

**Finance & Legal Committee  
Building, Planning & Zoning Committee  
Civic Center & Promotion Committee  
Police & Fire Committee  
Public Works Committee  
November 20, 2018 Minutes**

Present: Heinrich, Steele, Buchanan, Brubakken, Ryan, Hellekson, Reuther, Sveum, Liebig, Veil, Edinger, Blinsky, Dillman, Mayhew, Rowell, Goodrie, and Olson. Absent: Phillips.

**FINANCE & LEGAL COMMITTEE**

Steele moved to recommend the City Council approve the transfer of the municipal court checking account and two savings accounts from the current financial institution to another financial institution. Seconded by Brubakken. Unanimous aye vote. Carried.

**BUILDING, PLANNING & ZONING COMMITTEE**

Brubakken moved to recommend the City Council approve the plat of Berndt Addition, Lot 1, Block 1, a tract of land located within the SE ¼ of Section 26, T140N, R64W of the Fifth Principal meridian, being with the City of Jamestown, Stutsman County, North Dakota. Seconded by Heinrich. Unanimous aye vote. Carried.

**Civic Center and Promotion Committee** had no agenda items.

**Police and Fire Committee** had no agenda items.

**PUBLIC WORKS COMMITTEE**

City Engineer Travis Dillman presented information about the 2018 and potential project list for the NDDOT. Staff will discuss potential areas for the STIP with the DOT and include emergency response concerns. The City's approved STIP project list is due to the NDDOT by December 31, 2018.

Heinrich moved to recommend the City Council vote to forego bids and enter into an agreement for the purchase of hydrocarbons for 2019 for the City of Jamestown Operational Programs and the Jamestown Park Districts Operational Programs. Seconded by Steele. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council vote to forego bids and enter into an agreement to establish the specific market prices for chemicals for the water, sewer and wastewater departments during the 2019 calendar year. Seconded by Steele. Unanimous aye vote. Carried.

Buchanan moved to recommend approval of the request from On The Level to suspend the Landfill Closure Project until spring at which time the cover will be finished, final cleanup completed, and the soil cap scarified and re-compacted at the contractor's expense prior to turf restoration and seeding. Seconded by Heinrich. Discussion to include the final project date in the motion. Amendment seconded by Heinrich. Motion reads: Committee recommends the City Council approve the request from On The Level to suspend the Landfill Closure Project until spring at which time the cover will be finished, final cleanup completed, and the soil cap scarified and re-compacted at the contractor's expense prior to turf restoration and seeding, which entire Landfill Closure Project must still be completed by June 15, 2019. Unanimous aye vote. Carried.

The City Engineer reviewed the status of the current and closed projects, watermain breaks, and provided information about NDDOT projects.

Joe Regnery, representing New Phase Energy, presented information regarding the company's experience in recovering the methane gas from wastewater treatment plants as an energy revenue source. Jamestown, with the additional industrial wastewater, produces methane gas similar to a town ten times its size. There is a cost to study the feasibility of converting the gas to a renewable natural gas rather than flaring it as waste biogas. Staff will provide information to the City Council and work to seek funding for the study.

Buchanan moved to forward the discussion of garbage and recycling alley to curbside collection transition in specific areas to the December 18, 2018, Public Works Committee meeting. Seconded by Steele. After the November 19, 2018 open house for residents in areas for collection transition, City Sanitation Foreman Roger Mayhew and Ralph Friebel, Recycle Dakota, identified additional areas that should be transitioned. Staff will work to develop new collection route maps for the December meeting. Unanimous aye vote. Carried.

Sarah Hellekson, City Administrator