

Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
Police & Fire Committee
Public Works Committee
November 21, 2017

Present: Andersen, Gumke, Phillips, Buchanan, Brubakken, Geroux, Sad, Steckler, Reuther, Fosse, Liebig, Edinger, Sveum, Dillman and Fuchs.

Gumke moved to recommend the City Council approve the request from the JSDC for up to \$47,000 from the Economic Development Fund to contract with AE2S for the development of a Strategic Communications/Workforce Marketing Program with the City Share to be \$37,600, and paid from the City Sales Tax Fund. Seconded by Buchanan. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council approve amending the Resolution adopted July 25, 2017, which approved the request from JSDC for \$2,847,502.71 from Economic Development Funds for the creation of an Airport Business Park, and to correct the City Share from \$2,238,752.44 to the amount of \$2,562,752.44. Seconded by Brubakken. Unanimous aye vote. Carried.

Ralph Friebel from Recycling Center of ND, Inc., appeared to inform the City that his loan for curbside recycling has received bank approval and that he would be in a position to begin the curbside program by March 1, 2018. He is still awaiting approval of an SBA loan. He also requested that the \$5,000 monthly subsidy, which is scheduled to end December 31st, which he has been receiving for the recycling center be extended through February 2018.

Andersen moved to recommend the City Council approve extending the \$5,000 subsidy to the recycling center through February 2018. Seconded by Gumke. Voice vote showed: 2 ayes, 3 nays (Buchanan, Brubakken, Phillips). Motion failed.

Gumke moved to recommend the City Council authorize a letter of support from the City of Jamestown to allow the University of Jamestown and the Jamestown College Foundation's proposed USDA financing for the acquisition, renovation and construction of select facilities on the University's campus. Seconded by Brubakken. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve entering into a Contract for Professional Services with the South Central Dakota Regional Council for administration of the CDBG – ASI, Inc. / City of Jamestown Dewey Apartments Project. Seconded by Gumke. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council introduce the First Reading of an Ordinance pertaining to entering into a franchise agreement with Northern Plains Electric Cooperative. Seconded by Gumke. Unanimous aye vote. Carried.

Phillips moved to recommend the City Council approve the City Appraiser job description for the City Assessor's Office and to establish the pay at Range 34 on the City Employee Pay Scale. Seconded by Brubakken. Unanimous aye vote. Carried.

The following appointments are scheduled for the December 4, 2017, City Council meeting: One member to the Regional Airport Authority; and one member to the Board of Adjustments.

Brubakken moved to recommend the City Council approve the plat of Loose Addition, a replat of Auditor's Lots 4-7 and Lots 4-6 together with part of the NE ¼ and part of the SE ¼ of Section 4, Township 139N, Range 64W, of the fifth principal meridian, Stutsman County, North Dakota. The property is located along 81st Ave SE between 36th & 37th St SE, Jamestown, ND. Seconded by Phillips. Unanimous aye vote. Carried.

A Public Hearing and Second Reading of Ordinance No. 1501, introduced by Council Member Gumke, to amend and re-enact Ordinance No. 329 of the City Code by amending the District Map to change the zoning of Tahrán Trailer Court, Block 1, Lots 12-13 and Tahrán Trailer Court 2nd Addition, Block 1, Lots 5-9 & Block 2, Lots 1-3, located within the extraterritorial jurisdiction of the City of Jamestown, Stutsman County, North Dakota, from C-2 (General Commercial District) to R-1 (One Family Residential District) is scheduled for the December 4, 2017, City Council agenda.

The Second Reading of Ordinance No. 1502, introduced by Council Member Buchanan, to ENACT the following sections to the Code of the City of Jamestown: Sec. 21-03-25 pertaining to prohibiting the use of a wireless communications device while operating a vehicle. (This ordinance reflects state law NDCC 39-08-23); Sec. 21-03-26 pertaining to prohibiting the use of a wireless communications device by a minor operating a vehicle. (This ordinance reflects state law NDCC 39-08-24); Sec. 21-03-27 pertaining to failure to maintain control of a vehicle while the driver is distracted. (This ordinance reflects state law NDCC 39-08-25); and to AMEND AND RE-ENACT Sec. 21-06-03 pertaining to speed limitations. (This ordinance reflects state law NDCC 39-09-02) is scheduled for the December 4, 2017, City Council agenda.

Andersen moved to recommend the City Council accept a Special Roads Fund Grant from the North Dakota Department of Transportation for the Frontier Village Access Road Project, in the amount of \$110,468. Seconded by Phillips. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council enter into a license agreement, to be prepared by the City Attorney, with i3G Media to allow i3G radio to install antennae on the water tower located at 1704 4th Ave. SW and to place a small building within the fenced in area to house related equipment. Seconded by Phillips. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council approve Change Order No. 2 to Border States Paving, Inc., on the 20th St. SW – JRMC to Menards construction project for an increase in the contract price of \$1,485.00. Seconded by Andersen. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council enter into a Cost Participation and Maintenance Agreement with the NDDOT for the ADA Curb Ramps – ND 20, 1st Ave. N to 12th Ave. NE. Seconded by Phillips. Unanimous aye vote. Carried.

Phillips moved to recommend the City Council authorize proceeding with a mill and overlay of the pavement section, under the city street project, of 17th Street SW from US Hwy 281 S westward to I-94. Seconded by Andersen. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council create a special assessment district for the Safe Routes to School's Sidewalk Construction Project. Seconded by Phillips. Unanimous aye vote. Carried.

Jeff Fuchs, City Administrator