

JAMESTOWN CITY COUNCIL  
FINAL REGULAR MEETING, JUNE 26, 2018  
OFFICIAL MINUTES

The final meeting of the City Council was called to order by Mayor Andersen at 4:00 P.M.

The Pledge of Allegiance to the flag was recited.

Roll Call showed the following members present: Mayor Andersen, Council Members Gumke, Phillips, Brubakken and Buchanan, City Attorney Ryan, and City Administrator Hellekson.

Council Member Brubakken moved to approve the minutes of the regular council meeting, June 4, 2018; and committee meeting, June 19, 2018. Seconded by Council Member Phillips. Unanimous aye vote. Carried.

Council Member Gumke moved to approve the following consent agenda items:

- A. Resolution to approve the sale of Lots 6 & 7, Block 1, I-94 Business Park Addition, to United Parcel Service, Inc., in the amount of \$137,650.00.
- B. Resolution to recognizing Jamestown Cancer Support Group as an other public spirited organization and authorize the issuance of a raffle permit.
- C. Resolution to approve the request from the JSDC for building improvements in the amount of \$4,300 with the City Share to be \$3,870, and paid from the City Sales Tax Fund.
- D. Resolution to approve financial support for the Jamestown Regional Airport Authority in the form of a commitment to a bond issuance and a general tax levy in 2019 to assist in financing the construction of an airport passenger parking lot mill and overlay project, to be repaid primarily through post-project facility passenger revenues.
- E. Resolution to approve the Country Grain Cooperative Subdivision Plat within the NW¼ and NE¼ of Section 27-140-64, Midway Township, Stutsman County, within the one mile extraterritorial limits of the City of Jamestown, North Dakota.
- F. Resolution to approve the plans and specifications and authorize the advertisement for bids for the James River Cleaning Project.
- G. Resolution to approve Change Order No. 1, to Scherbenske Inc., for Northwest Watermain Project to allow connection to large forcemain, for a net increase in the contract price of \$1,321.45.
- H. Resolution to approve Change Order No. 1, to Border States Paving, Inc., for the New Retaining Wall at Frontier Village for impervious surface coating and application, for a net increase in the contract price of \$2,800.00.
- I. Resolution to approve Change Order No. 1, to CL Linfoot, for Water Plant Roofing Project to remove skylights between roofing materials, for a net increase in the contract price of \$5,700.00.

Seconded by Council Member Brubakken. Consent Roll Call No. 1 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Gumke moved a Resolution to certify that the below named officers were elected by a majority vote at the 2018 State Primary/City Election all with terms to expire June 2022: Mayor Dwaine Heinrich, 1,283 Votes; Council Member David Steele, 1,750 Votes; Municipal Judge Lawrence P. Kropp,

1,988 Votes; City Park Commissioner Mike Landscoot, 1,317 Votes; City Park Commissioner Mike Soulis 1,494 Votes; City Park Commissioner Mindi Schmitz 1,383 Votes. Seconded by Council Member Phillips. Roll Call No. 2 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Brubakken moved to introduce the first reading of an ordinance to amend and re-enact Section 5-34, Article III, of the Code of the City of Jamestown, ND, pertaining to security personnel requirements for special event alcohol permits issued for public buildings.

Council Member Phillips moved to introduce the first reading of an ordinance to amend and re-enact Section 5-39, Article III, of the Code of the City of Jamestown, ND, pertaining to entities permitted to obtain a temporary special alcohol permit.

Council Member Phillips reported that she attended the Community Health Partnership meeting last week. She praised the group for work such as the community's walking trail.

Council Member Brubakken moved a Resolution to accept the affidavit from Joseph Franzen that Check No. 13480 (Unison Bank), dated May 31, 2018, in the amount of \$1,575.00, has been lost or destroyed and authorize the issuance of a duplicate. Seconded by Council Member Buchanan. Roll Call No. 3 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Gumke moved a Resolution to approve and authorize the Vets Club, Inc., to conduct gaming at the Vets Club site for the period July 1, 2018 through June 30, 2019. Seconded by Brubakken. Roll Call No. 4 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Phillips moved a Resolution to award the bid to Strata Corporation, for the 2018 Safe Routes to School Sidewalk District 18-21, Project TAU-2-987(039), PCN 21964, in the amount of \$229,810.75, contingent upon NDDOT review and approval. Travis Dillman, Interstate Engineering, Inc., stated that the project is under the estimated amount, the construction portion will be partially funded by a state grant with an 80/20 split, which will reduce the special assessments. Seconded by Council Member Gumke. Roll Call No. 5 showed: 5 ayes, 0 nays, 0 absent. Carried.

Council Member Brubakken moved a Resolution to approve maintaining the stop loss coverage at \$20,000 per member and establish the monthly premium rates for the City of Jamestown Employee Group Health Plan for the fiscal year September 1, 2018 through August 31, 2019, as follows:

	<u>City Share</u>	<u>Employee Share</u>	<u>Total</u>
Single Employee Plan	\$614.74	-0-	\$614.74
Single Plus Dependent	\$755.98	\$294.24	\$1,050.22
Family Plan	\$896.58	\$642.12	\$1,538.70

Seconded by Council Member Phillips. Roll Call No. 6 showed: 5 ayes, 0 nays, 0 absent. Carried.

City Administrator Hellekson presented Plaques of Appreciation to Mayor Andersen for her eight years of service as Mayor, and to Council Member Gumke for his eight years of service as Council Member for the City of Jamestown.

Mayor Andersen moved to adjourn sine die. Seconded by Council Member Brubakken. Unanimous aye vote. Carried.

ATTEST:

SARAH HELLEKSON  
City Administrator

APPROVED:

KATIE ANDERSEN  
Mayor