

**Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
Public Works Committee
Police & Fire Committee
December 18, 2018, Minutes**

Present: Heinrich, Phillips, Steele, Buchanan, Brubakken, Ryan, Hellekson, Reuther, Blinsky, Goodrie, Liebig, Veil, Dillman, Mayhew, Hournbuckle, and Olson.

FINANCE & LEGAL COMMITTEE

Phillips moved to recommend the City Council approve changing the City's email from daktel.com at \$10 per year to @jamestownnd.gov at \$400 per year to be paid from the General Fund, and authorize the signing of the government domain name registration. Seconded by Buchanan. Unanimous aye vote. Carried.

Steele moved to recommend the City Council approve the City of Jamestown Letter of Participation in the Stutsman County Multi-Hazard Mitigation Plan and City participation and collaboration in planning. Seconded by Phillips. Unanimous aye vote. Carried.

BUILDING, PLANNING & ZONING COMMITTEE

Phillips moved to recommend the City Council approve the final plat of Haut Funeral Home Addition, Lot 1, Block 1, a re-plat of Lots 10-14, Block 6, College Heights Addition, City of Jamestown, Stutsman County, North Dakota. The property is located at 1101 5th Ave NE. Seconded by Buchanan. All conditions were met. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve and accept the proposal from SRF Consulting for Planning and Zoning Technical Services for 2019 in an amount not to exceed \$60,000. Seconded by Phillips. Unanimous aye vote. Carried.

Committee members reviewed appointment applications for two open positions on the Board of Adjustments for three year terms to expire January 2022.

PUBLIC WORKS COMMITTEE

City Engineer Travis Dillman provided an update on city projects.

Buchanan moved to recommend the City Council approve the Transportation Alternative grant application for the Safe Routes to School project for 2020. Seconded by Steele. This project includes safer crossings and traffic control at all elementary schools and the middle school. City Engineer Dillman and Robin Iszler, Central Valley Health, provided information. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council approve the prioritized list of projects in Jamestown for the NDDOT State Transportation Improvement Plan. Seconded by Steele. Unanimous aye vote. Carried.

Buchanan moved to table the New Phase Energy study until the next meeting. Motion died for lack of a second. Heinrich moved to forward to City Council, without recommendation, the consideration of an agreement with New Phase Energy for a feasibility study at the Wastewater Treatment Facility at a reduced cost, \$15,000 of which must be paid prior to commencing the study, and costs paid upon completing the study. Seconded by Steele. Darrell Hournbuckle answered questions. New Phase will provide more information at the January 7, 2019, City Council meeting. Voice vote showed: 4 ayes, 1 nay. Carried.

Buchanan moved to recommend the City Council approve Change Order No. 3, to Burski Excavating, Inc., for construction on Cell 4 Liner and Cell 2/3 Partial Final Cover, for additional sand, drone control pads, corrections and balancing project, for a net increase in the contract price of \$8,140.04. Seconded by Phillips. Unanimous aye vote. Carried.

Steele moved to forward to the City Council, without recommendation, the consideration of the agreement with CPS to provide the 2018 Annual Municipal Solid Waste Landfill Groundwater Monitoring Report and additional consultation regarding the City's Groundwater Monitoring Plan. Seconded by Heinrich. City Attorney Ryan is working with CPS on the agreement. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council enter into a three-year agreement with Airborne Custom Spraying for aerial spraying of pesticides of approximately 11,640 acres of the city at the direction of City staff. Seconded by Phillips. City Attorney Ryan and Street Foreman Sad answered questions. Unanimous aye vote. Carried.

Steele moved to recommend the City Council modify the garbage and recycling collection routes in specific areas from alley to curbside collection, as recommended by Jamestown Sanitation staff and by Recycle Dakota, and to transition to a four (4) day collection schedule, date to be determined by the City Administrator and staff. Seconded by Phillips. Unanimous aye vote. Carried.

Sarah Hellekson, City Administrator