

JAMESTOWN CITY COUNCIL
REGULAR MEETING, JANUARY 5, 2009
OFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Liechty at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Liechty, Council Members Kourajian, Nygaard, Parisien and Schulz, City Attorney Dalsted, City Engineer Schwartzkopf and City Administrator Fuchs.

Council Member Parisien moved to approve the minutes of the following meetings, as printed:

- A. Minutes of the regular council meeting, December 1, 2008
- B. Minutes of the special council meeting, December 15, 2008
- C. Minutes of the special council meeting, December 16, 2008
- D. Minutes of the committee meeting, December 16, 2008

Seconded by Council Member Kourajian. Unanimous aye vote. Carried.

Council Member Schulz moved to approve the following consent items:

- A. Resolution to reject the offer from Bobby & Dorothy Burton to purchase the N. 100' of Lot 1, Block 9, Strutz Addition, for \$800.00.
- B. Resolution to approve a Resolution establishing City Policy relative to private access to the Wastewater Treatment Facility property.
- C. Resolution to approve a gaming site authorization to Jamestown College to conduct gaming on the Jamestown College Campus.
- D. Resolution to approve the plat of Lot 1, Block 1, Guthmiller's Addition.
- E. Resolution to authorize the City Attorney to draft an ordinance to establish a Rescue Squad Response Fee for use when fire rescue units respond to incidents outside the City of Jamestown.
- F. Resolution to approve Change Order No. 1 & Final, to Scherbenske & Son, Inc., on Storm Sewer District #08-71, for a net decrease in the contract price of \$6,454.90.
- G. Resolution to approve Change Order No. 2 & Final, to LTP Enterprises, Inc., on Well Replacement Project, Phase 1, Part A, DWSRF No. 4700498-02, balancing quantities, for a net decrease in the contract price of \$21,345.00.
- H. Resolution to approve Estimate No. 12 & Final, to LTP Enterprises, Inc., for construction on the Well Replacement Project, Phase 1, Part A, DWSRF No. 4700498-02, in the amount of \$54,238.99.
- I. Resolution to approve Estimate No. 2 & Final, to Scherbenske & Son, Inc., for construction on Storm Sewer District #08-71, in the amount of \$1,391.59.
- J. Resolution to approve Payment No. 9, to Ulteig Engineers, for engineering services on the Project Concept Report and Preliminary Design for the East Business Loop Reconstruction Project No. SU-2-987(029)033, in the amount of \$47,909.06.
- K. Motion to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status.
- L. Resolution to allow the December indebtedness in the amount of \$1,899,338.76 consisting of \$362,569.22 payroll and \$1,536,769.54 general obligations.

Seconded by Council Member Nygaard. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

Mayor Liechty moved a Resolution to enter into a one (1) year agreement with 4R's Recycling at the monthly rate of \$2,500.00 to provide recycling services to area residents and businesses. Seconded by Council Member Parisien. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

Mayor Liechty moved to amend the job description of the City Administrator to include monthly written reports on monthly personal one year goals for management of the City and the tracking of progress made on said goals, and quarterly reports on the analysis and efficiencies in all departments (problems and solutions). Seconded by Council Member

Kourajian. Roll Call No. 3 showed: 1 aye (Liechty), 4 nays (Schulz, Nygaard, Parisien and Kourajian), 0 absent. MOTION NOT CARRIED.

Council Member Kourajian moved a Resolution to approve the City Administrator's contract as written. Seconded by Council Member Parisien. Roll Call No. 4 showed: 4 ayes (Schulz, Nygaard, Parisien and Kourajian), 1 nay (Mayor Liechty), 0 absent. Carried.

A public hearing was held concerning the request to vacate 5th Street NW between 13th and 14th Avenue NW. No one appeared to object and no written protests were received. The hearing was closed.

Council Member Kourajian moved a Resolution to approve the request to vacate 5th Street NW between 13th and 14th Avenue NW, adjacent to Lots 12 & 13, Block 36, and Lots 1 & 24, Block 37, all in Russell's 2nd Addition, to the City of Jamestown, Stutsman County, North Dakota. Seconded by Council Member Schulz. Roll Call No. 5 showed: 5 ayes, 0 nays, 0 absent. Carried.

Mayor Liechty moved to delay the January appointments until the February 2, 2009, City Council meeting.

Council Member Schulz moved a Resolution to accept and approve the Year 2012 & 2013 of the City of Jamestown's One (1) and Five (5) Year Federal Aid Program, and authorize submittal to the North Dakota Department of Transportation. Seconded by Council Member Parisien. Roll Call No. 6 showed: 5 ayes, 0 nays, 0 absent. Carried.

City Engineer Schwartzkopf gave a presentation of short-term plans addressing snow plowing and removal in Jamestown.

Council Member Schulz moved a Resolution to approve and authorize the purchase via proposals from vendors of the equipment and services approved in the 2008 Firefighters Assistance Grant. Seconded by Council Member Kourajian. Roll Call No. 7 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Nygaard moved a Resolution to approve changing the designation of the East I-94 Business Loop to East Business Loop. Seconded by Council Member Parisien. Roll Call No. 8 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Parisien moved a Resolution to approve and authorize the construction of Sanitary Sewer District #08-31 (100 Block/4th Avenue SW) by direct proposal from Scherbenske & Son, Inc., in the approximate cost of \$13,800.00, subject to approval by the City Engineer. Seconded by Council Member Schulz. Roll Call No. 9 showed: 5 ayes, 0 nays, 0 absent. Carried.

Mayor Liechty moved to adjourn. Seconded by Council Member Kourajian. Unanimous aye vote. Carried.

ATTEST:

APPROVED:

JEFF FUCHS, City Administrator

CLARICE LIECHTY, Mayor