution to approve the sale of the FARRMS building in Medina, owned by JSDC, in the amount of \$122,500.
- C. Resolution to authorize engaging Valuations Northwest, Inc., to provide building appraisal and inventory/appraisal of fixed assets (equipment), in the spring of 2018, for the City of Jamestown as follows:

Construction Valuation - \$12,875; Infrastructure (Roads, Bridges & Underground Piping) -\$1,250;
Estimated Travel & Expenses- \$1,100
Equipment Valuation-\$11,775; Estimated Travel & Expenses - \$1,250
- D. Resolution to approve the request from Scherbenske, Inc., to be allowed to suspend the NW Water Main lining (NW Water Main Replacement District #17-61) until the spring of 2018 without liquidated damages and no additional cost to the City.
- E. Resolution to approve Payment No. 1 (Inv 54363), to AE2S, for services on New City Administrator Search, in the amount of \$3,501.05.
- F. Resolution to approve Payment No. 2, to Scherbenske, Inc., for construction on NW Water Main Replacement Project District 17-61 (11Blocks), in the amount of \$212,626.94.
- G. Resolution to approve Payment No. 3 (Inv 6847), to Apex Engineering Group, for services on Jamestown Wastewater Treatment Facility Capacity Assessment, in the amount of \$1,116.99.
- H. Resolution to approve Estimate No. 4, to Border States Paving, Inc., for construction on 5th Street NE (12th Ave to 27th Ave NE), Paving Improvements District #16-42, in the amount of \$126,125.54.

- I. Resolution to approve Estimate No. 4, to Border States Paving, Inc., for construction on 20th St SW roadway from Menards to Jamestown Regional Medical Center, District #16-43, in the amount of \$148,085.78.
- J. Resolution to approve Estimate No. 4, to Border States Paving, Inc., for construction on Seal Coat, Patching, Construction and Reconstruction District #17-41, in the amount of \$863,430.12.
- K. Resolution to approve Payment No. 8 (Inv 08387.03-8), to SRF Consulting Group, Inc., for 2017 Jamestown Planning and Zoning Technical Services, in the amount of \$2,288.20.
- L. Resolution to approve Payment No. 12 (Inv 54722), to AE2S, for engineering services on Jamestown Storm water Utility Implementation, in the amount of \$2,218.50.
- M. Resolution to approve Payment No. 40 (Inv 54715), to AE2S, for On Call engineering services, in the amount of \$5,176.20.
- N. Resolution to approve Payment No. 43 (Inv 54714), to AE2S, for engineering services on the Infrastructure I&C Support, in the amount of \$135.00.
- O. Resolution to approve Payment No. 1 (Inv 32303), to Interstate Engineering, Inc., for engineering services on the Water Treatment Plant Roofing, in the amount of \$4,522.00.
- P. Resolution to approve Payment No. 4 (Inv 32307), to Interstate Engineering, Inc., for engineering services on Sanitary Landfill Cell 4A Development, in the amount of \$20,224.58.
- Q. Resolution to approve Payment No. 5 (Inv 32302), to Interstate Engineering, Inc., for engineering services on NW Water Main Replacement Project District 17-61 (11Blocks), in the amount of \$16,057.16.
- R. Resolution to approve Payment No. 8 (Inv 32300), to Interstate Engineering, Inc., for engineering services on the Jamestown Sanitary Sewer Raker Facility Screening Report and Construction, in the amount of \$2,861.00.
- S. Resolution to approve Payment No. 8 (Inv 32298), to Interstate Engineering, Inc., for engineering services on 5th Street NE (12th Ave to 27th Ave NE), Paving Improvements District #16-42, in the amount of \$19,140.54.
- T. Resolution to approve Payment No. 10 (Inv 32299), to Interstate Engineering, Inc., for engineering services for construction of road from Menards to Jamestown Regional Medical Center, in the amount of \$31,467.48.
- U. Resolution to approve Payment No. 189 (Inv 32301), to Interstate Engineering, Inc., for Special Services for Compliance to Health Department Permit for Landfill, in the amount of \$1,995.50.
- V. Resolution to approve Payment No. 190 (Inv 32304), to Interstate Engineering, Inc., for engineering services on various City Department consultations (General), in the amount of \$1,248.50.
- W. Resolution to approve Payment No. 191 (Inv 32305), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Streets), in the amount of \$5,861.08.

- X. Resolution to approve Payment No. 192 (Inv 32306), to Interstate Engineering, Inc., for engineering services on various City Department consultations (Water), in the amount of \$3,489.00.
- Y. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- Z. Resolution to allow the September indebtedness in the amount of \$2,446,236.82 consisting of \$514,665.38 payroll and \$1,931,571.44 general obligations.

Seconded by Council Member Gumke. Consent Roll Call No. 1 showed: 4 ayes, 0 nays, 1 absent. Carried.

Council Member Gumke moved a Resolution to approve and authorize the issuance and sale of \$900,000 Wastewater Treatment Revenue Bond, Series 2017B. Seconded by Council Member Phillips. Roll Call No. 2 showed: 4 ayes, 0 nays, 1 absent. Carried.

Council Member Gumke moved a Resolution to approve and authorize entering into an agreement with Interstate Engineering, Inc., for engineering services on construction of sidewalk along 12th Ave NE from 5th St NE to 13th Street NE and sidewalk between Two Rivers Activity Center (TRAC) and the Jamestown High School. Seconded by Council Member Phillips. Roll Call No. 3 showed: 4 ayes, 0 nays, 1 absent. Carried.

The City Council took no action on a letter from Paul Ebertz, requesting the variance granted to Tim Newton which would allow the construction of a garage exceeding the statutory lot coverage maximum of the property at 1418 5th Ave. NE be rescinded, as the City Attorney determined the request had no standing and Tim Newton had also decided to build a garage of sufficient size as to be in conformity with the statute.

Council Member Gumke moved a Resolution to award the bid for the installation of Monitoring Well System Upgrades at the Municipal Sanitary Landfill to Northern Technologies, LLC, in the amount of \$52,915.00. Seconded by Council Member Buchanan. Roll Call No. 4 showed: 4 ayes, 0 nays, 1 absent. Carried.

Council Member Buchanan issued a thank you to the members of the Stutsman County Dive Team and the James Valley Special Operations Team for their dedicated service to the community.

A public hearing was held, at 6:00 PM, concerning the proposed budget for City General and Special Funds for the fiscal period January 1, 2018, through December 31, 2018.

Herbert Schulz, 1611 Island Park Drive, appeared to express his concerns regarding tax increases from all local entities.

Ordinance No. 1499, introduced by Council Member Buchanan, pertaining to the appropriation of the General and Special Funds for the fiscal year January 1, 2018, through December 31, 2018, had its second reading. Seconded by Council Member Gumke. Roll Call No. 5 showed: 4 ayes 0 nays, 1 absent. Carried.

Ordinance No. 1500, introduced by Council Member Phillips, pertaining to the appropriation of the Revenue and Special Funds for the fiscal year January 1, 2018, through December 31, 2018, had its second reading. Seconded by Council Member Gumke. Roll Call No. 6 showed: 4 ayes 0 nays, 1 absent. Carried.

Council Member Gumke moved a Resolution to direct the City Administrator to notify the County that the City of Jamestown should be exempt from the County Library Levy as the City maintains its own library levy. Seconded by Council Member Phillips. Roll Call No. 7 showed: 4 ayes 0 nays, 1 absent. Carried.

Council Member Buchanan moved a Resolution to direct the City Administrator to certify the tax levies to the County for the fiscal period January 1, 2018, through December 31, 2018. Seconded by Council Member Gumke. Roll Call No. 8 showed: 4 ayes 0 nays, 1 absent. Carried.

Council Member Gumke moved to adjourn. Seconded by Council Member Phillips. Unanimous aye vote. Carried.

ATTEST:

JEFF FUCHS, City Administrator

APPROVED:

KATIE ANDERSEN, Mayor