

JAMESTOWN CITY COUNCIL
REGULAR MEETING, FEBRUARY 4, 2013
OFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Andersen at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Andersen, Council Members Gumke, Kourajian, Brubakken and Buchanan, City Attorney Dalsted, City Engineer Schwartzkopf and City Administrator Fuchs.

Council Member Brubakken moved to approve the minutes of the regular council meeting, January 7, 2013; minutes of the special council meetings, January 10, 22, 24 & 28; and minutes of the committee meetings, January 22 & 24, 2013. Seconded by Council Member Gumke. Unanimous aye vote. Carried.

No bids were received for the sale of an impounded/abandoned vehicle.

Council Member Gumke moved to approve the following consent agenda items:

- A. Resolution to approve the establishment of sales prices for 2013 on City owned property acquired by tax deed.
- B. Resolution to approve the plat of Wanzek Addition.
- C. Resolution to approve the plat of Berndt Addition.
- D. To approve the following Resolutions pertaining to Sidewalk, Curb & Gutter District #13-11:
 - 1) To set up and establish the district.
 - 2) To direct the City Engineer to prepare plans and specifications for the construction of the district.
 - 3) To accept and approve the plans and specifications, as prepared by the City Engineer, for the construction of the District.
 - 4) To direct the City Administrator to advertise for bids for the construction of the district.
- E. Resolution to approve the Letter of Agreement from AE2S relating to I&C Support for new infrastructure.
- F. Resolution to approve the Letter of Agreement from AE2S relating to Intermediate WTP Backwash Discharge alternatives.
- G. Resolution to authorize Construction Engineering Services Supplementary Agreement No. 2 from Ulteig Engineers, Inc., related to on-going negotiation and project close-out work on the Business Loop East Reconstruction Project No. SU-2-987(029)033.
- H. Resolution to authorize the acquisition of the property needed for the Wastewater Lift Station and Force Main Improvements Project as follows:
 - 1) For the purchase of property needed for Construction of Lift Station # 8 - Payment will consist of water & sewer hookups to the adjacent property;
 - 2) For the six (6) easements needed in Area 1, located east of 8th Ave SE and north of 3rd St SE. - Payments in the amount of \$2,000 per property owner.
- I. Resolution to authorize the submission of a loan application to the ND Health Department for Clean Water SRF funding for the Wastewater Treatment Plant Influent Piping Improvements Project, CWSRF No. 380752-02.

- J. Resolution to approve Payment No. 1 (Inv No. 32955), to AE2S, for engineering services on Jamestown Distribution Model – Aggregate Industries, in the amount of \$4,500.00.
- K. Resolution to approve Payment No. 1 (Inv No. 32929), to AE2S, for engineering services on RTU Upgrades (Remote Telemetry Units for Porter Brothers Booster Station, Sewage Lift Station #17 and Lagoon Aeration Bldg), in the amount of \$22,240.00.
- L. Resolution to approve Payment No. 2 (Inv No. 32953), to AE2S, for engineering services on Jamestown Distribution CI2 Residual, in the amount of \$938.00.
- M. Resolution to approve Payment No. 2 (Inv No. 32954), to AE2S, for engineering services on Jamestown WTP Operations Evaluations, in the amount of \$330.75.
- N. Resolution to approve Payment No. 8 (Inv No. 32952), to AE2S, for engineering services on Jamestown City Wide I&C Systems Upgrade, in the amount of \$78,625.00.
- O. Resolution to approve Payment No. 16 (Inv No. 1199), to Apex Engineering Group, Inc., for engineering services on Jamestown WWTF LRAT Cover Replacement, in the amount of \$1,565.83.
- P. Resolution to approve Payment No. 3 (Inv No. 12766), to Interstate Engineering, Inc., for 2012 Water Tower & Distribution System Improvements, in the amount of \$46,537.10.
- Q. Resolution to approve Payment No. 4 (Inv No. 12765), to Interstate Engineering, Inc., for 2012 Lift Station and Sewer System Improvements, in the amount of \$98,011.79.
- R. Resolution to approve Payment No. 4 (Inv No. 12767), to Interstate Engineering, Inc., for Water & Sewer District 12-61 & 12-31 (Titan Addition), in the amount of \$2,830.00.
- S. Resolution to approve Payment No. 9 (Inv No. 12764), to Interstate Engineering, Inc., for the Plant Influent Piping at Wastewater Treatment Plant, in the amount of \$25,945.10.
- T. Resolution to approve Payment No. 11 (Inv No. 12763), to Interstate Engineering, Inc., for preliminary engineering services on Viaduct Utilities and Pavement Replacement, STM-SU-2-987(032)036, in the amount of \$1,812.30.
- U. Resolution to approve Payment No. 24 (Inv No. 12768), to Interstate Engineering, Inc., for Phase II, Water System Improvements, Water Treatment Plant Improvements, DWSRF Project No. 4700498-03, in the amount of \$2,167.50.
- V. Resolution to approve Payment No. 40 (Inv No. 12580), to Interstate Engineering, Inc., for engineering services on various City Department consultations, in the amount of \$4,762.50.
- W. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- X. Resolution to allow the January indebtedness in the amount of \$2,787,654.77 consisting of \$438,267.72 payroll and \$2,349,387.05 general obligations.

Seconded by Council Member Kourajian. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

A public hearing was held concerning the request for vacation of the portion of alley adjacent to Lots 1 & 2, Block 1, Riffe 1st Addition, and Lots 1, 2 and W.58' of Lot 3, Block 4, Hi-Acres Hillcrest Addition, all to the City of Jamestown, Stutsman County, North Dakota. No one appeared to object and no written protests were received. The hearing was closed.

Council Member Buchanan moved a Resolution to approve the request for vacation of the portion of alley adjacent to Lots 1 & 2, Block 1, Riffe 1st Addition, and Lots 1, 2 and W.58' of Lot 3, Block 4, Hi-Acres Hillcrest Addition, all to the City of Jamestown, Stutsman County, North Dakota. Seconded by Council Member Kourajian. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

Mayor Andersen moved to appoint Amie Romsdal to serve as a member of the Civil Service Commission for a term to expire January 2015. Seconded by Council Member Gumke. Unanimous aye vote. Carried.

Council Member Brubakken moved a Resolution to recognize the Spring Baseball Program as an other public spirited organization and to authorize the issuance of a calendar raffle permit with the drawings to be held April & May 2013. Seconded by Council Member Gumke. Roll Call No. 3 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Gumke moved a Resolution to recognize the James Valley Street Machines, Inc., as an other public spirited organization and to authorize the issuance of a Charity Local Permit for the drawing held October 28, 2012. Seconded by Council Member Kourajian. Roll Call No. 4 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Brubakken moved a Resolution to approve the request from the Jamestown Chapter of the RMEF MinnDak Inc., for a gaming site authorization at the Gladstone Inn (Banquet Rooms) on March 23, 2013. Seconded by Council Member Gumke. Roll Call No. 5 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Gumke moved a Resolution to approve the request from the North Dakota Buffalo Foundation, Inc., for a gaming site authorization at the Quality Inn (Banquet Rooms) on March 1, 2 & 3, 2013. Seconded by Council Member Brubakken. Roll Call No. 6 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Gumke moved a Resolution to reject the bids received for construction of Water & Sewer District #12-61 & 12-31 (Titan Addition). Seconded by Council Member Brubakken. Roll Call No. 7 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Gumke moved a Resolution to authorize re-advertising for bids for the staged construction of Water & Sewer District #12-61 & 12-31 (Titan Addition). Seconded by Council Member Brubakken. Roll Call No. 8 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Kourajian moved to approve the following Resolutions pertaining to 2012 Water Tower and Water Distribution System Improvements Project: 1) To accept and approve the plans and specifications, as prepared by the Interstate Engineering, Inc., for construction of the Water Tower; and 2) To direct the City Administrator to advertise for bids for construction of the Water Tower. Seconded by Council Member Gumke. Roll Call No. 9 showed: 5 ayes, 0 nays, 0 absent. Carried.

Rob Thompson, (President, C.I. Construction, LLC, and Project Manager---Titan Machinery), appeared before the City Council to inquire on the status of the water & sewer project to Titan Machinery.

Council Member Gumke moved to adjourn. Seconded by Council Member Brubakken. Unanimous aye vote. Carried.

ATTEST:
JEFF FUCHS, City Administrator

APPROVED:
KATIE ANDERSEN, Mayor