

**Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
Corrected-July 24, 2018 Minutes**

Present: Heinrich, Phillips, Steele, Buchanan, Brubakken, Ryan, Hellekson, Reuther, Sveum, Liebig, Blackmore, Veil, Sad, and Fosse.

FINANCE & LEGAL, PERSONNEL COMMITTEE

Buchanan moved to forward **the 2019 Budget Draft 3** to the City Council. Seconded by Phillips. Unanimous aye vote. Carried.

Phillips moved to recommend the City Council approve the State of North Dakota Office of State Court Administrator's request to approve the Amended Contract for Transfer of Municipal Court Cases to District Court – Transfer for Jury Trial Only. Seconded by Steele. Unanimous aye vote. Carried.

BUILDING, PLANNING & ZONING COMMITTEE

Phillips moved to recommend the City Council approve the special use permit application and fee for Compassion Care Centers operating as Dispensaries and/or Manufacturing facilities, contingent upon the final review by the City Attorney. Seconded by Brubakken. City Zoning Administrator Veil reviewed the changes as requested by City Council. Chief Edinger responded to questions. Buchanan expressed concern that a \$4,000 application fee is too low. Voice vote: 4 ayes, 1 nay (Buchanan). Carried.

The City Council has received an application for appointment to serve as a member of the Planning Commission from Delores Rath for a five year term to expire August 2023.

CIVIC CENTER AND PROMOTION COMMITTEE

Phillips thanked Jamestown Tourism Director Searle Swedlund for the Enterprise Plan and Marketing Plan, and the video provided on their web site. Phillips reminded everyone that the groundbreaking at the Airport Industrial Park is at Highway 20 and 17th Street at 2 pm on Thursday, July 26, 2018. Phillips stated that the national news is that Mark Watne was one of twelve people appointed to the USDA Grain Inspection Advisory Committee for a three-year term beginning July 1, 2018. Phillips noted that the Great Plains Housing Authority has a new name.

Brubakken moved to recommend City Council authorize the sale and conveyance of Lots 6 & 7, Block 1, I-94 Business Park Addition to Jamestown, to BT OH, LLC of Atlanta, GA for \$137,650.00 and authorize the Mayor and City Administrator to execute all necessary instruments regarding the sale and conveyance including the Sales Agreement and Business Incentive Agreement between the City, UPS, Inc., and BT OH, LLC. Seconded by Steele. City Attorney Ryan stated that the City Council previously approved this sale. This is the authorization to sell the property. Unanimous aye vote. Carried.

The City Council will hold a Public Hearing on August 6, 2018, to consider authorization of a City Certification of Significant Community Support for the submission of a Community Facilities application on behalf of the Jamestown Rural Fire District to the USDA-Rural Development for construction of a New Fire Hall.

The Jamestown Library Director, Joe Rector, updated the City Council on the status of the James River Library System, specifically the repairs at 3rd Street SE. The foundation, roof, wood shelves, and LED lights are complete. The foundation renovation, landscaping, interior updates, drain tile and sump pump, and pouring a new floor are to be completed. The cost is \$100,000 over the original cost, at a total of \$600,000. The library is grateful to the USDA for the grant, to the Jamestown Community Foundation, and the Friends of the Library. The Library expects to reopen in August.

Sarah Hellekson, City Administrator