

JAMESTOWN CITY COUNCIL
REGULAR MEETING, DECEMBER 1, 2008
OFFICIAL MINUTES

The regular meeting of the City Council was called to order by Mayor Liechty at 5:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Liechty, Council Members Kourajian, Nygaard, Parisien and Schulz, City Attorney Dalsted, City Engineer Schwartzkopf and City Administrator Fuchs.

Council Member Parisien moved to approve the minutes of the following meetings, as printed:

- A. Minutes of the regular council meeting, November 3, 2008
- B. Minutes of the special council meeting, November 7, 2008
- C. Minutes of the committee meeting, November 18, 2008
- D. Minutes of the committee meeting, November 20, 2008

Seconded by Council Member Schulz. Unanimous aye vote. Carried.

No bids were received for the sale of an impounded and abandoned vehicle.

Council Member Nygaard moved to approve the following consent items:

- A. Resolution to approve the request of Merandian, LLC for Renaissance Zone approval for major improvements of the property at 121 1st Street West (Lot 11, Block 33, Original Addition) and to provide for a five (5) year property tax exemption and to recommend the State grant a five (5) year ND State Income Tax exemption.
- B. Resolution to grant out of grade pay, in the amount of 2.5%, to Jay Mickelson who has been fulfilling the responsibilities of the position of Scale Clerk at the Baler due to the absence of Roger Mayhew.
- C. Resolution to authorize the utilization of a Community Survey as proposed by Council Member Nygaard.
- D. Resolution to approve the requests for unpaid medical leave from Jenny Puno and Roger Mayhew.
- E. Resolution to request the Stutsman County Commission meet with the City Council to discuss a proposed joint library services agreement.
- F. Resolution to approve a revised Snow Removal Policy for the City of Jamestown as prepared by the City Engineer.
- G. Resolution to approve moving the bid letting for the US 281 Transportation Project 9 (No. S-TNU-2-281(033)066) to the fall of 2009 with construction the spring of 2010.
- H. Resolution to authorize the establishment of a charge account for Wanzek Construction at the Baler Facility.
- I. To adopt the following Resolutions pertaining to Sanitary Sewer District #08-31 (100 Block of 4th Avenue SW):
 - 1) To set up and establish the district.
 - 2) To direct Interstate Engineering, Inc., to prepare a report of the general nature, purpose and feasibility, and an estimate of costs for the district.
 - 3) To direct Interstate Engineering, Inc., to prepare plans and specifications for the construction of the district.
 - 4) To accept and approve the plans, specifications, as prepared by Interstate Engineering, Inc.
 - 5) To advertise for bids for construction of the district.
- J. Resolution to approve Estimate No. 2 & Final, to Strata Corporation for construction on 2008 Sidewalk, Curb & Gutter District #08-11, in the amount of \$7,165.07.
- K. Resolution to approve Payment No. 8, to Ulteig Engineers, for engineering services on the Project Concept Report and Preliminary Design for the East Business Loop Reconstruction Project No. SU-2-987(029)033, in the amount of \$25,844.50.
- L. Resolution to allow the November indebtedness in the amount of \$1,198,468.12 consisting of \$342,230.91 payroll and \$856,237.21

general obligations.

Seconded by Council Member Parisien. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Schulz moved to hold a special city council meeting on December 15, 2008, to discuss the Resolution to approve the memorandum of Understanding with Great River Energy, for the City to sell treated wastewater to and accept raw wastewater from the Spiritwood Station. Seconded by Council Member Kourajian. Unanimous aye vote. Carried.

City Engineer Schwartzkopf updated the City Council on the completed emergency repair of the Cavendish force main.

Mayor Liechty moved a Resolution to recognize the additional costs to be incurred on the planned emergency repair of the Cavendish force main in excess of what was previously approved by the City Council. Seconded by Council Member Kourajian. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Nygaard moved to accept the reports of the Municipal Judge, Police Department, Fire Department, Public Works Departments, Inspection Department, Forestry Department, Civic Center, Central Valley Health Unit, and financial status. Seconded by Council Member Kourajian. Roll Call No. 3 showed: 5 ayes, 0 nays, 0 absent. Carried.

City Engineer Schwartzkopf provided the City Council with three projects and estimated costs in the event of a possible transportation stimulus package being approved on the federal level.

Mayor Liechty moved a Resolution to approve and authorize proceeding with the engineering design plans, at an approximate cost of \$190,000.00, for the following three projects in the event of a possible transportation stimulus package being approved on the federal level: Viaduct Retrofit Project (estimated at \$1,100,000.00); 3rd Street SE Overlay Project (estimated at \$950,000.00); and the Mill Hill Repair Project (estimated at \$450,000.00). Seconded by Council Member Parisien. Roll Call No. 4 showed: 5 ayes, 0 nays, 0 absent. Carried.

Mayor Liechty moved to appoint Ray Albrecht and Clarice Liechty to serve as members of the County Weed Board for four (4) year terms to expire December 2012. Seconded by Council Member Nygaard. Unanimous aye vote. Carried.

Mayor Liechty moved to appoint Kelani Parisien to serve as a member of the Law Enforcement Center Governing Board for a four (4) year term to expire December 2012. Seconded by Council Member Schulz. Unanimous aye vote. Carried.

Mayor Liechty moved to appoint Merle Bingham to serve as a member of the Jamestown Regional Airport Authority for a five (5) year term to expire December 2013. Seconded by Council Member Kourajian. Unanimous aye vote. Carried.

Council Member Parisien moved to adjourn. Seconded by Council Member Schulz. Unanimous aye vote. Carried.

ATTEST:

APPROVED:

JEFF FUCHS, City Administrator

CLARICE LIECHTY, Mayor